

## BUILDING DEPARTMENT

# Town of Poughkeepsie

LEONARD J. SPLAIN-FIRE INSPECTOR  
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## MEMO

To: Memo

From: Leonard J. Splain, Fire Inspector

Date: 1/9/19

Re: Fire Prevention Bureau January 2019 Minutes

- 1- In attendance Jeff Renihan, Matthew Woolever , Bruce Flower, Firefighter Conroy- Fairview FD, Lenny Splain
- 2- Discussion Former K-Mart Site property manager wants to disable fire protection systems. Site meeting needed to inspect buildings and discuss issues.
- 3- Discussion brought up regarding marking roadways to better locate hydrants throughout the town.
- 4- Assistant Part Time Fire Inspector hours increased by 10 hours a week due to work load.
- 5- Complaint at Lewis St. by AFD, I left card but have not got a call back from tenants yet
- 6- Discussion of evacuation procedures for assisted living facilities, site meeting with AFD, Fire Inspector and the management at the Landings to review Fire Safety and Evacuation plans. FD noted some concerns during recent fire alarm activation.
- 7- Lowes hydrant rear found blocked by New Hamburg FD. Fire Inspector to follow up. Issue Order to Remedy or Tickets as necessary.
- 8- NHFD noted Café reopened near train station in New Hamburg.
- 9- Discussed having Compliance Engine, Brycer (LLC) present their capabilities to track inspection throughout town, discussion up to Building Department whether to pursue possible presentation, prior to going to town board.
- 10- Next meeting Feb 5, 2019 3:00pm town hall 1<sup>st</sup> floor meeting room.