TOWN OF POUGHKEEPSIE
POLICE DEPARTMENT

2016

Youth Police Academy

INFORMATION PACKET
YOUTH POLICE ACADEMY OVERVIEW

The Town of Poughkeepsie Police Department is seeking to provide an innovative program for youth residing in the Town of Poughkeepsie. The Youth Police Academy has been designed to establish a positive relationship between the Police Department and the Town’s youth.

The Town of Poughkeepsie Police Department Youth Police Academy is a 40 hour (8:30am – 4:30pm) five-day opportunity for students entering 10th, 11th or 12th grade in September to experience what it is like to be a police officer in the United States today.

The academy has been designed to be a hands-on interactive experience for motivated youth. Attendees have the unique opportunity to interact and learn in a safe environment with law-enforcement officers. Attendees, through team building exercises, classroom instruction, and numerous hands-on training activities will receive an appreciation for the challenges facing police and how police attempt to successfully accomplish their mission in our community.

The goals of the academy are:

• To provide positive interaction with police officers.

• Create a better understanding and communication between young people and police officers.

• To educate young people about some of the challenges and responsibility of police work.

The recruits are introduced to the core functions of policing, including criminal investigations, traffic enforcement, and crime scene processing. The hands on classes and demonstrations will be supplemented by classroom type instruction and field trips. Each session will be taught by highly trained professionals and certified instructors from the Town of Poughkeepsie Police Department.

Participants must fill out the Youth Police Academy application; have a good school record, a clear criminal background and parental permission. This program is not intended or designed for children with disciplinary problems. The Youth Police Academy is not a “boot camp” for troubled youth.

Class size is limited to 20 participants. All submitted applications will be reviewed in the order they are received to ensure that each applicant meets the requirements. A background check will be conducted on each applicant who submits a complete application by the deadline.

A waiting list will be established. Applications must be submitted prior to the deadline. Applications submitted after the deadline will not be considered.

Application forms are available now. No application will be accepted after 5:00pm on Friday, June 3, 2016. Application forms can be obtained at the Town of Poughkeepsie Police Department or the Town of Poughkeepsie web site at www.townofpoughkeepsie.com.

There is no cost for the Town of Poughkeepsie Police Department Youth Police Academy.

Completed applications can be dropped off at the Town of Poughkeepsie Police Department or mailed to:

Town of Poughkeepsie Police Department
ATT: Dolores Spero
19 Tucker Drive
Poughkeepsie, N.Y. 12603

For more information contact:
Police Officer Christopher Hamel at: chamel@townofpoughkeepsie-ny.gov or chris.hamel@sufsdny.org or contact Dolores Spero at 845-485-3688
Welcome to the Town of Poughkeepsie Youth Police Academy.

The Youth Police Academy is sponsored by the Town of Poughkeepsie Police Department and will provide teenage children with an inside look at local law enforcement. The program is designed to inspire good citizenship through criminal justice education. The academy will include physical training, Radar, law review, crime scene processing, reality based scenarios and much more.

**Location:** Town of Poughkeepsie Police Department – Training/Community Room  
19 Tucker Drive, Poughkeepsie, NY

**When:** June 27 – July 1, 2016

**Time:** 8:30am – 4:30pm

**Qualifications:**
- Child must be entering 10th, 11th, or 12th grade in September 2016.
- Child must be a Town of Poughkeepsie resident.
- Child must have a “C” or better average in school and with no disciplinary issues.
- Child must be willing and able to participate in all activities (Academic and Physical).

**Attire:** Uniform will be provided.  
Please wear appropriate shoes for physical activity - No sandals, flip flops, open toe shoes. 
Must be prepared for inclement weather (may be outside during rain).

**Lunch:** Please bring a bag lunch each day. There is no refrigeration available.

**Drop Off / Pick Up:** Town of Poughkeepsie Police Training / Community Room.  
The Academy begins at 8:30am and ends at 4:30pm.  
There is no early drop off or late pick up option.

Please note: All personal items brought are your child’s responsibility.  
There are no lockers or a secure locked facility for your child’s belongings.

**For more information please contact:** Police Officer Christopher Hamel  
at:chamel@townofpoughkeepsie-ny.gov or chris.hamel@sufsdny.org  
or contact Dolores Spero at 845-485-3688

*Application Deadline is June 1, 2016*
**APPLICANT INFORMATION:**

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>MI</th>
<th>Age</th>
<th>Date of Birth:</th>
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<table>
<thead>
<tr>
<th>Street Address:</th>
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<tr>
<th>City:</th>
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<th>Zip code:</th>
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<table>
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<th>Cell Phone:</th>
<th>Email Address:</th>
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<table>
<thead>
<tr>
<th>School:</th>
<th>Grade Entering in Fall</th>
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<tr>
<th>T-shirt Size:</th>
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<th>Medium ☐</th>
<th>Large ☐</th>
<th>XL ☐</th>
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<th>Small ☐</th>
<th>Medium ☐</th>
<th>Large ☐</th>
<th>XL ☐</th>
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| Male ☐ | Female ☐ |

**PARENT / GUARDIAN EMERGENCY INFORMATION:**

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<th>Last Name:</th>
<th>First Name:</th>
<th>Relationship:</th>
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<tr>
<th>City:</th>
<th>State</th>
<th>Zip code:</th>
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<tr>
<th>Home Phone:</th>
<th>Cell Phone:</th>
<th>Work Phone:</th>
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<th>Home Phone:</th>
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<th>Work Phone:</th>
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**REFERENCES:**

**Educational Reference**
Name of Teacher or Administrator at your school:

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<th>Position:</th>
<th>Work Phone:</th>
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**Employer**
Name:
Check Here if Not Employed ☐

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<th>Business Name:</th>
<th>Work Phone:</th>
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**Other** (Must be over 21 years of age and not a relative)
Name:

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<th>Phone: Home ☐ OR Cell ☐</th>
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RELEASE OF INFORMATION FOR BACKGROUND INVESTIGATION

I hereby consent to a background investigation and authorize a review of all school records, or any part thereof, concerning myself, by and to a duly authorized police officer of the Town of Poughkeepsie Police Department, whether the said records are public or private, and including those that may be deemed to be of a privileged or confidential nature. I understand that all information will be kept confidential. I also understand that should any statement I have made prove to be false, misleading, or erroneous, it may result in rejection of my application or dismissal from the Youth Police Academy.

___________________________________  ___________________________________  ________________
**Parent’s Name (Print)**                  **Parent’s Signature**          **Date**

___________________________________  ___________________________________  ________________
**Student’s Name (Print)**               **Student’s Signature**          **Date**

WAIVER AND RELEASE FOR USE OF PHOTOGRAPH(S) AND OR IMAGE(S)

I do hereby give permission to the Town of Poughkeepsie, its agents and employees; to make use of my photograph(s) and / or image(s). I expressly agree to and grant the Town of Poughkeepsie the unlimited right and authority to use such photograph(s) and / or image(s) on the Town of Poughkeepsie website and other Town of Poughkeepsie uses. Such use of my photograph(s) and or image(s) by the Town of Poughkeepsie is for nonprofit purposes including but not limited to: brochures, informational videos, public service announcements, and such uses are without further notice or obligation to me. I agree to sign any further addendum required by the Town of Poughkeepsie.

___________________________________  ___________________________________  ________________
**Parent’s Name (Print)**                  **Parent’s Signature**          **Date**

___________________________________  ___________________________________  ________________
**Student’s Name (Print)**               **Student’s Signature**          **Date**

OFF SITE ACADEMY ACTIVITY CONSENT

I authorize permission to Town of Poughkeepsie Police Academy Employees to supervise and/or provide transportation for my child, ____________________________, via motor vehicle to off-site academy venues and further authorize permission for my child to take part in all academy activities.

___________________________________  ___________________________________  ________________
**Parent’s Name (Print)**                  **Parent’s Signature**          **Date**
### IMMUINIZATIONS

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<th>VACCINE</th>
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<th>2nd DOSE</th>
<th>3rd DOSE</th>
<th>BOOSTER</th>
<th>BOOSTER</th>
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<td>Diptheria-Tetanus-Ped</td>
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<tr>
<td>Diptheria-Tetanus-Adult</td>
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<td>Trivalent Oral Polio</td>
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<td>Measles</td>
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<td>Mumps</td>
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<td>Rubella</td>
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### MAJOR ILLNESSES AND OPERATIONS

- Physical Examination Date:  
  - Height: [ ] Percentile:  
  - Weight: [ ] Percentile:  
  - Nutrition:  
  - Orthopedic (Posture):  
  - Orthopedic (Feet):  
  - Skin:  
  - Eyes:  
  - Ears:  
  - Nose:  
  - Tonsils:  
  - Teeth:  

- Thyroid:  
  - Lymph Glands:  
  - Lungs:  
  - Heart:  
  - Blood Pressure:  
  - Pulse:  
  - Abdomen:  
  - Genitalia:  
  - Extremities:  
  - Speech:  
  - Neurological:  

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Is this child capable of participating in the full program including physical activities? Yes [ ] No [ ]

Does the child have a history of any allergies? Yes [ ] No [ ] If yes, list specific allergies along with medication used:

__________________________________________________________

Medications:

- Taken in the last month: ________________________________
- To be taken at camp: ___________________________________ *Any medication that can be given at home should be.

Any medications to be taken at camp:
- Will be self-administered - we cannot administer medication.
- Medication will be kept in a secure facility by the academy staff.
- Medication must be in their original labeled pharmacy container.
- Medication must be accompanied by a note from a doctor giving instructions for taking medication.
- No refrigeration is available.

Any other restrictions: _____________________________________

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Physician’s Name (Print) ____________________________
Physician’s Signature ____________________________
Date ____________________________
Physician’s Phone ____________________________
Name of the Child participating in the TOWN OF POUGHKEEPSIE YOUTH POLICE ACADEMY:

Name: __________________________________________________  Age: _____  Male ☐  Female ☐

I, the undersigned parent or legal guardian of the child listed above, do certify that the child is in good health and is able to participate in the Town of Poughkeepsie Youth Police Academy program. I understand that no health, and/or accident insurance are provided for the child and I accept full responsibility for obtaining the same or for payment of all expenses in the absence of such insurance.

In consideration for your accepting the child in the program, I the undersigned parent or legal guardian of the child for myself and the child, as well as our heirs, executors, administrators and assigns forever release and discharge the Town of Poughkeepsie, the Town of Poughkeepsie Police Department, Police Department Officers and its appointed and elected officials, employees, agents, volunteers and other representatives and their heirs, executors, administrators and assigns from any claims, causes of action, suits, debts or damages arising from any and all injuries sustained by the child as a result of the Town of Poughkeepsie youth Police Academy program and all of its related activities.

Furthermore, I the undersigned parent or legal guardian of the child do hereby agree to indemnify, hold harmless and defend the Town of Poughkeepsie, The Town of Poughkeepsie Police Department and its appointed and elected officials, employees, agents, volunteer and other representatives and their heirs, executors, administrators and assigns for any and all injuries and property damages sustained by others by reason of the conduct of the child during the Town of Poughkeepsie Police Youth Police Academy program including court costs and attorney fees.

I agree that the Town of Poughkeepsie, the Town of Poughkeepsie Police Department shall have the right at their discretion to enforce established rules of conduct and/or terminate the child’s participation for the failure to maintain these standards, or for actions or conduct detrimental to or incompatible with the welfare, comfort, harmony or interest of the group in its program as a whole.

I hereby grant the Town of Poughkeepsie, the Town of Poughkeepsie Police Department and its appointed and elected officials, employees, agents, volunteers and other representatives full authority to take whatever action they consider warranted regarding the health and safety of the child and fully release them from any liability for such actions taken on my behalf.

______________________________  ______________________________  __________
PARENT’S NAME (PRINT)  PARENT’S SIGNATURE  DATE
* Application Deadline is June 1, 2016. *

You may drop off your completed application packet at Town of Poughkeepsie Police Headquarters or mail the forms to:
Town of Poughkeepsie Police Department
Attn: Dolores Spero
19 Tucker Drive
Poughkeepsie, NY 12603