



Town of Poughkeepsie

1 Overocker Road
Poughkeepsie, NY 12603

845-485-3600 Phone
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Date: Wednesday, October 24, 2018
Time: 5:00 PM
Location: Town Hall – 1 Overocker Road
Purpose: Comprehensive Plan Committee Meeting #4

Comprehensive Plan Review Committee Attendance: Bill Carlos, Ann Shershin, Jeffrey Renihan, David Silver, Yvonne Laube, Carl Whitehead, Maribeth Rubenstein (absent), James Challey, Daniel Salvatore

Town Staff Attendance: Mike Welti, Kristen Gaynor
Members of the Public Attendance: Doreen Tignanelli

AGENDA ITEM	NOTES	TASK
<p>Welcome and Agenda Review</p>	<p>The Chairman welcomed the CPRC members to the meeting and reviewed the agenda.</p>	<p>N/A</p>
<p>Committee Business</p>	<p>It was noted that the Town Board appointed Carl Whitehead to replace John Weisman as the Planning Board's representative on the Comprehensive Plan Review Committee. With Mr. Weisman's retirement effective October 22nd, Carl is also now Chairman of the Planning Board.</p> <p><i>Grant Applications</i> The Town was awarded a Hudson River Valley Greenway Council Compact Grant on 9/12/18 for \$20,000.</p> <p>An application was submitted to New York State Department of Environmental Conservation (NYSDEC) for a Climate Smart Communities Grant on 7/27/18. Award announcements for this grant are anticipated to be made before the end of the year.</p> <p><i>GIS Mapping</i> The Town is working with the Dutchess County Department of Planning and Development in order to obtain updated Geographic Information Systems (GIS) mapping for the Comprehensive Plan update.</p> <p>The Town received draft mapping at the end of September. Staff is reviewing the maps and will be working with the County to refine the maps provided. Upon refinement, mapping will be distributed to the CPRC for review. Upon any further refinement from the CPRC review, mapping will be</p>	<p><i>Town staff to continue working with County to refine mapping.</i></p>

	<p>made available for viewing by members of the public.</p> <p>In addition to report sized maps (11"x17"), large format maps will be made available for use by the CPRC and members of the public at future meetings.</p> <p><i>Consultant Procurement</i> The Town will be circulating a Request for Proposals (RFP) or Request for Qualifications (RFQ) as part of the procurement process. The procurement process will be discussed further at the next CPRC meeting.</p> <p>It was suggested that it would be beneficial for the CPRC to receive samples of similar work in other communities prepared by the consultants when they submit their proposals. This will be made part of the submission requirements in the RFP/RFQ.</p>	<p><i>Staff to prepare a draft RFP/RFQ for review by the CPRC.</i></p>
<p>Issues Identification Workshops</p>	<p>The CRPC held three (3) Issues Identification Workshops at various locations throughout the Town on September 26, 2018, October 9, 2018, and October 11, 2018. Meeting notes for each workshop may be found online on the project website.</p> <p>Members of the public were asked two (2) questions at each of the public workshops during a facilitated discussion and they were:</p> <ul style="list-style-type: none"> ▪ <i>What do you like about living/working in Poughkeepsie?</i> ▪ <i>What problems/concerns should be addressed through the Plan?</i> <p>Mr. Welti reviewed the lists of public input provided at each of the workshops for each of the above questions. There were several common themes noted for each question.</p> <p>Community members were appreciative of the proximity and convenience to a variety of goods and services, and to local and regional attractions in the Hudson Valley. They like the quality medical facilities, good school districts, access to parks and recreational areas, and programming offered by the local colleges and universities. They were also pleased with many town and emergency services.</p> <p>Conversely, community members identified the need for more affordable senior housing, more affordable and varied housing stock, walkable centers and safer bike/ped connections to the county rail trail and other destinations, a need for more local jobs, a need to encourage brownfield redevelopment over new or greenfield development, prioritizing the reuse of abandoned or vacant properties, revisiting zoning to identify what still makes sense in the Town today, and a need to protect natural and cultural resources, including remaining farms within the Town.</p>	

<p>Next Steps</p>	<p>The next CPRC meeting is scheduled for Wednesday, 11/28 at 5:00 PM at Town Hall.</p> <p>Project Website: http://www.townofpoughkeepsie.com/planning/cprc/index.html</p> <p>CPRC Email: CPRC@townofpoughkeepsie-ny.gov</p> <ul style="list-style-type: none"> ▪ An automated email response has been generated for when members of the public submit comments to the CPRC email. 	<p><i>Town staff to draft meeting summary, circulate for review by CPRC, and post to the Town website.</i></p> <p><i>Town staff to explore putting public comments on website for public view.</i></p>
<p>Public Comment</p>	<p><u><i>Doreen Tignanelli</i></u></p> <ul style="list-style-type: none"> ▪ Public comments provided through the CPRC email should be made available online for all members of the community to be able to view. ▪ How many more people (and traffic) is the Town looking to bring into the existing community? A build out analysis would be beneficial to understanding current and potential future changes in the Town dynamic. ▪ Consider seeking grants to daylight the Casperkill Creek (like the Sawmill in Yonkers) ▪ All meetings held with the CPRC should be open to all community members. There should be no separate meetings (with special interest groups like the business community) occurring without members of the community present. ▪ Comment about David Silver's statement in the meeting notes from the July CPRC meeting – thinks his participation on CPRC is not appropriate and mentioned changes to the steep slopes regulations that were part of the last comprehensive plan and zoning update. 	<p>N/A</p>
<p>Adjournment</p>	<p>The meeting was adjourned at 6:30 PM.</p>	<p><i>The next CPRC meeting is scheduled for Wednesday, November 28, 2018 at 5:00 PM at Town Hall.</i></p>

Thank you,

Michael A. Welte

Michael A. Welte, AICP
Director of Municipal Development

Attachment A
Meeting Agenda



**Town of Poughkeepsie
Comprehensive Plan Review Committee (CPRC)**

***Committee Meeting #4
Wednesday, October 24, 2018 @ 5:00 PM
Town Hall Meeting Room***

Agenda

- I. Welcome and Agenda Review

- II. Committee Business:
 - Grant applications – Hudson River Valley Greenway Council Compact Grant awarded 9/12/18. DEC Climate Smart Communities (submitted 7/27/18).
 - GIS Maps from Dutchess County Department of Planning and Development – drafts received at the end of September. Staff working on refinements.
 - Consultant procurement

- III. Issues Identification Workshops:
 - Held September 26th, October 9th, and October 11th
(Note: meeting notes posted on the website)
 - What did we hear? What were some of the big issues/main themes? Anything new or surprising?
 - Feedback/suggestions for future community involvement

- IV. Next Steps:
 - Next committee meeting – Wednesday, November 28th, 5:00 PM
(Note: Town Board meeting that night starts at 7:00 PM)

- V. Public Comment

- VI. Adjournment

Comprehensive Plan Review webpage:
<http://townofpoughkeepsie.com/planning/cprc/index.html>

Committee email address:
CPRC@TownofPoughkeepsie-ny.gov