ENGINEERING DEPARTMENT
Town of Poughkeepsie

PETER D. SETARO, P. E.
Town Engineer

DONALD A. BEER
Associate Town Engineer

SEAN CRIMMINS
Assistant Town Engineer

ONE OVEROCKER ROAD
POUGHKEEPSIE, NY 12603

TEL # (845) 790-4736

TEL # (845) 790-4748

May 26, 2017

NYS Dept. of Environmental Conservation
ATTN: MS4 Permit Coordinator
Division of Water, 4th Floor
625 Broadway
Albany, NY 12233-3505

RE: 2016-2017 Annual Stormwater
Management Report- Town of Poughkeepsie
SPEDES Permit Number: NYR20A198

To Whom It May Concern:

Attached is the 2016-2017 Town of Poughkeepsie Stormwater Management Program
Final Annual Report. Public comments and responses are attached to the back of this
document. Feel free to contact me with any questions.

Very Truly Yours,

Sean Crimmins, Assistant Town Engineer
Town of Poughkeepsie
One Overocker Rd., Poughkeepsie, NY 12603
V (845) 790-4748, Fax (845) 486-7885
C (845) 220-6442
TOWN OF POUGHKEEPSIE

STORMWATER MANAGEMENT PROGRAM

2016-2017 ANNUAL REPORT

SPDES PERMIT NUMBER: NYR20A198

Prepared for:
Town of Poughkeepsie Town Board

FINAL REPORT
Dated May 31, 2017
This cover page must be completed by the report preparer. Joint reports require only one cover page.

Choose one:

- This report is being submitted on behalf of an individual MS4.
  Fill in SPDES ID in upper right hand corner.
  
  Name of MS4
  | T O W N | O F | P O U G H K E E P | S I E |

  OR

- This report is being submitted on behalf of a Single Entity
  (Per Part II.E of GP-0-10-002)
  
  Name of Single Entity

  OR

- This is a joint report being submitted on behalf of a coalition.
  Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.
  
  Name of Coalition

  | S P D E S I D | N Y R 2 0 A |
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Cover Page 1 of 2
Provide SPDES ID of each permitted MS4 included in this report.

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Cover Page 2 of 2
Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-0-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:
**MS4 Municipal Compliance Certification (MCC) Form**

**MCC form for period ending March 9, 2017**

Name of MS4: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for **each** of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form).
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

**First Name**

JON

**MI**

J

**Last Name**

BAISLEY

**Title**

SUPERVISOR

**Address**

ONE OVEROCKER ROAD

**City**

POUGHKEEPSIE

**State**

NY

**Zip**

12603

**eMail**

JBAISLEY@TOWNOFPOUGHKEEPSIE-NY.GOV

**Phone**

(845) 485 - 3603

**County**

DUTCHESS
Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
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5. Report Preparer (Consultants may provide company name in the space provided).

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If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:
- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name: ERIC  MI: F  Last Name: HOLLMAN
Title: PLANNER
Address: ONE OVERacker ROAD
City: POUGHKEEPSIE  State: NY  Zip: 12603
Phone: (845) 485 - 3658  eMail: E HOLLMAN@TOWNOFPOUGHKEEPSIE- NY . GO V
County: DUTCHESS

# MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2017

**Name of MS4:** TOWN OF POUGHKEEPSIE  
**SPDES ID:** NYR20A198

## Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form).
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

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<td>(845) 485-3603</td>
<td>DUTCHESS</td>
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MCC Page 2
MS4 Municipal Compliance Certification (MCC) Form
MCC form for period ending March 9, 2017

Name of MS4: TOWN OF POUGHKEEPSIE

SPDES ID: NYR 20A 198

Section 3 - Partner Information
Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?  
• Yes  ○ No

If Yes, complete information below.
Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.
If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name
DUTCHESS COUNTY MS4 COORDINATION

Partner/Coalition Name (cont.)
COMMITTEE

SPDES Partner ID - If applicable

Address
2715 RTE 44, SUITE 3

City
MILLBROOK

State
NY

Zip
12545

eMail
ERIN.SOMMERVILLE@NY.NACDNET.NET

Phone
(845) 677-8011

Legally Binding Agreement in accordance with GP-08-002 Part IV.G.?  
• Yes  ○ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

• MM1 BROCHURES - MULTIPLE TASKS

• MM2 MULTIPLE TASKS

• MM3 TRAINING - MULTIPLE TASKS

• MM4 TRAINING - MULTIPLE TASKS

• MM5 MULTIPLE TASKS

• MM6 STAFF TRAINING - MULTIPLE TASKS

Additional tasks/responsibilities
○ Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-08-002 Part IX.
**MS4 Municipal Compliance Certification(MCC) Form**

**MCC form for period ending March 9, 2017**

Name of MS4: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

**Section 4 - Certification Statement**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name: JON
MI: J
Last Name: BAISLEY

Title (Clearly print title of individual signing report)
SUPERVISOR

Signature:

Date: 05/30/2017

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

Water Quality Trends

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s are contributed to this report? [ ]

1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.

   - Yes [ ]
   - No [ ]

If Yes, choose one of the following:

- Report(s) attached to the annual report
- Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

URL

URL

URL

Water Quality Trends Page 1 of 1
Minimum Control Measure 1. Public Education and Outreach

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? [ ]

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- Construction Sites
- General Stormwater Management Information
- Household Hazardous Waste Disposal
- Illicit Discharge Detection and Elimination
- Infrastructure Maintenance
- Smart Growth
- Storm Drain Marking
- Green Infrastructure/Better Site Design/Low Impact Development
- Other: [ ]

2. Specific audiences targeted during this reporting period:

- Public Employees
- Contractors
- Residential
- Developers
- Businesses
- General Public
- Restaurants
- Industries
- Other: [ ]

MCM 1 Page 1 of 4
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- Construction Site Operators Trained # Trained 74
- Direct Mailings # Mailings 257
- Kiosks or Other Displays # Locations 7
- List-Serves # In List 213
  - Mailing List # In List 0
- Newspaper Ads or Articles # Days Run 12
- Public Events/Presentations # Attendees 366
- School Program # Attendees 50
- TV Spot/Program # Days Run 0
- Printed Materials: Total # Distributed 1295
  - Locations (e.g. libraries, town offices, kiosks)
    - TOWN HALL: MULTIPLE
    - DC SOIL / WATER DIST
    - VASSAR URBAN ENV FEST
    - DUTCHESS CO FAIR
- Other:
  - FACEBOOK CAMPAIGN
- Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.
  - URL: http://dutchessswcd.org/?PAGE=202
  - www.dec.ny.gov/chemical/8468.html
This report is being submitted for the reporting period ending March 9, 2017

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: N Y R 2 0 A 1 9 8


URL: https://www.facebook.com/DutchessS-County-MS4-Coordination-Committee-246740025520089/?fref=nf


URL: https://cfpub1.epa.gov/npsstbx/in dex.html


4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

-Continued involvement with the Dutchess County MS4 Committee*, Casperkill Watershed Association and Wappinger Creek-Municipal Council on educational functions and trainings for the 2016-2017 year.
* - Produce Phosphorous brochure  * - Complete billboard campaign
* - Educational and Training Events

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Attended (10) MS4 committee meetings, continued stormwater educational programs (12) and printed material throughout Dutchess County: Dutchess County Fair (1), Contractor training sessions (1), 2016 Southeast NY Stormwater Conference in Beacon, NY (1), Vassar Urban Envio fest (1) and rec field banner (1). Attendance at presentations and quantity of distributed educational materials are generally consistent with previous reporting periods. Approved Phosphorous brochure (1)

C. How many times was this observation measured or evaluated in this reporting period?

18
(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?  
  • Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

  • Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

-Continued involvement with the Dutchess County MS4 Committee*, Casperkill Watershed Association and Wappinger Creek-Municipal Council on educational functions and trainings for the 2017-2018 year.
* - Print and Distribute Phosphorous brochure  * - Complete billboard campaign
* - Educational and Training Events  * - Obtain water quality stencils for drop inlets
MS4 Annual Report Form
This report is being submitted for the reporting period ending March 9, 2017.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE
SPDES ID: NYR20A198

Minimum Control Measure 2. Public Involvement/Participation

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:

- Cleanup Events
- Comments on SWMP Received
- Community Hotlines
  - Phone # (845) 485-3658
  - Phone # (845) 677-8011
  - Phone # ( )
  - Phone # ( )
  - Phone # ( )
- Community Meetings
- Plantings
- Storm Drain Markings
- Stakeholder Meetings
- Volunteer Monitoring
- Other:

2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided?

- Yes
- No

- List-Serve
- Newspaper Advertising
- TV/Radio Notices
- Other: TOWN WEBSITE & TOWN BOARD AGENDA

- Web Page URL: Enter URL(s) on the following two pages.
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

2. URL(s) con't.: Please provide specific address(es) where notice(s) can be accessed - not home page.

URL: http://www.townofpoughkeepsie.co m/planning/stormwater/stormwater_information.html

URL: http://www.townofpoughkeepsie.co m/clerk/2017/TownBoard20170503.pdf
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE
SPDES ID: NYR20A198

2. URL(s) con't.:
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

- MS4/Coalition Office
  Department: TOWN PLANNING DEPARTMENT
  Address: ONE OVEROCKER RD
  City: POUGHKEEPSIE
  Zip: NY 12603
  Phone: (845) 485-3658

- Library
  Address:
  City:
  Zip:
  Phone:

- Other
  Address: TOWN CLERK - ONE OVEROCKER RD
  City: POUGHKEEPSIE
  Zip: NY 12603
  Phone: (845) 485-3620

- Web Page URL:

Please provide specific address of page where report can be accessed - not home page.

- eMail
  E: HOLLMAN@TOWNOFPOUGHKEEPSIE-NY.GOV

MCM 2 Page 4 of 6
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

4.a. If this report was made available on the internet, what date was it posted?
   Leave blank if this report was not posted on the internet.
   04/28/2017

4.b. For how many days was/will this report be posted?
   365

If submitting a report for single MS4, answer 5.a. If submitting a joint report, answer 5.b.

5.a. Was an Annual Report public meeting held in this reporting period? ● Yes ○ No
   If Yes, what was the date of the meeting?
   05/04/2016
   If No, is one planned?

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?
   ○ Yes □ N/A ○ No
   If No, is one planned for each?

6. Were comments received during this reporting period?
   If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.
   ○ Yes ○ No
7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

> Continue to support Dutchess County MS4 Committee and other watershed groups in the community.
> Continue to enhance content and accessibility of the Town's stormwater page.
> Continue public hearings/review of site development projects requiring SWPPPs.
> Continue notifications to stakeholders.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- Approximately 186 persons attended the (10) stakeholder meetings
- (1) Public hearing on Annual report held on 5/3/2016
- The Town's website continued to include updated information pertaining to the MS4 (1)
- Public hearings on site development projects requiring full SWPPPs (4)
- Notifications to stakeholders (11)

C. How many times was this observation measured or evaluated in this reporting period? 28

D. Has your MS4 made progress toward this measurable goal during this reporting period?

○ Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

○ Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

> Continue to support Dutchess County MS4 Committee and other watershed groups in the community.
> Continue to enhance content and accessibility of the Town's stormwater page.
> Continue public hearings/review of site development projects requiring full SWPPPs.
> Continue notifications to stakeholders.
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

**Minimum Control Measure 3. Illicit Discharge Detection and Elimination**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. Enter the number and approx. percent of outfalls mapped:

   596 # 100%

2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)?

   165

3.a. What types of generating sites/sezwersheds were targeted for inspection during this reporting period?

   - Auto Recyclers
   - Building Maintenance
   - Churches
   - Commercial Carwashes
   - Commercial Laundry/Dry Cleaners
   - Construction Vehicle Washouts
   - Cross-Connections
   - Distribution Centers
   - Food Processing Facilities
   - Garbage Truck Washouts
   - Hospitals
   - Improper RV Waste Disposal
   - Industrial Process Water

   - Other:

<table>
<thead>
<tr>
<th>Sites Targeted by Watersheds</th>
</tr>
</thead>
<tbody>
<tr>
<td>FALLKILL, CASKERKILL</td>
</tr>
</tbody>
</table>

   - Sewersheds:
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

3.b. What types of illicit discharges have been found during this reporting period?
- Broken Lines From Sanitary Sewer
- Industrial Connections
- Cross Connections
- Inflow/Infiltration
- Failing Septic Systems
- Pump Station Failure
- Floor Drains Connected To Storm Sewers
- Sanitary Sewer Overflows
- Illegal Dumping
- Straight Pipe Sewer Discharges
- Other:

WASHING MACHINE DRAINS

4. How many illicit discharges/potential illegal connections have been detected during this reporting period? 15

5. How many illicit discharges have been confirmed during this reporting period? 15

6. How many illicit discharges/illegal connections have been eliminated during this reporting period? 13

7. Has the storm sewershed mapping been completed in this reporting period? Yes
   If No, approximately what percent was completed in this reporting period? N/A

8. Is the above information available in GIS? Yes
   Is this information available on the web? Yes
   If Yes, provide URL(s):
   Please provide specific address of page where map(s) can be accessed - not home page.
   URL

= Locations are documented

* Two illicit connections originating from the City of Poughkeepsie are currently being remedied.
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

8. URL(s) cont.:
   Please provide specific address of page where map(s) can be accessed - not home page

<table>
<thead>
<tr>
<th>URL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

9. Has an IDDE law been adopted for each traditional MS4 and/or have IDDE procedures been approved for all non-traditional MS4s contributing to this report?  
   - Yes  ○ No  

10. If Yes, has every traditional MS4 contributing to this report certified that this law is equivalent to the NYS Model IDDE Law?  
    - Yes  ○ No  ○ NT  

11. What percent of staff in relevant positions and departments has received IDDE training?  
    100 %  

MCM 3 Page 3 of 4
12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.
- Departments will continue to record IDDE occurrences and maintenance actions
- Department and municipal staff were trained in IDDE

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.
- The Town Engineering department conducted (165) inspections (28%) this last reporting period; Outfalls needing attention were reported to the Town Highway Department
- Town Departments continued to observe and report IDDE events (2)
- Department and municipal staff were trained in IDDE (33 out of 47 staff in relevant positions) for the 2016-2017 reporting period (14 out of 47 last year brings total training to 100%)

C. How many times was this observation measured or evaluated in this reporting period?

D. Has your MS4 made progress toward this measurable goal during this reporting period?

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).
- Departments will continue to record IDDE occurrences and maintenance actions
- New mapping software of outfalls/storm collection system/utilities is scheduled to be operational this reporting period.
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

**Name of MS4/Coalition**

TOWN OF POUGHKEEPSIE

**SPDES ID**

NYR20A198

---

**Minimum Control Measures 4 and 5.**

**Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

**How many MS4s contributed to this report?**

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities?  

- Yes  
- No  

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook?  

- Yes  
- No  
- NT  

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

- 09/2004  
- 03/2006  
- NT  

2. Does your MS4/Coalition have a SWPPP review procedure in place?  

- Yes  
- No  

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?  

- 9  

4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?  

- Yes  
- No  
- NT  

If Yes, how many public comments were received during this reporting period?  

- 24  

* Comments are generally received during the public hearings, complaints during construction and are verbal rather than written; therefore total is an estimate.

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process?  

- Yes  
- No
6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

<table>
<thead>
<tr>
<th>Action</th>
<th>Number (if applicable)</th>
<th>Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notices of Violation</td>
<td></td>
<td>○ No Authority</td>
</tr>
<tr>
<td>Stop Work Orders</td>
<td></td>
<td>○ No Authority</td>
</tr>
<tr>
<td>Criminal Actions</td>
<td></td>
<td>○ No Authority</td>
</tr>
<tr>
<td>Termination of Contracts</td>
<td></td>
<td>○ No Authority</td>
</tr>
<tr>
<td>Administrative Fines</td>
<td></td>
<td>○ No Authority</td>
</tr>
<tr>
<td>Civil Penalties</td>
<td></td>
<td>○ No Authority</td>
</tr>
<tr>
<td>Administrative Orders</td>
<td></td>
<td>○ No Authority</td>
</tr>
<tr>
<td>Enforcement Actions or Sanctions</td>
<td>6</td>
<td>○ No Authority</td>
</tr>
</tbody>
</table>

*Administration actions (verbal, email) to achieve compliance*
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

**Name of MS4/Coalition**: TOWN OF POUGHKEEPSIE

**SPDES ID**: NYR20A198

### Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? 

   

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? 

   

3. What percent of active construction sites were inspected during this reporting period?  

   

4. What percent of active construction sites were inspected more than once?  

   

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual?  

   - Yes  
   - No  
   - NT  

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval?  

   - Yes  
   - No  
   - NT  

   If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review?  

   - Yes  
   - No  
   - N/A  

   If Yes, use the following page to identify location(s) where SWPPPs can be accessed.
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

6. cont.: Submit additional pages as needed.

- **MS4/Coalition Office**
  - **Department:**
  - **Address:** ONE OVEROCKER RD
  - **City:** POUGHKEEPSIE
  - **Zip:** NY 12603
  - **Phone:** (845) 485-3657

- **Library**
  - **Address:**
  - **City:**
  - **Zip:**
  - **Phone:**

- **Other**
  - **Address:**
  - **City:**
  - **Zip:**
  - **Phone:**

- **Web Page URL(s):** Please provide specific address where SWPPPs can be accessed - not home page.
  - **URL:**
  - **URL:**
  - **URL:**

MCM 4 Page 2 of 3
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.

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Name of MS4/Coalition: TOWN OF POUGHKEEPSIE
SPDES ID: NYR20A198

7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Continue to train and document the certification of contractors/staff throughout the year.
- Continue to inspect and enforce erosion control measures
- Continue to update MS4 inventory of active construction sites (post-construction stormwater practices).

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

-(74) contractors were trained for certifications through Dutchess County Soil and Water
-100% (13) of active construction sites were inspected for compliance by the Town; notices or violations were enforced as needed.
- MS4 inventory of active construction sites were continually updated (1)
- Monthly project site condition summaries (12)

C. How many times was this observation measured or evaluated in this reporting period?

D. Has your MS4 made progress toward this measurable goal during this reporting period?
  • Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
  • Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Continue to train and document the certification of contractors/staff throughout the year.
- Continue to inspect and enforce erosion control measures
- Continue to update MS4 inventory of active construction sites (post-construction stormwater practices).

MCM 4 Page 3 of 3
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

**Name of MS4/Coalition:** TOWN OF POUGHKEEPSIE

**SPDES ID:** NYR20A198

**Minimum Control Measure 5. Post-Construction Stormwater Management**

The information in this section is being reported (check one):
- On behalf of an individual MS4
- On behalf of a coalition

**How many MS4s contributed to this report?**

1. **How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?**

<table>
<thead>
<tr>
<th>Practice Type</th>
<th># Inventoried</th>
<th># Inspections</th>
<th># Times Maintained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alternative Practices</td>
<td>5</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Filter Systems</td>
<td>10</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>Infiltration Basins</td>
<td>11</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>Open Channels</td>
<td>5</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Ponds</td>
<td>18</td>
<td></td>
<td>16</td>
</tr>
<tr>
<td>Wetlands</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>5</td>
<td></td>
<td>5</td>
</tr>
</tbody>
</table>

* One completed project added two water quality ponds, one underground infiltration chamber and one sand filter.

2. **Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance?**

- Yes  ○ No

3. **What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?**

- Building Codes  ○ Municipal Comprehensive Plans
- Overlay Districts  ○ Open Space Preservation Program
- Zoning  ○ Local Law or Ordinance
- None  ○ Land Use Regulation/Zoning
- Watershed Plans  ○ Other Comprehensive Plan
- Other: Planning Board Review
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
   ○ Yes  ○ No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
   ○ Yes  ○ No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
   ○ Yes  ○ No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?
   4

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impact Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?
   100 %
6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Continue to update database of private practices as new facilities are implemented.
- Continue to update database of public practices as new facilities are implemented.
- Continue to inventory construction inspections.
- Private post-construction practices are monitored for the five year threshold before an engineering inspection is warranted from the time of the NOT signature.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- (21) All private stormwater agreements that have BMP's that discharge in the Town's MS4 have had documented maintenance activities, an engineered inspection or are inventoried.
- (11) All Town owned BMP's have been inspected or maintained this reporting period.
- (13) Inspections of currently active project construction are continuing and inventoried
- (1) projects entered the post-maintenance period with a signed NOT from the Supervisor

C. How many times was this observation measured or evaluated in this reporting period? 4 6

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period? ● Yes ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP? ● Yes ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Continue to update database of private practices as new facilities are implemented.
- Continue to update database of public practices as new facilities are implemented.
- Continue to inventory construction inspections.
- Private post-construction practices are monitored for the five year threshold before an engineering inspection is warranted from the time of the NOT signature.
**Minimum Control Measure 6. Stormwater Management for Municipal Operations**

The information in this section is being reported (check one):
- ☐ On behalf of an individual MS4
- ☐ On behalf of a coalition

How many MS4s contributed to this report? [ ] [ ]

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program (SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<table>
<thead>
<tr>
<th>Operation/Activity/Facility</th>
<th>Addressed in SWMP?</th>
<th>years?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Maintenance</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Bridge Maintenance</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Winter Road Maintenance</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Salt Storage</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Solid Waste Management</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>New Municipal Construction and Land Disturbance</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Right of Way Maintenance</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Marine Operations</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Hydrologic Habitat Modification</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Parks and Open Space</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Municipal Building</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Stormwater System Maintenance</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Vehicle and Fleet Maintenance</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Other</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NY R 2 0 A 1 9 8

2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept)
- Streets Swept (Number of miles X Number of times swept)
- Catch Basins Inspected and Cleaned Where Necessary
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary
- Phosphorus Applied In Chemical Fertilizer
- Nitrogen Applied In Chemical Fertilizer
- Pesticide/Herbicide Applied
  (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.)

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

4. What was the date of the last training?

5. How many municipal employees have been trained in this reporting period?

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

100% *

*100% within 3 year period per the Town's SWMP
This report is being submitted for the reporting period ending March 9, 2017.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Departments will continue to review the Pollution Prevention for Municipal Operations manual
- Departments will keep more specific records on the trainings that are conducted for their employees (IDDE trainings, Municipal Operations and Good Housekeeping trainings, etc.)

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- (6) Applicable Departments underwent a facility self-assessment in regard to stormwater pollution prevention
- (14 staff has IDDE training, 26 had spill prevention and response training, 3 had pollution prevention for municipal operation training and 4 had soil and erosion control training)

C. How many times was this observation measured or evaluated in this reporting period?

D. Has your MS4 made progress toward this measurable goal during this reporting period?

- Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

- Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Departments will continue to review the Pollution Prevention for Municipal Operations manual
- Departments will keep more specific records on the trainings that are conducted for their employees (IDDE trainings, Municipal Operations and Good Housekeeping trainings, etc.)

MCM 6 Page 3 of 3
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2017. If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: **TOWN OF POUGHKEEPSIE**

SPDES ID: **NYR20A198**

**Additional Watershed Improvement Strategy Best Management Practices**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? [ ]

**MS4s must answer the questions or check NA as indicated in the table below.**

<table>
<thead>
<tr>
<th>MS4 Description</th>
<th>Answer</th>
<th>Check NA</th>
<th>(POC)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NYC EOH Watershed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,2,3,4,5,6,7a-d,8a,8b,9</td>
<td>10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,2,3,4,7a-d,8a,8b,9</td>
<td>5,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,2,77a-d,8a,8b,9</td>
<td>3,4,5,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td><strong>Onondaga Lake Watershed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,4,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,4,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,4,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td><strong>Greenwood Lake Watershed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td><strong>Oyster Bay</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,4,7a-d,9,10,11,12</td>
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<td><strong>Peconic Estuary</strong></td>
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<td><strong>Oscawana Lake Watershed</strong></td>
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<tr>
<td>Non-Traditional</td>
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<td>5,6,8a,8b,10,11,12</td>
<td>Pathogens</td>
</tr>
</tbody>
</table>

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?  
   ○ Yes  ○ No  ○ N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?  
   ○ Yes  ○ No  ○ N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.  

<table>
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<tr>
<th>N/A</th>
<th>%</th>
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Estimate what percentage was mapped in this reporting period.

<table>
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<tr>
<th>N/A</th>
<th>%</th>
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</table>
3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program?
   - Yes
   - No
   - N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?
   - N/A

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more?
   - Yes
   - No
   - N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards?
   - Yes
   - No
   - N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading?
   - Yes
   - No
   - N/A

7b. How many projects have been sited in this reporting period?
   - N/A

7c. What percent of the projects included in 7b have been completed in this reporting period?
   - N/A

7d. What percent of projects planned in previous years have been completed?
   - N/A

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands?
   - Yes
   - No
   - N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands?
   - Yes
   - No
   - N/A
9. Has your MS4/Coalition developed and implemented a program of native planting?
   ○ Yes  ○ No  ● N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?
    ○ Yes  ○ No  ● N/A

11. Does your MS4/Coalition have a pet waste bag program?
    ○ Yes  ○ No  ● N/A

12. Does your MS4/Coalition have a program to manage goose populations?
    ○ Yes  ○ No  ● N/A
MEMORANDUM

DATE: 4/10/2017

To: Jon J. Basiley, Town Supervisor

From: Sean Crimmins, Assistant Town Engineer

Subject: Response to public comments on the 2015-2016 MS4 Final Annual Report; Town of Poughkeepsie SPDES permit #NYR20A198

A draft Annual Report on the Town of Poughkeepsie’s compliance with the MS4 storm water management program was made available for public comment until May 13th, 2016 as per a Town Board decision on April 20th, 2016. The report was made available to the public on the Town’s website on April 29, 2016. The attached comments were received after the 2015-2016 Final Annual Stormwater Report was submitted to NYSDEC. Per Municipal Separate Storm Sewer Systems (MS4s) Permit No. GP-0-15-003, comments received after the Final Annual Stormwater Report is submitted shall be reported with the following year’s annual report.

The following set of written comments were received on June 30th, 2016 from Doreen Tignanelli. Each comment is reprinted below in its entirety and is followed by a response from the Town Engineering Department:

1) COMMENT: Date of engineering’s responses to public comment on the Final 2015-2016 Annual Stormwater Report is erroneous. The bottom of each of five pages reads “May 28, 2015 Response to Public Comments” while the Memorandum to Town Supervisor Todd Tancredi from Assistant Town Engineer Sean Crimmins on the Final Report is dated May 26, 2016.

RESPONSE: As noted. This was a clerical error as the footnote was from the previous year’s response to public comments.

2) COMMENT: The Final 2015-2016 Annual Stormwater Report response to my comment regarding incorrect email address listed for Supervisor Todd Tancredi noted that the email was corrected to read “ttancredi@townofpoughkeepsie-ny.gov” but that was not the case. Instead, the Final Report was erroneously changed to read

April 4, 2017 Response to Public Comments
"jbaisley@townofpoughkeepsie-ny.gov". Also, the Final Report lists John Baisley As "Supervisor" while Mr. Baisley was/is Deputy Supervisor. Todd Tancredi was Town Supervisor as of the Final 2015-2016 Annual Report date.

RESPONSE: Correct, Jon J Baisley was acting at Deputy Supervisor at the time of Todd Tancredi’s transition. Mr. Baisley’s title should have been listed as “Deputy Supervisor” instead of “Supervisor” in the final annual report. A follow up letter was submitted to NYSDEC on June 7, 2016 to NYSDEC with the corrected page.

3) COMMENT: The Final 2015-2016 Annual Stormwater Report Minimum Control Measure 2 Public Involvement/Participation #6, erroneously reads "TBD" in response to question asking if public comments were received and attached and responded to. The answer should have been "Yes" not "TBD" as public comments were submitted by me, Doreen Tignanelli, and supposedly attached per Memos from Assistant Town Engineer Crimmins to Supervisor Tancredi and to the NYSDEC MS4 Permit Coordinator.

RESPONSE: Correct, it should have been listed “Yes”. Comments received, and the correlating responses of, during the 2015-2016 reporting period were attached to the final annual report submission to NYSDEC.

4) COMMENT: The Final 2015-2016 Annual Stormwater Report response to my comment re: lack of E&S controls at the staging site of the Marist North Campus Housing Site denied town knowledge of this activity. Aside from the fact that we are asked to believe that a staging site highly visible from Route 9 escaped the town's detection, the Final Report stated "A summary breakdown of these events from Rohde, Soyka & Andrews consulting engineers events are attached to the back of this response memorandum."

However, the Final 2015-2016 Annual Stormwater Report published on the town's website did not contain the referenced document from Marist engineering consultants Rohde, Soyka & Andrews. Upon questioning the town, I was given the document and told it "was intended to be a FOIL-able document" but the fact remains that it was referenced as being attached and, therefore, should have been included in the Final 2015-2016 Annual Stormwater Report for the public's review.

RESPONSE: The document from Rohde, Soyka & Andrews was attached to the final annual report submission to NYSDEC. It is a FOIL-able document, but it is attached to the back of these responses. The online 2015-2016 Final Annual Report will be updated.

5) COMMENT: The Final 2015-2016 Annual Stormwater Report response to my comment re: Vassar College's inadequately maintained silt fencing around multiple storm drains was "The silt fencing deficiencies were ultimately remedied by the contractor." This is false as the silt fencing around the noted drains are all still in disrepair months later. I included in my comments a March 5, 2016 photo of just one of the improperly maintained silt fences at Vassar. The June 29, 2016 photo below depicts the exact same drain with inadequately maintained silt fencing nearly four months later. While silt fencing may need to remain until the site is vegetated, silt fencing in this condition is not serving any useful purpose.
RESPONSE: The silt fencing was addressed and repaired. As the fencing is located in a storm detention basin, it can easily tip over again. But as the site is fully vegetated, the silt fencing is not serving any useful purpose and is only cosmetically unappealing. Before the NOT is signed, all remnants of silt fencing will be removed from the site.

6) COMMENT: The Final 2015-2016 Annual Stormwater Report response to my comment re: ponding at the site of Boardman Road Library claimed "It is likely that the conditions existed before the improvements to the site." That is an unsubstantiated claim. Having lived for 34 years within a mile or so of the project site and regularly traveling Boardman Road all those years, I never saw the ponding that exists there now. Ponding was depicted in photo included as part of my public comment.

RESPONSE: We will monitor any drainage issues at the site.
June 7, 2016

To Whom It May Concern:

Attached is revised MCC PAGE 4 for the 2015-2016 Town of Poughkeepsie Stormwater Management Program Final Annual Report that was submitted on May 26, 2016. The title of "Supervisor" is changed to "Deputy Supervisor" as that is the position that Jon J. Baisley currently holds.

Todd Tancredi was no longer the supervisor at the time of the Annual Report Submission.

Very Truly Yours,

Sean Crimmins, Assistant Town Engineer
Town of Poughkeepsie
One Overacker Rd., Poughkeepsie, NY 12603
Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name: J O N
MI: J
Last Name: B A I S L E Y
Title: D E P U T Y S U P E R V I S O R

Signature

Date: 0 1 / 0 6 / 2 0 1 6

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505
May 20, 2016

Eric Hollman, Planner
Town of Poughkeepsie Planning Department
One Overacker Road
Poughkeepsie, NY 12603

PROJECT: Marist College – North Campus Housing
Town of Poughkeepsie

SUBJECT: Quiet Cove Park
Temporary Storage

Dear Mr. Hollman:

We respond on behalf of Marist College to your request for a brief summary of the use of Quiet Cove Park by the General Contractor on the above described project for the temporary storage of pre-cast concrete panels on trailers. The pre-cast concrete panels are placed on trailers at the factory and are shipped to the site. The panels remain on the trailers until lifted into place on the building. The panels are shipped in advance to facilitate placement on the building. Given the time frames associated with the fabrication, transport and installation of the panels it is necessary for the panels to be stored and staged locally for a period of time to stay ahead of actual installation.

The General Contractor (GC) identified the need for temporary storage and staging of the pre-cast concrete panels. Unlike other Marist projects, the College would be in session during the process with limited available area on Campus for storage and staging. Since the panels are shipped on trailers any storage area would need to be paved or otherwise have a stabilized surface in order to accommodate trailer weight and maneuvering.

The GC examined the Quiet Cove Park area and determined it to be of sufficient size with a suitable stabilized area to store the anticipated multiple trailers necessary for maintenance of the project schedule. Marist College on behalf of the GC obtained permission from Dutchess County to utilize the area. Full responsibility for operation, maintenance and control of the storage area was that of the GC once Marist had obtained the necessary permission.

The number of staged and stored trailers expanded beyond the originally identified area. Once Marist was made aware that the storage had expanded beyond the paved or stabilized area, the GC was directed to remove the trailers and restore the disturbed area to its pre-disturbance condition or otherwise stabilize the surface for continued use. The County when granting permission requested that the temporary storage be removed prior to the April opening of the park. The decision was made to restore the area, which has been completed, and to discontinue use of the park for temporary storage.

The GC, without the assistance of Marist, sought an alternative location. The GC has located such an alternative on the property just across from Marist. All trailers are staged and stored on fully stabilized surfaces.
In assisting the contractor by helping to arrange for the temporary storage, Marist was not increasing the scope of their project. There was no intent to expand project disturbance. In fact, given the requirements for the storage and staging of the trailers, a paved or stabilized surface was necessary. The GC had no intention of using anything other than an existing paved or stabilized area.

We trust this information is satisfactory for your purposes. If we can be of further assistance, please advise.

Yours very truly,

ROHDE, SOYKA & ANDREWS CONSULTING ENGINEERS, P.C.

cc: Justin Butwell, P.E., Marist College
    Gloria Ciminelli, Project Manager, Pike
    13-107-88
A draft Annual Report on the Town of Poughkeepsie’s compliance with the MS4 storm water management program was made available for public comment until May 12th, 2017 as per a Town Board decision on April 19th, 2017. The report was made available to the public on the Town’s website on April 28, 2017.

The following set of written comments were received on May 15, 2017 from Doreen Tignanelli. Each comment is reprinted below in its entirety and is followed by a response from the Town Engineering Department:

1) **COMMENT:** Section 2 – Contact information, no “Report Preparer” is listed. In prior years, Assistant Town Engineer Sean Crimmins was listed as “Report Preparer” and SWMP Coordinator. This year, Crimmins is listed as “Local Stormwater Public Contact”, a position also listed as being held by Eric Hollman. It is likely Crimmins should be the Preparer & Coordinator, not the Contact.

**RESPONSE:** Correct. This was a clerical error and will be modified.

2) **COMMENT:** The report, as in past years, fails to supply the requested "implementation schedule" for measurable goals for all Minimum Control Measures and instead gives vague responses such as "continue to update" or "continue to inspect", etc. Implementation schedules are needed. Otherwise, you end with a situation as in Measurable Goal for MCM1, 4F, which basically lists the same goals for 2016/2017 as were listed for 2015/2016. Goals such as phosphorous brochure and billboard campaign should have implementation schedules so they are not just carried over from year to year. Also, without implementation schedules, it is unclear how it can be answered “Yes” to all the questions asking if the MS4 is on schedule.
RESPONSE: As noted, the majority of the measurable goals for MCM #1 and MCM #2 are achieved by the Town’s participation with the Dutchess County MS4 committee. The goals of the committee are scheduled on an annual basis, therefore the Town of Poughkeepsie is not in the position to project a further detailed itemized implementation schedule of annual goals on behalf of the committee.

The goals of other Minimum Measures work in conjunction of events that occur within the yearly reporting period. For example, reviewing Storm Water Pollution Plans, detecting illicit discharges or updating post-construction stormwater management inventories, respectfully occurs when an applicant submits plans to the Planning Dept, discharges are reported/detected in the field or a developer submits an NOT for their particular project. The Town cannot anticipate when such events would occur, therefore the collected number of events are tallied, measured and reported on an annual basis.

3) COMMENT: Minimum Control Measure 2, Public Involvement/Participation, #2, states that public notice of report availability was provided on Town Board Agenda having a URL of http://www.townofpoughkeepsie.com/clerk/2015/townboard20150506.pdf but that URL does not reference the 2016/2017 stormwater report but instead is a summary of the May 6, 2015 Town Board Meeting.

RESPONSE: Correct, it should have been listed: http://www.townofpoughkeepsie.com/clerk/2017/TownBoard20170503.pdf This page displays the May 3rd, 2017 Town Board agenda and resolutions, including the acceptance of the public hearing for the annual stormwater report.

4) COMMENT: Minimum Control Measure 3, Illicit Discharge Detection and Elimination, #6, states 13 of 15 illicit discharges/illegal connections were eliminated and that two originated from the City of Poughkeepsie. It is unclear if either one of the two was the same City of Poughkeepsie discharge noted in the prior year’s report as an ongoing investigation or if that discharge had been remedied since last year.

RESPONSE: In the previous year’s report, evidence of a sanitary discharge was observed originating from the City’s MS4 portion of the dual culvert outfall under Park Ave. A similar discharge was detected from the same location during this year’s reporting period, as well as evidence of a fuel spill. At the time of this report, the City of Poughkeepsie was continuing their investigation.

5) COMMENT: Minimum Control Measure 3, Illicit Discharge Detection and Elimination, #12B, states “Department and municipal staff were trained in IDDE (33 out of 42 staff in relevant positions) for the 2016-2017 reporting period (9 out of 42 last year brings total training to 100%). This conflicts with numbers reported last year for #12B where it was stated that 47 were trained.

RESPONSE: Correct, the tally number was incorrect. 14 staff members were trained in IDDE for this reporting period bringing the total number of people trained in IDDE to 47 within the three year period window for training. 100% of current number of staff in
relevant positions have received IDDE training for this three year period. This number will be updated in the Final Annual Report.

6) COMMENT: Minimum Control Measures 4 and 5, refer to SPDES Permit, Erosion and Sediment Control, SWPPP procedures and reviews and inspections. It is stated there is a procedure and that SWPPP reviews take place and that Erosion and Sediment Control law exists and repeat inspections are conducted. However, the Town does not always ensure that regulations are followed, per multiple examples outlined below:

Ex. 1) Poughkeepsie Day School Solar Project: Photo below taken from Boardman Road on February 25, 2017 show trees cut on the PDS project site, before the town’s pre-construction inspection of erosion controls was done.

Regarding PDS, it was documented in the Town's February construction inspection report that “Required construction SPDES documentation is being coordinated between this office and Chazen”.

The Town’s March construction inspection report stated PDS site clearing was “active” yet the report also stated that “A pre-construction inspection of erosion controls will be performed before soil disturbance will be permitted”.

A SWPPP was required for this project. The SWPPP requires “A construction phasing plan and sequence of operations describing the intended order of construction activities, including clearing and grubbing, excavation and grading, utility and infrastructure installation and any other (Part III.B.1.d) 21 activity at the site that results in soil disturbance”.

Per SPDES Construction Activity Permit No. GP-0-15-002, "Construction Activity(ies) - means any clearing, grading, excavation, filling, demolition or stockpiling activities that result in soil disturbance. Clearing activities can include, but are not limited to, logging equipment operation, the cutting and skidding of trees, stump removal and/or brush root removal”.

So, once again, construction activity on a project that resulted in soil disturbance took place, per the inspection report, before erosion control was installed and inspected by the town.

Ex.2) Marist North Campus Housing Project:
In this reporting period, during dry periods last summer, clouds of dust from the site were seen looming over Rt. 9. Also at various times during this reporting period, dirt was being tracked from the project site out onto a campus road and onto Rt. 9. As of last month, the construction entrance was in need of refreshing.

Also, from April 2016 to March 2017, the town's monthly construction inspection reports noted repeatedly that requested materials for St. Ann's Parking, which was covered under SPDES permit for North Campus Housing Project, were never received.

The Town claimed that silt fencing deficiencies I documented in a March 5, 2016 photo were “ultimately remedied by the contractor”. That was patently false and I provided a June 29, 2016 photo depicting the exact same drain with the same silt fencing in the same state of disrepair nearly four months later, yet the Town continues to claim the “silt fencing was addressed and repaired”.

No matter how many times the Town states the silt fencing was repaired, it was not. The fact remains that multiple drains that are part of the Vassar College Science project have remained in a state of disrepair for well over a year now. This reflects poorly on the Town’s compliance inspections and enforcement of construction site violations.

Furthermore, the town response that the silt fencing is now only “cosmetically unappealing” and will be removed before the NOT is signed conflicts with guidance from NYSDEC’s Brian Drumm, who commented on silt fencing issue on the project site outlined below, saying silt fence should be removed when all disturbed areas have been permanently stabilized and until then it should be properly maintained.

Ex 4) Town of Poughkeepsie Sanitary Sewer Evaluation Study, Wetland PK-18, Zach’s Way: The Town exceeded the scope of work allowed under a DEC permit and subsequently failed to maintain silt fencing.

In response to a complaint by me in June of 2016, the NYSDEC conducted a site visit. They determined that the Town exceeded the scope of work allowed under the permit issued by the DEC.

The Town was required by the DEC to perform a Sanitary Sewer Evaluation Study on the collection system associated with the Spackenkill Pump Station. The DEC had issued a permit to the town to improve the access road to accommodate the specialized equipment necessary to do this.

As a result of the inspection, a revised plan was required by the DEC.

Subsequently, I notified Town Stormwater Contact Eric Hollman that silt fencing on the site was not being properly maintained. Hollman responded that the silt fencing would be removed as the driveway was completed. Six weeks later, the fencing had not been removed nor fixed. Supervisor Baisley and Brian Drumm of the DEC were notified.

Drumm responded that silt fence should be removed when all disturbed areas have been permanently stabilized and until then it should be properly maintained.
This is yet another example of the Town's deficiencies in inspection, compliance, and enforcement measures.

RESPONSE:

EX 1) Poughkeepsie Day School Solar Project: Tree clearing, without stump removal, was authorized to begin on this project prior to the Town’s pre-construction inspection for erosion and sediment controls because the trees obstructed the ability of the contractor to install the practices efficiently. It is generally accepted practice to allow tree clearing without stump removal under this type of circumstance because there is a low potential for erosion as long as the stumps remain to hold soil in place until engineered erosion and sediment control practices are installed. The time in which this condition remained without erosion controls was closely monitored and kept to the shortest duration possible. No offsite discharge of sediment laden runoff resulted during this time period. In the future, the Town will require a SWPPP modification prior to any change in the SWPPP construction sequence.

EX 2) Marist North Campus Housing Project: The Town is in regular contact with the operator and engineer at the Marist project. Specifically, the Town Engineer contacted the project engineer regarding concerns noted in the weekly inspection reports via email on 10/3/2016, 11/1/2016, 12/7/2016, 2/6/2017, and 4/4/2017. In each case the items of concern were corrected within a few days.

EX 3) Vassar College Science Project: The silt fence inlet protection noted in March 5, 2016 photo was ultimately removed. The silt fence in question was acting as inlet protection for a catch basin located within a fully stabilized stormwater management practice and was noted for removal by project engineer and the Town. The delay in removal of the silt fence was a simple oversight and resulted in no release of sediment laden runoff from the site because the contributing area was fully stabilized. Mr. Drumm, a biologist with the Fish & Wildlife Bureau of the NYSDEC, was technically correct in that silt fence should be removed as soon as contributing areas are fully stabilized but in this instance the area was in a location that was easily observed by Vassar Maintenance staff had a problem developed.

EX 4) Wetland PK-18, Zach's Way: When work commenced at the Zack’s Way site, it was determined that more access roadway areas were in need of improvement than anticipated. A modified wetland permit application was coordinated with the project’s wetland consultant and DEC, resulting in an issuance of a modified wetland permit. As the date of writing this response, silt fencing has been removed in areas that are complete and permanently stabilized. The project is still ongoing and all fencing will be removed upon completion and stabilization of the areas of disturbance.

7) COMMENT: Minimum Control Measure 4, Construction Site Stormwater Runoff Control, #7A, Evaluating Progress Toward Measurable Goals MCM 4 states as a measurable goal "Continue to inspect and enforce erosion control measures". In spite of the stated goals, which are the same as for the previous year, above noted examples show deficiencies in the town's inspection, compliance, and enforcement measures.
SWPPPs should be reviewed and enforced in accordance with Permit GP-0-15-002, current MS4 Permit and NYS Standards and Specifications for Erosion & Sediment Control.

RESPONSE: The Town of Poughkeepsie, one of the largest municipalities in Dutchess County, has multiple large scale construction projects that are simultaneously underway at any given time. Contractors are sometimes slow to remedy an issue that is not severe enough to potentially lead to a discharge of sediment into waterways.

8) COMMENT: Minimum Control Measures 4 and 5, Construction Site and Post-Construction Control, #6, given the number of sites listed on the Town's monthly construction inspection reports that have repeat violations that go uncorrected month after month – including but not limited to lack of various report submissions required by the project sponsor and their qualified professionals – it is of concern that no written Notices of Violation or Stop Work Orders were issued. Given the repeat deficiencies, the verbal and email actions do not appear to be sufficient.

RESPONSE: It is at the discretion of Town officials to determine if an issue pertaining to a stormwater erosion control is severe enough to warrant a written Notices of Violation or Stop Work Order. During this reporting period, verbal warnings for severe issues were effective enough to implement contractor compliance.

9) COMMENT: Based on the number of E & S issues, it is unclear if anyone from the Town actually reviews reports submitted by project sponsors and their consultants for accuracy and integrity.

RESPONSE: Submitted E&S reports are reviewed by Town staff. Severe issues indicated on the received reports may warrant additional Town inspections and/or other enforcement actions to be conducted.

The following written comment was received on April 28, 2017 from Virginia A. Buechele. The comment is reprinted below in its entirety and is followed by a response from the Town Engineering Department:

COMMENT: I noticed a letter from Rhode, Andrews & Soyka was included in this Stormwater Report at the end regarding the Marist Storage of Construction Materials on the County’s Quiet Cove property. Now these materials are being stored on the Hudson Heritage Site. I have often seen the gate to the Hudson Heritage property at the end of Winslow Gate left open for extended periods which is poor practice for Hudson Heritage site security reasons. I have also witnessed large tractor trailers making left hand turns out of Winslow Gate and the Marist North Entrance on to Route 9. At Winslow Gate without the aid of a Traffic Control Device.

Was any of this included as part of the traffic studies/approved site plan for the Marist College Student Housing Expansion at the Marist North Gate?
In the future, it would be my recommendation these impacts be considered beforehand, rather than after the fact. If they weren't. On the other hand, if they were, did Marist College violate the terms of their approved site plan and if so, were they fined?

If there was correspondence with the Town, the County of Dutchess and/or Marist College on which the Town may have been copied regarding this matter from the New York State Department of Environment Conservation regarding any site inspections related to the Temporary Storage Issue by them, please include such correspondence as a part of the subject Annual Stormwater Report also.

Did Marist College have permission from Dutchess County or the State of New York to utilize the Quiet Cove property for storage of Construction Materials in the first place?

These are my comments, questions and concerns. Thank You for the opportunity to address them. I trust they will be included in the Final Report.

RESPONSE: The additional staging area was not indicated within the SWPPP and the Town was unaware of the activity. Permission was granted from Dutchess County to utilize the Quiet Cove park area from Dutchess County in order to stage pre-cast concrete panels before installation on the North Campus housing building. After work was complete, the area was stabilized and restored. No fine was issued to Marist College.