



Town of Poughkeepsie

1 Overocker Road
Poughkeepsie, NY 12603

845-485-3600 Phone
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Date: Wednesday, February 27, 2019

Time: 5:00 PM

Location: Town Hall – 1 Overocker Road

Purpose: Comprehensive Plan Committee Meeting #7

Comprehensive Plan Review Committee Attendance: Bill Carlos, Ann Shershin, Jeffrey Renihan, David Silver (absent), Yvonne Laube (absent), Carl Whitehead, Maribeth Rubenstein, James Challey, Daniel Salvatore

Town Staff Attendance: Mike Welti, Kristen Gaynor

Members of the Public Attendance: Doreen Tignanelli, Myrna Ross

AGENDA ITEM	NOTES	TASK
Welcome and Agenda Review	Mr. Carlos called the meeting to order and asked for a motion to amend the agenda to allow the agenda item <i>Discussion Topic: School Districts</i> to be the first item on the agenda. The motion was carried.	N/A
Discussion Topic: School Districts	<p>For the benefit of the school Superintendents, Mr. Welti provided a brief overview about what it is the CPRC is tasked with doing and he noted that the committee is interested in learning more about particular topics that are important to the future growth and development of the Town. One of these topics is the role of the public school districts found within the Town. Mr. Welti then asked the Superintendents to introduce themselves and to provide the CPRC with information about each of their school districts.</p> <p>Dr. Greer Rychcik Hyde Park Central School District</p> <ul style="list-style-type: none"> ▪ Approximately 3,400 students in the district <p>Dr. Brendan Lyons Arlington Central School District</p> <ul style="list-style-type: none"> ▪ Approximately 8,000 students in the district <p>Mr. Jose Carrion Wappingers Central School District</p> <ul style="list-style-type: none"> ▪ Approximately 11,000 students in the district <p>Dr. Mark Villanti Spackenkill School District</p> <ul style="list-style-type: none"> ▪ Approximately 1,600 students in the district 	N/A

	<p>An informal discussion ensued, with members of the CPRC asking questions and school district Superintendents responding. There were several recurring themes as a result of the discussion including, but not limited to:</p> <ul style="list-style-type: none"> ▪ The need for the Town to understand how certain development projects may impact not overall district capacity, but the distribution of students among schools within a district. ▪ The need for continued conversation and open line of communication between school districts and the Town with the ability to meet as appropriate to discuss important projects and/or roles in which the Town or school districts may contribute to in planning for the future. WCSD hosts quarterly meetings with the Town in their district. ▪ Property taxes tax bases and the impact of the tax cap. ▪ The fact that school district populations are generally declining or in some cases remaining steady. ▪ The need to be able to plan for potential future capacity as development occurs in the community. Timing of the development and how to predict when projects will come online. 	
<p>Committee Business</p>	<p><i>Grant Applications</i> The Town was awarded the Hudson River Valley Greenway Council Compact Grant for \$20,000 on 9/12/18 and the NYS Department of Environmental Conservation (NYSDEC) Climate Smart Communities Grant for \$45,000 on 12/18/18.</p> <p><i>Consultant Procurement</i> Staff are continuing to work on a draft request for proposals (RFP), but due to the nature of the grant recipient guidelines, the process for issuing the RFP will be slowed, as contracts with NYS are developed, reviewed, and signed. Critical language will be taken from the contracts and utilized in the RFP. Staff look forward to moving this process ahead as efficiently as possible.</p> <p>When the time comes, the proposal review subcommittee will review RFP responses. The subcommittee will include Bill Carlos, Ann Shershin, Maribeth Rubenstein, and Dan Salvatore.</p>	<p><i>Staff to work with DEC to complete contract documents and will continue preparing a draft RFP/RFQ.</i></p>
<p>GIS Mapping</p>	<p>The Town has been working with the Dutchess County Department of Planning and Development in order to obtain updated Geographic Information Systems (GIS) mapping for the Comprehensive Plan update. The County has provided a revised set of draft mapping per Town staff comments, received November 2018. Draft maps were placed on the CPRC website following the November CPRC meeting.</p>	<p><i>Members of the community and CPRC members to submit any comments pertaining to mapping via the CPRC email.</i></p>

<p>Next Steps</p>	<p>The next CPRC meeting is scheduled for Wednesday, March 27, 2019 at 5:00 PM at Town Hall.</p> <p>The March meeting will host the Fire Department Chiefs for the three (3) districts found within the Town. These are Fairview Fire, Arlington Fire, and New Hamburg Fire.</p> <p>Project Website: http://www.townofpoughkeepsie.com/planning/cprc/index.html</p> <p>CPRC Email: CPRC@townofpoughkeepsie-ny.gov</p> <ul style="list-style-type: none"> ▪ An automated email response has been generated for when members of the public submit comments to the CPRC email. 	<p><i>Town staff to work with CPRC to bring in Developers for the April 24, 2019 CPRC meeting.</i></p>
<p>Public Comment</p>	<p><i>Myrna</i></p> <ul style="list-style-type: none"> ▪ Quality of life issues and environmental issues are important and it might benefit the committee to have someone from the environmental field come give a presentation. <p><i>Doreen</i></p> <ul style="list-style-type: none"> ▪ The Town needs to protect wetlands and natural resources. ▪ PILOT programs are granted to developers and the Town residents feel the burden. ▪ Developers have representation on the CPRC, but Mr. Silver has not been present at the meetings. ▪ The Town needs to act on quality of life issues, review Town growth through a build-out analysis, and utilize an open space plan for protecting existing natural resources. 	<p>N/A</p>
<p>Adjournment</p>	<p>The meeting was adjourned at 6:30 PM.</p>	<p>N/A</p>

Thank you,

Michael A. Welti

Michael A. Welti, AICP
Director of Municipal Development

Attachment A
Meeting Agenda



Town of Poughkeepsie
Comprehensive Plan Review Committee (CPRC)
Committee Meeting #7
Wednesday, February 27, 2019 @ 5:00 PM
Town Hall Meeting Room

Agenda

- I. Welcome and Agenda Review
- II. Committee Business
 - a. Grant Applications:
 - Hudson River Valley Greenway Council Compact Grant awarded 9/12/18.
 - NYS DEC Climate Smart Communities grant awarded 12/18/18.
 - Staff working with DEC on contract execution
 - b. Consultant Procurement:
 - Staff working on a Draft RFP
 - Proposal review subcommittee: Bill Carlos, Ann Shershin, Maribeth Rubenstein, Dan Salvatore
- III. Discussion Topic – School Districts
 - a. Superintendents from Hyde Park, Arlington, Spackenkill, and Wappingers
- IV. Next Steps
 - a. Next CPRC Meeting:
 - Wednesday, March 27, 2019 at 5:00 PM
 - Discussion Topic – Town Fire Districts
Fairview Fire, Arlington Fire, and New Hamburg Fire
- V. Public Comment
- VI. Adjournment

Comprehensive Plan Review webpage:

<http://townofpoughkeepsie.com/planning/cprc/index.html>

Committee email address:

CPRC@TownofPoughkeepsie-ny.gov