



Town of Poughkeepsie

1 Overocker Road
Poughkeepsie, NY 12603

845-485-3600 Phone
845-485-3701 Fax

Date: Wednesday, April 22, 2020

Time: 5:00 PM

Location: Zoom Meeting

Purpose: Comprehensive Plan Committee Meeting #18

Comprehensive Plan Review Committee Attendance: Bill Carlos, Jeff Renihan, Ann Shershin, Yvonne Laube, Carl Whitehead, Maribeth Rubenstein, James Challey, Daniel Salvatore, David Silver

Consultant Attendance: Bonnie Franson, Adriana Beltrani

Town Staff Attendance: Kristen Taylor, Mike Welti

Members of the Public Attendance: None

AGENDA ITEM	NOTES	TASK
Welcome and Agenda Review	Chairman Carlos called the meeting to order.	N/A
Committee Business	Mr. Welti announced that the comprehensive plan process was up and running, and that the Committee would be using the zoom platform to meet remotely and conduct business while New York State remains on "PAUSE". He had consulted with NYSDEC with regard to the grant and confirmed that the agency is continuing to conduct business including administration of grants.	N/A
Brief Overview of Survey Responses	<p>NPV prepared a powerpoint presentation which followed and expanded upon agenda items. See <i>Attachment B</i> for the powerpoint presentation. Ms. Beltrani provided a summary of the survey responses received to date. The Town had received 459 responses. This number is inclusive of responses received from the CPRC.</p> <p>There is a desire to continue to advertise the survey; it would be useful to try and get a younger demographic segment to participate, based the responses received to date. The survey received a large response rate about 2-3 weeks ago that coincided with the Poughkeepsie Journal and other local outlets announcing the availability of the survey. The CPRC will continue to seek ways to increase the response number.</p> <p>In general, the CPRC felt that one more large effort is necessary to drive up the response rate, and it would be ideal to get the total number of responses closer to 1,000.</p>	<p><i>NPV, CPRC, and Town staff to research additional ways to solicit public participation and survey responses.</i></p>

<p>CPRC Facebook Opportunity</p>	<p>Ms. Beltrani discussed the use of Facebook as another avenue to announce various Comprehensive Plan community participation events and processes, identifying that the Town’s Recreation Department already makes use of a Facebook page. A CPRC-specific page could include project updates and information with links to project surveys and events. Ms. Rubenstein stated that it was a great idea, and a Facebook page could drive web traffic to the CPRC’s already existing Town webpage. It could also be a site where information could be posted about the workshops. Given PAUSE, it would be ideal to have an internet presence.</p> <p>The CPRC members supported the creation of a CPRC Facebook page. Since the Facebook page has to be linked to an email account, the CPRC would set up an email account for this purpose. The page will have administrators and co-administrators to post content and monitor the site. Mr. Welti indicated that he spoke with the Town Supervisor who also thought it was a good idea to establish a CPRC Facebook page, in part because the Town itself does not have its own page.</p> <p>Ms. Rubenstein and Ms. Laube volunteered to administer the Facebook page with support of NPV and Town staff.</p>	<p><i>A sub-committee was formed consisting of Mr. Welti, Ms. Taylor, Ms. Laube, Ms. Rubenstein, and Ms. Beltrani. Sub-committee to work together to set up the CPRC Facebook page.</i></p>
<p>Public Workshops Alternatives</p>	<p>Due to PAUSE, NPV and the CPRC discussed alternatives to holding in-person public workshops. Software applications, such as use of ESRI mapping, could be used to query participants, e.g., where is your favorite place. The CPRC discussed that it should move forward with some sort of virtual workshop; the benefit of holding it remotely is that more people at this time may be available to participate online, including those who have issues with access. Discussions could be facilitated in break out rooms with a moderator – this could stimulate genuine discussion. There is also the ability to have an interactive webinar. The meeting can be password protected for security purposes. Zoom, Webex and other applications have the ability to record the presentation for future viewing – the webinar could convey questions, and responses could be provided during the webinar or through a follow-up survey. There is the ability to poll participants.</p> <p>The event needs to be engaging, meaning that the CPRC does not want to talk “at” the public.</p>	<p><i>NPV to work with Town staff to review the previously proposed workshop agenda and work stations, and determine how they could be converted to a webinar type event.</i></p>
<p>Farmers Market; Additional Outreach</p>	<p>Ms. Shershin stated that the farmers market will be opening 5/28 and that she could oversee a CPRC informational table there– it could be used to hand out flyers and advertise any CPRC public participation event. The market will be open from 2:00 PM to 6:00 PM. This tabling event could be advertised on the CPRC’s webpage and forthcoming Facebook page.</p>	<p><i>A CPRC member will attend and set up the table for this event.</i></p>

<p>Discuss Existing Conditions Report</p>	<p>The CPRC was asked to provide comments on Existing Conditions. Comments include:</p> <ul style="list-style-type: none"> ▪ Map 2 is missing. ▪ There was a reference to the Van Keuren’s historic hamlet, the location of which was described by Ms. Franson. ▪ Housing – on p. 29 first para. regarding the decrease in the <u>percent</u> of occupied units, this needed to be restated. ▪ With regard to seniors aging in place, this should be discussed within the context of the aging of the baby boom “bulge”. ▪ Table 18 – decrease in total number of housing units – check demolition and permit data – conversion of single-family homes into multiple rentals – could result from conversions. ▪ Transportation – Map 6 – needs trails –trails are shown on the Recreation and Open Space map – trails were provided by Dutchess County GIS – Rail Trail is listed as a linear park – it can be shown differently and the trail symbology added to the park. ▪ Wappingers green trail should be shown – Ms. Shershin will scan the maps and provide to NPV. ▪ Conflation of parks and trails – may be better presented on separate maps – trails to be added to Map 17. ▪ It was confirmed that AADT data have been mapped. ▪ Question raised whether New Hamburg train station should be included – both stations serving the Town (including one in City) were presented and this is appropriate. ▪ Transportation section should discuss the availability of commercial bus transportation for use by commuters such as Leprechaun Lines. ▪ The reference to the IBM layoffs in 1993 seemed to downplay the actual number of layoffs – it was noted the narrative was based on an IBM reference – other sources will be reviewed. ▪ It is useful to describe the change to R-20 zoning, under which R-15 and R-10 zones were subsumed – 	<p><i>CPRC to send comments to Ms. Taylor and Mr. Welti. The comments will be organized, consolidated, and sent to NPV in order to refine the existing conditions report.</i></p>
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	<p>need to check variance implications.</p> <ul style="list-style-type: none"> ▪ Population counts – check the numbers to determine if college student are included – group quarters? ▪ It was discussed that the zoning around the rail trails could be changed to mixed use which would be friendly and appropriate along the trail – it would be transit oriented development. ▪ Kenyon House – it is historic – check that it is identified as a landmark – Poughkeepsie Day is closing – also need to check landmarks to make sure none are missing. ▪ Eastdale Park (p. 83) – it is open and needs to be identified. ▪ Wastewater treatment plant – revise the GPD to monthly estimate. ▪ Good start with development potential discussion – need to walk through it and discuss implications for housing and retail space. ▪ CPRC will send notes of any comments. ▪ NPV will follow up and update dropbox to include all files from the beginning of NPVs involvement. 	
<p>Recommendations Matrix</p>	<p>The matrix of 2007 Comprehensive Plan Recommendations was sent to the CPRC members to fill out and determine what had been achieved since the last comprehensive plan, what is still relevant, and what still needs to be accomplished. CPRC members will send their responses to Ms. Taylor, and she will compile for consideration. Members still want to go through the 2007 recommendations before moving on to 2020 recommendations.</p>	<p><i>CPRC will review and provide input and revisions.</i></p>
<p>Public Comment</p>	<p>No members of the public were present.</p>	<p>N/A</p>
<p>Adjournment</p>	<p>The next meeting is scheduled for Wednesday, 5/27 at 5:00 PM via Zoom.</p>	<p><i>May Zoom meeting information is forthcoming via the agenda on the Town Meetings webpage.</i></p>

Thank you,

Michael A. Welte

Michael A. Welte, Director of Municipal Development

The Town of Poughkeepsie gratefully acknowledges the State of New York for providing funding support for the preparation of its Comprehensive Plan. The opinions, results, findings and/or interpretations of data contained herein are solely those of the Town of Poughkeepsie and do not necessarily represent the opinions, interpretation or policy of the State of New York.

Attachment A
Meeting Agenda



**Town of Poughkeepsie
Comprehensive Plan Review Committee (CPRC)
Committee Meeting #18
Wednesday, April 22, 2020 @ 5:00 PM**

ZOOM CONFERENCE CALL

THIS MEETING WILL BE HELD ONLINE AND TELEPHONICALLY ONLY
THERE WILL BE NO IN-PERSON PARTICIPATION BY THE BOARD OR THE PUBLIC.
TOWN HALL **WILL NOT** BE OPEN.

Until further notice, in accordance with Governor Cuomo's Executive Order 202.1 and subsequent executive orders which prohibit non-essential public gatherings of any size, all CPRC meetings will be held via videoconference utilizing the Zoom platform. The public is welcome to view the videoconference and participate in the meeting by logging in to the Zoom platform via computer or smartphone using the information below. There is also an option to listen and participate by telephone.

Join Zoom Videoconference Meeting:

<https://zoom.us/j/94937407532?pwd=WWxZa3NvRVhVZEtjZ1c1OFpsbUpZZz09>

Meeting ID: 949 3740 7532

Password: 746418

Join Zoom Meeting via Telephone: 1-929-205-6099

Meeting ID: 949 3740 7532

Password: 746418

AGENDA

- I. Welcome and Agenda Review
- II. Committee Business
- III. Survey Updates
- IV. Facebook & Online Presence for CPRC
- V. Discuss Workshop Alternatives
- VI. Discuss Comments on Existing Conditions Report
- VII. Discuss Draft Goals and Objectives
 - a. From 2007 Plan
 - b. For 2020 Plan
- VIII. Next Meeting May 27, 2020
- IX. Public Comment
- X. Adjournment

Comprehensive Plan Review webpage:

<http://townofpoughkeepsie.com/planning/cprc/index.html>

Committee email address:

CPRC@TownofPoughkeepsie-ny.gov

This project has been funded, in part, by the Climate Smart Community Grant Program, Title 15 of the Environmental Protection Fund through the New York State Department of Environmental Conservation; and by a grant from the Hudson River Valley Greenway.

Attachment B
Presentation

Town of Poughkeepsie Comprehensive Plan Review Committee (CPRC)

Committee Meeting #18

Wednesday, April 22, 2020 @ 5:00 PM

VIA ZOOM CONFERENCE

Agenda

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Survey Updates

- 459 Survey Responses

Under 18 years old	0.22%	1
-18-24 years old	3.05%	14
-25-30 years old	4.36%	20
-31-40 years old	15.47%	71
-41-55 years old	31.15%	143
-56-70 years old	33.77%	155
-71-85 years old	11.11%	51
-85 and older	0.87%	4

Town of Poughkeepsie Resident	80.83%	371
-Student attending a College in the Town of Poughkeepsie (Vassar, Marist or Dutchess Community College)	1.53%	7
-Employed in the Town of Poughkeepsie	30.28%	139
-Dutchess County Resident	46.41%	213
-City of Poughkeepsie Resident	3.05%	14
-Employed in the City of Poughkeepsie	6.54%	30
-Employed elsewhere in Dutchess County	8.93%	41

Survey Updates

- How long have you lived in the Town of Poughkeepsie?

Less than 1 year	3.02%	13
-1-5 years	16.51%	71
-5-10 years	11.16%	48
-10-15 years	9.77%	42
-15-20 years	9.53%	41
-20-40 years	25.58%	110
-More than 40 years	14.65%	63
-I don't live here	9.77%	42

- Do you expect to live in the Town of Poughkeepsie in the next 5 years?

Very likely	75.12%	320
-Very unlikely – please indicate why below	10.33%	44
-Not certain at this time - please indicate why below	12.68%	54

- NP&V to provide detailed summary to CPRC when survey closes

Facebook & Online Presence for CPRC

- Material for discussion: “FB_Pages_CPRC_200417” pdf
- Helpful to share press releases, upcoming meeting info, workshop info and survey distribution
- Set Up to be discussed with CPRC

- <https://www.facebook.com/TownOfPoughkeepsieRecreation>

Discuss Workshop Alternatives

- Need to gauge CPRC interest in “remote workshops”
- Public Participation Plan outlines 3 workshop topics:
 1. Vision for the Town of Poughkeepsie
 2. Town Centers & Strategic Sites
 3. Poughkeepsie into the Future (Plan Concepts)
- Ideas include:
 - Host “Zoom Webinar”
 - Multiple smaller surveys
 - Explore other (free) platforms

Comments on Existing Conditions

Town of Poughkeepsie Comprehensive Plan Update



EXISTING CONDITIONS REPORT

Prepared for: Town of Poughkeepsie CPRC

Prepared by: Nelson, Pope & Voorhis, LLC

February 2020

This project has been funded, in part, by the Climate Smart Community Grant Program, Title 15 of the Environmental Protection Fund through the New York State Department of Environmental Conservation; and by a grant from the Hudson River Valley Greenway.

Discuss Draft Goals & Objectives

- From 2007 Plan

- Material For Discussion: “2007 Recommendation Analysis_190930” word document
- Broken into
 - Community Participation
 - Natural Environment & Greenspace
 - Historical, Archaeological & Cultural Resources
 - Population & Economy
 - Housing
 - Transportation
 - Community Facilities

- 2020 Draft Recommendations

- Material For Discussion: “2020TOP Vision Goals and Recommendations_CPRC_200330” word doc
- Broken into:
 - Agricultural Protection
 - Natural Resource & Open Space Protection
 - Brownfields & Infill Development
 - Transportation, Complete Streets & Trails
 - Historic, Scenic & Cultural Resources & Preservation
 - Reconnect to the Hudson River
 - Redefined Centers & Greenspace/ Conceptual Land Use Plan
 - Community Facilities, Utilities & Amenities

Next Meeting May 27, 2020
