

Stormwater Management Program Annual report

Six Minimum Measures Section

March 10, 2003 – March 9, 2004

Municipality Name: Town of Poughkeepsie-Drainage Improvement

SPDES Number: NYR20A198

Use this table to summarize your Stormwater Management Program Minimum Measures for Sections I through VI. We request that MS4s fill out this table electronically. The table is available in Microsoft Word, Microsoft Excel and Corel WordPerfect, or you may duplicate this table manually. To request the electronic versions, send an e-mail to stormh2o@gw.dec.state.ny.us with the subject line: SWMPAR/MMC REQUEST. You will receive all three software versions. Once you have completed the table, send a hard copy only with your report to the addresses in the instructions.

Minimum Measure 1: Public Education and Outreach in Stormwater Impacts

A. Narrative Overview:

(click to enter)The beginning phases of the Public Outreach have been initiated by gathering available materials and keeping them in accessible locations for the public. The Town will continue to publicize Town Board Meetings where this will be discussed and the Planning Board will continue to request low impact development. Additionally, the Town will expand its program in the years ahead to its Web page and is intent on providing "Project Wet" to local schools.

B. Implementation of Best Management Practices			C. Activities Planned for Upcoming Year
Type in the management practices selected in your NOI and any additional ones that you worked on.	Any done in the past year?	If YES, describe what measurable goals that were achieved and other accomplishments. If NO, and the item was checked off on your NOI, describe why the task was not accomplished and, if still a measurable goal, list in column C.	Describe SWMP activities that are planned for the next year and changes to selected management practices/measurable goals .
	YES	NO	
Techniques			
Plan and conduct an ongoing public education and outreach program (required)	X	Materials provided by the DCS&WCD and the NYSDEC have been made available to the public at the Engineering and Planning Departments	The contact person is currently evaluating the ability to disseminate information on project wet in the schools.
Additional Activities for MM-1			
Identify sources of pollutants of concern in Wappingers Lake and Falkill Creek		X	Both of these tributaries have been placed on the list of waters requiring reassessment based on new methodology. Since the specific pollutants may not be accurate the Town decided to wait for the new assessment before distributing information.
Hold Annual Public Meeting to present SWMP	X		The Town has discussed the Stormwater Management Plans at meetings on <u>2/15/03</u> & <u>3/19/03</u> & <u>9/24/03</u>
			This goal will continue to be on the list until the reassessment is complete. Once it is complete the Town will determine whether to move forward based on the outcome.
			This goal will continue with the issue addressed at Town Board Meetings.

Low Impact Development	X		The Planning Board has requested the developers of several new subdivisions to consider clustering their developments. These discussions are still in process. The P.B. has also approved several subdivisions with greenspace buffers.	The Planning Board will continue to ask for low impact development.
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Minimum Measure 2: Public Involvement/Participation

A. Narrative Overview:

(click to enter)The Town has identified Eric Hollman of the Town Planning Staff to work as its coordinator. Eric has gathered information from many available sources and has made it available to the public at different Departments. The Town Board has utilized its public meetings to make those present aware of the stormwater plan and the Planning Board is addressing the stormwater regulations as part of its public hearings where many people adjoining site plans and subdivisions are present. The contact person has begun to identify target groups who can become involved in storm drain stenciling and stream and road cleanup.

B. Implementation of Best Management Practices			C. Activities Planned for Upcoming Year
Type in the management practices selected in your NOI and any additional ones that you worked on.	Any done in the past year?		Describe SWMP activities that are planned for the next year and changes to selected management practices/measurable goals .
	YES	NO	
Techniques			
Public notice and access to documents and information (required)	X		The Supervisor, Engineering Department and the Planning Department all have information on the program which is available to the public.
Public presentation and comments received on SWMP and annual report (required)	X		As noted above, the Town has publicized its meetings where this was discussed on <u>2/15/03</u> & <u>3/19/03</u> & <u>9/24/03</u>
Public involvement/ participation program(required)		X	This was not to be initiated until the 2004-2005 year.
Contact person identified (required)	X		The Town has identified Eric Hollman of its Planning Staff to be the Contact Person.
Additional Activities for MM-2			

Minimum Measure 3: Illicit Discharge Detection and Elimination

A. Narrative Overview:

(click to enter)The Engineering Department has begun to map all outfalls, completing one of thefour watersheds in the Town and beginning on another. They have also inspected all of the outfalls in one of the watersheds The Town Attorney has begun to work on the adoption of local laws to prohibit illicit discharges.

B. Implementation of Best Management Practices			C. Activities Planned for Upcoming Year	
Type in the management practices selected in your NOI and any additional ones that you worked on.	Any done in the past year?		If YES, describe what measurable goals that were achieved and other accomplishments. If NO, and the item was checked off on your NOI, describe why the task was not accomplished and, if still a measurable goal, list in column C.	Describe SWMP activities that are planned for the next year and changes to selected management practices/measurable goals .
	YES	NO		
Activites				
Outfall mapping (required)	X		Outfall Mapping of the Fallkill Creek was completed. Outfall mapping of the Wappinger Creek is approximately 25% complete	Our goal is to complete the outfall mapping in the Wappinger Creek basin.
Illicit discharges prohibited (required)		X	The ordinances have not been passed.	Now that the model ordinances are available, the local laws will be passed.
Public, employees, businesses informed of hazards from illicit discharges (required)	X		The Town Board and Planning Board have had several public meetings to inform the public.	The Town Building Administrator is working on a plan to inform all employees and the Planner is evaluating mediums for getting information to the public.
Illicit discharges identified (required)	X		Inspections of the Fallkill Creek basin were instituted in the early spring, with no illicit discharges identified.	Inspections of the Fallkill Creek basin and the Wappinger Creek basin will occur
Additional Activities for MM-3				

Minimum Measure 4: Construction Site Stormwater Runoff Control

A. Narrative Overview:

(click to enter)The Town has adopted a law requiring developers to pay escrow fees to allow inspection of erosion controls on all site plans and subdivisions.The Town has hired inspectors who are familiar with erosion controls to inspect the sites. The Inspectors have been working with the applicants and the applicants engineers to ensure that they understand the need for a SWPPP. The Town Engineer is reviewing SWPPP as part of the Planning Board review process and has been commenting on them in public meetings and in writing to the applicants.

B. Implementation of Best Management Practices			C. Activities Planned for Upcoming Year
Type in the management practices selected in your NOI and any additional ones that you worked on.	Any done in the past year?		Describe SWMP activities that are planned for the next year and changes to selected management practices/measurable goals .
	YES	NO	
Requirements			
Require erosion and sedimentation controls through an ordinance or other regulatory mechanism (required)	X		The Town has enacted a law requiring inspection fees for all site plans and subdivisions and is hiring qualified inspectors to review erosion controls on all approved site plans and approved subdivisions.
Provide opportunity for public comment on construction plans (required)	X		The Planning Board holds public hearings and allows public comment at its meetings.
Require construction site plan review (required)	X		The Town Engineer reviews all projects requiring SWPPP and ensures that the project meets standards
Require overall construction site waste management (required)		X	The Town was awaiting the model ordinance.
Site inspection and enforcement (required)	X		The Town has enacted a law requiring inspection fees for all site plans and subdivisions and has hired qualified inspectors to review erosion controls on all approved site plans and approved subdivisions.
Education and training of construction site operators (required)	X		Most of the Town contractors are aware of the requirements for SWPPP and have adhered to the requirements and have hired Engineers to do inspections
Additional Activities for MM-4			

Minimum Measure 4: Construction Site Stormwater Runoff Control - Continued

Additional Activities for MM-4				

Minimum Measure 5: Post-Construction Stormwater Management

A. Narrative Overview:

(click to enter)The Town is working on an inventory of all of its stormwater management structures and will begin inspections next year. The Town Attorney has begun work on the adoption of the local laws.

B. Implementation of Best Management Practices			C. Activities Planned for Upcoming Year
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	YES	NO	
Requirements			
Assess existing conditions throughout the MS4 and identify appropriate management practices to reduce pollutant discharge to the maximum extent practicable (required)	X		The Town is currently inventorying its stormwater management structures.
Regulate post-construction runoff from development through an ordinance or other regulatory mechanism (required)		X	The Town was awaiting the model ordinance.
Develop management practice inspection and maintenance program (required)	X		The Town has identified that it has a drainage district available and has budgeted funds for post construction stormwater management.
Additional Activities for MM-5			

Minimum Measure 6: Pollution Prevention/Good Housekeeping

A. Narrative Overview:

(click to enter)The Town has swept all of the roads and is working on cleaning the basins with the Fallkill Basin being given priority. The Town has placed an order for a new basin and line cleaning vehicle to be used to clean basins. Management staff has been trained on the importance of the Phase 2 Regulations and in the next year the Town will set up a program to train its employees.

B. Implementation of Best Management Practices			C. Activities Planned for Upcoming Year	
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	YES	NO		
Requirements				
Prevent discharge of pollutants from municipal operations (required)	X		The Town sweeps all roads in the Spring.The Town has begun a catchbasin cleaning effort in the Falkill Basin.	The Town will continue to sweep all roads yearly. The Town is currently borrowing money to purchase a basin cleaning truck.The Town will clean all basins in the Falkill and Wappinger Creek basins by the end of 2005
Follow DEC NPS management Practices catalog, or equivalent (required)	X		The Town is striving to adhere to the best management practices and to the NYS Guidelines for Urban Erosion and Sediment Control.	The Town will complete pollution prevention and spill prevention inspection plans for all of it's facilities.
Conduct employee pollution prevention training (required)	X		The Town has trained its Building, Highway, Planning and Engineering Department Supervisors in pollution prevention.	The Building Administrator is developing a program to train all municipal employees.
Additional Activities for MM-6				