TOWN OF POUGHKEEPSIE

STORMWATER MANAGEMENT PROGRAM

2011-2012 ANNUAL REPORT

SPDES PERMIT NUMBER: NYR20A198

Prepared for:
Town of Poughkeepsie Town Board

DRAFT
Dated May 4, 2012
This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

Choose one:

- This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

Cover Page 1 of 2
Provide SPDES ID of each permitted MS4 included in this report.

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Each MS4 must submit an MCC form.

**Section 1 - MCC Identification Page**

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-0-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

<table>
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<tr>
<th>Name of MS4</th>
<th>TOWN OF POUGHKEEPSIE</th>
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<td>NYR20A198</td>
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</table>
Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form).
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name: TODD
MI: N
Last Name: TANCREDI
Title: SUPERVISOR
Address: ONE OVEROCKER ROAD
City: POUGHKEEPSIE
State: NY
Zip: 12603
Phone: (845) 485-3603
County: DUTCHESS

SPDES ID: NYR20A198
MS4 Municipal Compliance Certification (MCC) Form
MCC form for period ending March 9, 2012

Name of MS4: TOWN OF Poughkeepsie
SPDES ID: NYR20A198

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For each contact, select all that apply:
- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name: ERIC
MI: 
Last Name: HOLLMAN
Title: PLANNER
Address: ONE OVEROCKER ROAD
City: POUGHKEEPSIE
State: NY
Zip: 12603
eMail: EHOLLMAN@TOWNOFPOUGHKEEPSIE-NY.GOV
Phone: (845) 485-3658
County: DUTCHESS
Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

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<td>CRIMMINS</td>
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<tr>
<td>ASSISTANT ENGINEER</td>
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<td>NY</td>
<td>12603</td>
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<th>eMail</th>
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<th>County</th>
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<tr>
<td><a href="mailto:SCRIMMINS@TOWNOFPOUGHKEEPSIE-NY.GOV">SCRIMMINS@TOWNOFPOUGHKEEPSIE-NY.GOV</a></td>
<td>(845) 790-4747</td>
<td>DUTCHESS</td>
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**Section 3 - Partner Information**

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?  
- [ ] Yes  
- [ ] No

If Yes, complete information below.  
Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

<table>
<thead>
<tr>
<th>Partner/Coalition Name (con't.)</th>
<th>SPDES Partner ID - If applicable</th>
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<tr>
<th>Address</th>
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<tbody>
<tr>
<td>2715 RTE 44, SUITE 3</td>
<td>MILLBROOK</td>
<td>NY</td>
<td>12545</td>
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<th>Phone</th>
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<tr>
<td>(845) 677 - 8011</td>
<td><a href="mailto:ED.HOXSIE@NY.NACDNET.NET">ED.HOXSIE@NY.NACDNET.NET</a></td>
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</table>

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- [ ] MM1 BROCHURES - MULTIPLE TASKS
- [ ] MM2 MULTIPLE TASKS
- [ ] MM3 TRAINING - MULTIPLE TASKS
- [ ] MM4 TRAINING - MULTIPLE TASKS
- [ ] MM5 MULTIPLE TASKS
- [ ] MM6 TRAINING - MULTIPLE TASKS

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.
Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name  TODD  MI  Last Name  TANCREDI
Title  SUPERVISOR
Signature
Date  /  / 

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505
MS4 Annual Report Form
This report is being submitted for the reporting period ending March 9, 2012.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE  
SPDES ID: NYR20A198

Water Quality Trends

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s are contributed to this report? 

1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.  

If Yes, choose one of the following:

- Report(s) attached to the annual report
- Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

URL

URL

URL
Minimum Control Measure 1. Public Education and Outreach

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?  

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- Construction Sites
- General Stormwater Management Information
- Household Hazardous Waste Disposal
- Illicit Discharge Detection and Elimination
- Infrastructure Maintenance
- Smart Growth
- Storm Drain Marking
- Green Infrastructure/Better Site Design/Low Impact Development

- Other:

2. Specific audiences targeted during this reporting period:

- Public Employees
- Residential
- Businesses
- Restaurants
- Other:

- Contractors
- Developers
- General Public
- Industries

- Agricultural

MCM 1 Page 1 of 4
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- Construction Site Operators Trained
  # Trained: 271
- Direct Mailings
  # Mailings: 34
- Kiosks or Other Displays
  # Locations: 6
- List-Serves
  # In List: 167
- Mailing List
  # In List: 701
- Newspaper Ads or Articles
- Public Events/Presentations
  # Days Run: 6
- School Program
  # Attendees: 467
- TV Spot/Program
  # Days Run: 6
- Printed Materials:
  Total # Distributed: 511

- Locations (e.g. libraries, town offices, kiosks):
  - TOWN HALL - MULTIPLE D
  - WAM EVENTS
  - ADAMS SPRING FAIR
  - DUTCHESS CO FAIR
- Other:
  - RADIOSPOTS (2)
- Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

URL:
http://www.townofpoughkeepsie.com/planning/stormwater information.htm

URL:
http://dutchessswwcd.org/stormwater.htm
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

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3. Web Page con't.: Provide specific web addresses - not home page.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- MS4 education and training of developers, consultants, contractor, professionals and department employees on erosion control, BMP's and pollution prevention and IDDE
- Distribution of brochures to target audience and stakeholders
- Maintain Town website for public awareness

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- Pollution prevention and IDDE training (1)
- Brochures distributed to all commercial users of the Town's POTW on procedures on preventing stormwater pollution. Stormwater/event notices (32) to stakeholders
- Website contains access to annual stormwater reports, informative educational publications and additional links to organizations and events (9)

C. How many times was this observation measured or evaluated in this reporting period?

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes ☐ No ☐

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes ☐ No ☐

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Brochure distribution to residents and commercial owners within the Town during the MS4 outfall inspections
- Continued involvement with the Dutchess County MS4 Committee on billboards, educational functions and brochure development
- Maintain use of list-serve, stormwater webpage & trainings for education/outreach

MCM 1 Page 4 of 4
**Minimum Control Measure 2. Public Involvement/Participation**

The information in this section is being reported (check one):

- [ ] On behalf of an individual MS4
- [ ] On behalf of a coalition

How many MS4s contributed to this report?  

1. **What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period?** Check all that apply:

- [ ] Cleanup Events  
- [ ] Comments on SWMP Received  
- [ ] Community Hotlines  
- [ ] Community Meetings  
- [ ] Plantings  
- [ ] Storm Drain Markings  
- [ ] Stakeholder Meetings  
- [ ] Volunteer Monitoring  
- [ ] Other: DUTCHESS WAM PARTNERSHIP

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- [ ] Community Meetings  
- [ ] Plantings  
- [ ] Storm Drain Markings  
- [ ] Stakeholder Meetings  
- [ ] Volunteer Monitoring  
- [ ] Other: DUTCHESS WAM PARTNERSHIP

2. **Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided?**

- [ ] Yes  
- [ ] No

- [ ] List-Serve  
- [ ] Newspaper Advertising  
- [ ] TV/Radio Notices  
- [ ] Other:  

- Web Page URL: Enter URL(s) on the following two pages.
2. URL(s) con't.: 
Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

http://www.townofpoughkeepsie.com/planning/stormwater/stormwaterinformation.htm

URL

URL

URL

URL
### MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

<table>
<thead>
<tr>
<th>Name of MS4/Coalition</th>
<th>TOWN OF POUGHKEEPSIE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPDES ID</td>
<td>NY R 20 A 19 8</td>
</tr>
</tbody>
</table>

3. Where can the public access copies of this annual report, Stormwater Management Program SWMP Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

- **MS4/Coalition Office**
  - Department: TOWN PLANNING DEPARTMENT
  - Address: ONE OVEROCKER RD
  - City: POUGHKEEPSIE
  - Zip: NY 12603
  - Phone: (845) 485-3658

- **Library**
  - Address: [specific address]
  - City: [specific city]
  - Zip: [specific zip]
  - Phone: [specific phone]

- **Other**
  - Address: TOWN CLERK - ONE OVEROCKER RD
  - City: POUGHKEEPSIE
  - Zip: NY 12603
  - Phone: (845) 485-3720

- **Web Page URL:**
  - URL: [specific URL]

Please provide specific address of page where report can be accessed - not home page.

- **eMail**
  - Address: EHOLLMAN@TOWNOFPOUGHKEEPSIE-NY.GOV

TOWN PLANNING DEPARTMENT

ONE OVEROCKER RD

POUGHKEEPSIE, NY 12603

845-485-3658

TOWN CLERK - ONE OVEROCKER RD

POUGHKEEPSIE, NY 12603

845-485-3720

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

4.a. If this report was made available on the internet, what date was it posted?
Leave blank if this report was not posted on the internet.

05 / 04 / 2012

4.b. For how many days was/will this report be posted?

365

If submitting a report for single MS4, answer 5.a. If submitting a joint report, answer 5.b.

5.a. Was an Annual Report public meeting held in this reporting period?
If Yes, what was the date of the meeting?

05 / 18 / 2011

*Meeting was for last year's report

If No, is one planned?

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

If No, is one planned for each?

6. Were comments received during this reporting period?
If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

-Maintain use of Town website and list serve for distribution of notices and educational information.
-Continue to participate in public events via Watershed Awareness Month and Cornell University Cooperative Extension of Dutchess County, and local watershed associations.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

-Approximately 244 persons attended 10 WAM public outreach events.
-Approximately 426 persons attended the (33) stakeholder meetings.
-Electronic and direct stormwater info mailings (34)
-Public hearing on Annual report held on 5/18/2011
-Outreach links expanded on Town's website

C. How many times was this observation measured or evaluated in this reporting period? 79

D. Has your MS4 made progress toward this measurable goal during this reporting period? Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP? Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

-Continue to support Dutchess WAM, MS4 committee and other watershed groups in the community.
-Continue to enhance content and accessibility of the Town's stormwater page.
-Continue electronic and direct stormwater informational mailings.
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

Minimum Control Measure 3. Illicit Discharge Detection and Elimination

The information in this section is being reported (check one):

● On behalf of an individual MS4
○ On behalf of a coalition

How many MS4s contributed to this report? [ ]

1. Enter the number and approx. percent of outfalls mapped: [ ] 620 # 100%  

2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)? [ ] 140

3.a. What types of generating sites/sewersheds were targeted for inspection during this reporting period?

- Auto Recyclers
- Building Maintenance
- Churches
- Commercial Carwashes
- Commercial Laundry/Dry Cleaners
- Construction Vehicle Washouts
- Cross-Connections
- Distribution Centers
- Food Processing Facilities
- Garbage Truck Washouts
- Hospitals
- Improper RV Waste Disposal
- Industrial Process Water
- Landscaping (Irrigation)
- Marinas
- Metal Plateing Operations
- Outdoor Fluid Storage
- Parking Lot Maintenance
- Printing
- Residential Carwashing
- Restaurants
- Schools and Universities
- Septic Maintenance
- Swimming Pools
- Vehicle Fueling
- Vehicle Maint./Repair Shops
- None

SITES TARGETED BY WATERSHEDS: [ ]

Sewersheds: [ ]
3.b. What types of illicit discharges have been found during this reporting period?
- Broken Lines From Sanitary Sewer
- Cross Connections
- Failing Septic Systems
- Floor Drains Connected To Storm Sewers
- Illegal Dumping
- Other: None

4. How many illicit discharges/potential illegal connections have been detected during this reporting period? 10

5. How many illicit discharges have been confirmed during this reporting period? 10

6. How many illicit discharges/illegal connections have been eliminated during this reporting period? 10

7. Has the storm sewershed mapping been completed in this reporting period?
   Yes No N/A%

8. Is the above information available in GIS?
   Is this information available on the web?
   Yes No

   If Yes, provide URL(s):

   Please provide specific address of page where map(s) can be accessed - not home page.
MS4 Annual Report Form
This report is being submitted for the reporting period ending March 9, 2012.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF PIOUGHKEEPSEIE
SPDES ID: NYR20A198

8. URL(s) con't.:
   Please provide specific address of page where map(s) can be accessed - not home page

URL

URL

URL

URL

URL

9. Has an IDDE law been adopted for each traditional MS4 and/or have IDDE procedures been approved for all non-traditional MS4s contributing to this report?  ● Yes  ○ No

10. If Yes, has every traditional MS4 contributing to this report certified that this law is equivalent to the NYS Model IDDE Law?  ● Yes  ○ No  ○ NT

11. What percent of staff in relevant positions and departments has received IDDE training?
   [ ] 63 %
12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

-Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

C. How many times was this observation measured or evaluated in this reporting period? 163

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period? Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP? Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

-Inspector will continue to update MS4 records
-Departments will continue to record IDDE occurrences and maintenance actions
-Trainings will continue for department staff for IDDE and Pollution Prevention
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

---

**Minimum Control Measures 4 and 5. Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

- ☐ On behalf of an individual MS4
- ☐ On behalf of a coalition

How many MS4s contributed to this report? [ ]

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities?

- ☐ Yes
- ☐ No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook?

- ☐ Yes
- ☐ No
- ☐ NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

- ☐ 09/2004
- ☐ 03/2006
- ☐ NT

2. Does your MS4/Coalition have a SWPPP review procedure in place?

- ☐ Yes
- ☐ No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

- [ ] 13

4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?

- ☐ Yes
- ☐ No
- ☐ NT

If Yes, how many public comments were received during this reporting period?

- [ ] 25 *

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process?

- ☐ Yes
- ☐ No

* Comments are generally received during the public hearings, complaints during construction and are verbal rather than written; therefore total is an estimate.

MCM 4/5 Page 1 of 2
6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- Notices of Violation
- Stop Work Orders
- Criminal Actions
- Termination of Contracts
- Administrative Fines
- Civil Penalties
- Administrative Orders
- Enforcement Actions or Sanctions
- Other

<table>
<thead>
<tr>
<th>Action</th>
<th>#</th>
<th>#</th>
<th>No Authority</th>
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<tbody>
<tr>
<td>Notices of Violation</td>
<td>3</td>
<td>3</td>
<td>No Authority</td>
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<tr>
<td>Stop Work Orders</td>
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<td>Criminal Actions</td>
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<td>Termination of Contracts</td>
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<td>Other</td>
<td>2</td>
<td>0</td>
<td>No Authority</td>
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</table>
Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- **On behalf of an individual MS4**
- **On behalf of a coalition**

How many MS4s contributed to this report? [ ] [ ] [ ]

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? [ ] [ ] [ ]

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? [ ] [ ] [ ]

3. What percent of active construction sites were inspected during this reporting period? [ ] [ ] [ ]

4. What percent of active construction sites were inspected more than once? [ ] [ ] [ ]

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? [ ] Yes [ ] No [ ] NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? [ ] Yes [ ] No [ ] NT

   If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? [ ] Yes [ ] No

   If Yes, use the following page to identify location(s) where SWPPPs can be accessed.
### MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

#### 6. con't.:

Submit additional pages as needed.

- **MS4/Coalition Office**
  - **Department:** Town Planning Department
  - **Address:** One Overocker Rd
  - **City:** Poughkeepsie NY
  - **Zip:** 12603
  - **Phone:** (845) 485-3657

- **Library**
  - **Address:**
  - **City:**
  - **Zip:**
  - **Phone:**

- **Other**
  - **Address:**
  - **City:**
  - **Zip:**
  - **Phone:**

- **Web Page URL(s):** Please provide specific address where SWPPPs can be accessed - not home page.
  - **URL:**
  - **URL:**
  - **URL:**

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198
7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Track number of employees that have had training
- Continue to inspect construction sites disturbing one acre or greater
- Continue to update MS4 inventory of active construction sites.
- Institute required monthly site conditions certifications by applicant's licensed professional.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- 209 contractors were trained for certifications through Dutchess County Soil and Water
- 100% of active construction sites were inspected for compliance by the Town; notices or violations were enforced as needed.
- Ms4 inventory of active construction sites are completed.
- Monthly site conditions certifications by applicant's licensed professional have been obtained.

C. How many times was this observation measured or evaluated in this reporting period?

(ex: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

○ Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

○ Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Continue to train and document the certification of contractors/staff throughout the year.
- Continue to inspect and enforce erosion control measures
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

Minimum Control Measure 5. Post-Construction Stormwater Management

The information in this section is being reported (check one):

● On behalf of an individual MS4
○ On behalf of a coalition

How many MS4s contributed to this report? [ ] [ ] [ ]

1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?

<table>
<thead>
<tr>
<th>Alternative Practices</th>
<th>Filter Systems</th>
<th>Infiltration Basins</th>
<th>Open Channels</th>
<th>Ponds</th>
<th>Wetlands</th>
<th>Other</th>
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<td># Inventoried</td>
<td># Inspections</td>
<td># Times Maintained</td>
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</table>

2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? ● Yes ○ No

3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?

○ Building Codes ● Municipal Comprehensive Plans
○ Overlay Districts ● Open Space Preservation Program
● Zoning ○ Local Law or Ordinance
○ None ● Land Use Regulation/Zoning
○ Watershed Plans ○ Other Comprehensive Plan
● Other: PLANNING BOARD REVIEW
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012.

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Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: N Y R 2 0 A 1 9 8

4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
   ○ Yes    ● No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
   ○ Yes    ● No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
   ○ Yes    ● No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?
   16

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impact Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?
   75 %
6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Continue to update database of current public and private practices as new facilities are implemented.
- Continue to review all SWPPPs for proposed projects by the Town Engineering Department
- Notify holders of stormwater maintenance agreements of operation and maintenance responsibilities (12)

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

-(12) All private stormwater practices that discharge in the Town's MS4 have had documented maintenance activities or an engineered inspection.
- 16) Inspections of currently active project construction are continuing and inventoried

C. How many times was this observation measured or evaluated in this reporting period?

   28

   (ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
   ● Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
   ● Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Continue to update database of public and private practices as new as new facilities are implemented
- Continue to inventory construction inspections
- Private post-construction practices are monitored for the five year threshold before an engineering inspection is warranted.
Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

● On behalf of an individual MS4
○ On behalf of a coalition

How many MS4s contributed to this report? □ □ □

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4’s/Coalition's Stormwater Management Program (SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<table>
<thead>
<tr>
<th>Operation/Activity/Facility</th>
<th>Addressed in SWMP?</th>
<th>Self-Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Maintenance...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Bridge Maintenance...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Winter Road Maintenance...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Salt Storage...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Solid Waste Management...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>New Municipal Construction and Land Disturbance...</td>
<td>○ Yes ● No</td>
<td>○ Yes ● No</td>
</tr>
<tr>
<td>Right of Way Maintenance...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Marine Operations...</td>
<td>○ Yes ● No</td>
<td>N/A</td>
</tr>
<tr>
<td>Hydrologic Habitat Modification...</td>
<td>○ Yes ● No</td>
<td>N/A</td>
</tr>
<tr>
<td>Parks and Open Space...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Municipal Building...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Stormwater System Maintenance...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Vehicle and Fleet Maintenance...</td>
<td>● Yes ○ No</td>
<td>● Yes ○ No</td>
</tr>
<tr>
<td>Other...</td>
<td>○ Yes ● No</td>
<td>○ Yes ● No</td>
</tr>
</tbody>
</table>

Self-Assessment
Operation/Activity/Facility performed within the past 3 years:

- N/A represents data not available or not applicable.
MS4 Annual Report Form
This report is being submitted for the reporting period ending March 9, 2012.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept  (Number of acres X Number of times swept)
- Streets Swept  (Number of miles X Number of times swept)
- Catch Basins Inspected and Cleaned Where Necessary
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary

- Phosphorus Applied In Chemical Fertilizer
- Nitrogen Applied In Chemical Fertilizer
- Pesticide/Herbicide  Applied  
  (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.)

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?  1

4. What was the date of the last training?  02/09/2012

5. How many municipal employees have been trained in this reporting period?  55

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?  91%
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: NYR20A198

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Departments should be made aware of Pollution prevention and measures and applicability to their facility.
- A Department self-assessment should be made every three years.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- 55 Department staff received training on Pollution Prevention/Good Housekeeping.
- Department facilities are continued to be monitored for pollution prevention for municipal operations.

C. How many times was this observation measured or evaluated in this reporting period?

Town MS4 meetings, annual report interviews, data

D. Has your MS4 made progress toward this measurable goal during this reporting period?

○ Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

○ Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Continue facility audits for good housekeeping
- Continue to encourage departments to maintain a log of catch basin inspections, cleaning, road sweeping, repairs, etc.
- Obtain additional training for Municipal Pollution Prevention and Good Housekeeping as opportunity and budget permit
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF Poughkeepsie

SPDES ID: N Y R 2 0 A 1 9 8

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

● On behalf of an individual MS4
○ On behalf of a coalition

How many MS4s contributed to this report?

MS4s must answer the questions or check NA as indicated in the table below.

<table>
<thead>
<tr>
<th>MS4 Description</th>
<th>Answer</th>
<th>Check NA</th>
<th>(POC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NYC EOH Watershed</td>
<td>1,2,3,4,5,7a-d,8a,8b,9</td>
<td>10,11,12 Phosphorus</td>
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<tr>
<td>Traditional Land Use</td>
<td>1,2,3,4,7a-d,8a,8b,9</td>
<td>5,10,11,12 Phosphorus</td>
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<tr>
<td>Non-Traditional</td>
<td>1,2,77a-d,8a,8b,9</td>
<td>3,4,5,10,11,12 Phosphorus</td>
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</tr>
<tr>
<td>Onondaga Lake Watershed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,4,5,8b,10,11,12 Phosphorus</td>
<td></td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,4,5,8b,10,11,12 Phosphorus</td>
<td></td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,4,5,8b,10,11,12 Phosphorus</td>
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<tr>
<td>Greenwood Lake Watershed</td>
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</tr>
<tr>
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<td>2,3,5,8b,10,11,12 Phosphorus</td>
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</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12 Phosphorus</td>
<td></td>
</tr>
<tr>
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<tr>
<td>Oyster Bay</td>
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<tr>
<td>Traditional Land Use</td>
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<td>2,3,5,6,8a,8b Pathogens</td>
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<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,7a-d,9,10,11,12</td>
<td>2,3,5,6,8a,8b Pathogens</td>
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<tr>
<td>Non-Traditional</td>
<td>1,4,7a-d,9</td>
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<td>Peconic Estuary</td>
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<td>2,3,5,6,8b Pathogens and Nitrogen</td>
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<td>2,3,5,6,8b Pathogens and Nitrogen</td>
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<td>2,3,5,4,8b,10,11,12 Pathogens and Nitrogen</td>
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<td>Oscawana Lake Watershed</td>
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<tr>
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<td>2,3,5,8b,10,11,12 Phosphorus</td>
<td></td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12 Phosphorus</td>
<td></td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12 Phosphorus</td>
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<tr>
<td>LI 27 Embayments</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,2,3,4,7a-d,9,10,11,12</td>
<td>5,6,8a,8b Pathogens</td>
<td></td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,2,3,4,7a-d,9,10,11,12</td>
<td>5,6,8a,8b Pathogens</td>
<td></td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,2,3,4,7a-d,9</td>
<td>5,6,8a,8b,10,11,12 Pathogens</td>
<td></td>
</tr>
</tbody>
</table>

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?
   ○ Yes  ○ No  ● N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?
   ○ Yes  ○ No  ● N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

Estimate what percentage was mapped in this reporting period.

Additional BMPs Page 1 of 3
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF POUGHKEEPSIE

SPDES ID: N Y R 2 0 A 1 9 8

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program?
   ○ Yes  ○ No  ○ N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?
   N/A %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more?
   ○ Yes  ○ No  ○ N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards?
   ○ Yes  ○ No  ○ N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading?
   ○ Yes  ○ No  ○ N/A

7b. How many projects have been sited in this reporting period?
   N/A

7c. What percent of the projects included in 7b have been completed in this reporting period?
   N/A %

7d. What percent of projects planned in previous years have been completed?
   No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands?
   ○ Yes  ○ No  ○ N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands?
   ○ Yes  ○ No  ○ N/A

Additional BMPs Page 2 of 3
**MS4 Annual Report Form**

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOEN OF POUHKSIE

SPDES ID: NYR 20A198

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9. Has your MS4/Coalition developed and implemented a program of native planting?

   - Yes
   - No
   - N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?

    - Yes
    - No
    - N/A

11. Does your MS4/Coalition have a pet waste bag program?

    - Yes
    - No
    - N/A

12. Does your MS4/Coalition have a program to manage goose populations?

    - Yes
    - No
    - N/A