



Town of Poughkeepsie

1 Overocker Road
Poughkeepsie, NY 12603

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Date: Wednesday, April 24, 2019
Time: 5:00 PM
Location: Town Hall – 1 Overocker Road
Purpose: Comprehensive Plan Committee Meeting #9

Comprehensive Plan Review Committee Attendance: Bill Carlos, Ann Shershin, Jeffrey Renihan, David Silver, Yvonne Laube, Carl Whitehead, Maribeth Rubenstein, James Challey (absent), Daniel Salvatore

Town Staff Attendance: Mike Welti, Kristen Gaynor

Members of the Public Attendance: Doreen Tignanelli, Melissa Cuba, Jordan Forrester, Nicholas Pascoe, and Shenequa Randall

AGENDA ITEM	NOTES	TASK
Welcome and Agenda Review	Mr. Carlos called the meeting to order.	N/A
Committee Business	<p><i>Grant Applications</i> The Town was awarded the Hudson River Valley Greenway Council Compact Grant for \$20,000 on 9/12/18 and the NYS Department of Environmental Conservation (NYSDEC) Climate Smart Communities Grant for \$45,000 on 12/18/18.</p> <p>Staff has been working with the State to get a contract in place for the NYSDEC Climate Smart Communities grant. As of this week, a draft work plan has been finalized.</p> <p><i>Consultant Procurement</i> Staff are continuing to work on a draft request for proposals (RFP), but due to the nature of the grant recipient guidelines, the process for issuing the RFP will be slowed, as contracts with NYS are developed, reviewed, and signed. Critical language will be taken from the contracts and utilized in the RFP. Staff look forward to moving this process ahead as efficiently as possible.</p> <p>When the time comes, the proposal review subcommittee will review RFP responses. The subcommittee will include Bill Carlos, Ann Shershin, Maribeth Rubenstein, and Dan Salvatore.</p> <p><i>Other</i> There was some discussion about zoning for solar and the Town's formation of a Climate Smart Communities Task Force.</p>	<p><i>Staff to work with DEC to complete contract documents and will continue preparing a draft RFP/RFQ.</i></p>

<p>Discussion Topic: Town Police Department</p>	<p>The Town Police Chief introduced himself and provided an overview of what the Town Police Department duties are and what they are responsible for.</p> <p>Ron Spero, Chief <i>Town of Poughkeepsie Police Department</i></p> <ul style="list-style-type: none">▪ 83 officers and five patrol zones▪ Two bureaus: (1) operations and (2) support services▪ The department became accredited through the Department of Justice in 2011 and is evaluated every five (5) years through an assessment of how they are meeting 110 accreditation standards▪ Policy manual under review▪ Records management is in a transitional period from old software to new software – beneficial for being able to share more data▪ Town Police respond to the following: approximately 45,000 residents, 20 Town parks, 4 school districts, 4 parochial schools, 4 private schools, 16 malls/plazas, 3 colleges, as needed, including student housing, 18 religious buildings, approximately 140 miles of Town roadways, approximately 100 miles of County roadways, and approximately 26 miles of State roadways, and 12 miles of railroad/MTA lines▪ In the best case scenario, there are 11 officers on shift at any given time▪ Police Department vehicle mileage is approximately 600,000 miles per year▪ About 24,500 calls for service per year – fairly steady the last few years▪ Over 1,000 arrests last year – down from previous years▪ About 2% of residential and commercial alarms are real, the rest are false alarms – an alarm ordinance may be worth an evaluation▪ One (1) full-time animal control staff – current contract with SPCA▪ Cops and Coffee event held at the Town Senior Center once per month for residents to interact with Town officers in an informal setting – a highly attended event▪ Town Police also host Kid Adventures and a Youth Academy which allow community youth to interact with Town officers and also experience trainings similar to that of an actual police officer▪ A School Resource Officer (SRO) works with the local school districts▪ Bike patrol exists, but is not a full-time position▪ Officers do foot patrol – Arlington▪ Town taxes support the Department – grants are sought where applicable	<p><i>Staff to look at EISs for Eastdale and Hudson Heritage projects. What do they say about public safety service reports?</i></p>
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	<p>When it comes to planning for the future growth and development within the Town, it is challenging to quantify how the Police Department may be affected, especially with larger development projects which generate new demand for emergency services in an area of Town that may have been vacant or serving as open space. It is expected that this conversation between staff, the Department, and the applicant/developer remain open and available throughout the planning phase and development phase of any given project in order to properly staff the Town Police Department.</p>	
GIS Mapping	<p>The Town has been working with the Dutchess County Department of Planning and Development in order to obtain updated Geographic Information Systems (GIS) mapping for the Comprehensive Plan update. The County has provided a revised set of draft mapping per Town staff comments, received November 2018. Draft maps were placed on the CPRC website following the November CPRC meeting.</p>	<p><i>Members of the community and CPRC members to submit any comments pertaining to mapping via the CPRC email.</i></p>
Next Steps	<p>The next CPRC meeting is scheduled for Wednesday, May 22, 2019 at 5:00 PM at Town Hall. The following are anticipated discussion topics for May and June:</p> <ul style="list-style-type: none"> ▪ May – Environmental Agencies / Organizations ▪ June – Developer Community <p>Project Website: http://www.townofpoughkeepsie.com/planning/cprc/index.html</p> <p>CPRC Email: CPRC@townofpoughkeepsie-ny.gov</p> <ul style="list-style-type: none"> ▪ An automated email response has been generated for when members of the public submit comments to the CPRC email. 	<p><i>Staff to identify Discussion Topic representatives to appear at the May and June CPRC meetings.</i></p>
Public Comment	<p><i>Doreen Tignanelli</i></p> <ul style="list-style-type: none"> ▪ Noted that Police Department overtime is actually quite reasonable – especially when compared to Arlington Fire Department. ▪ Quality of life issues such as traffic should be fully evaluated with any proposed development. ▪ A harder look should be given to whether community services are being subjected to more demand during EAF evaluation. Applicant’s answer is always, “No”. ▪ Compare the existing Master Plan with the existing Town Code and rectify inconsistencies. Examples include the review of the Aquatic Resource Protection Law and settling differences in percentages used for steep slopes. <p><i>Melissa Cuba</i></p> <ul style="list-style-type: none"> ▪ Asked about whether or not there is conversation between the Town Police Department and the schools. Chief Spero noted that there are ongoing interactions and a School Resource Officer (SRO) who aids in the implementation of any necessary 	<p>N/A</p>

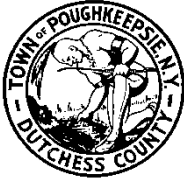
	<p>safety or emergency plans.</p> <ul style="list-style-type: none">▪ There are conflicts between pedestrians and vehicular traffic along Raymond Avenue.▪ Asked about the safety of the existing Town Police Station and if there is an immediate plan for relocation. The Town is working on a facilities consolidation study which would bring the Town Police Department into a new facility.	
Adjournment	The meeting was adjourned at 6:35 PM.	N/A

Thank you,

Michael A. Welte

Michael A. Welte, AICP
Director of Municipal Development

Attachment A
Meeting Agenda



Town of Poughkeepsie
Comprehensive Plan Review Committee (CPRC)
Committee Meeting #9
Wednesday, April 24, 2019 @ 5:00 PM
Town Hall Meeting Room

Agenda

- I. Welcome and Agenda Review

- II. Committee Business
 - a. Grant Applications:
 - Hudson River Valley Greenway Council Compact Grant awarded 9/12/18.
 - NYS DEC Climate Smart Communities grant awarded 12/18/18.
 - Staff working with DEC on contract execution

 - b. Consultant Procurement:
 - Staff working on a Draft RFP
 - Proposal review subcommittee: Bill Carlos, Ann Shershin, Maribeth Rubenstein, Dan Salvatore

- III. Discussion Topic – Town Police Department
 - a. Chief, Ron Spero

- IV. Next Steps
 - a. Next CPRC Meeting:
 - Wednesday, May 22, 2019 at 5:00 PM

- V. Public Comment

- VI. Adjournment

Comprehensive Plan Review webpage:

<http://townofpoughkeepsie.com/planning/cprc/index.html>

Committee email address:

CPRC@TownofPoughkeepsie-ny.gov