



**Town of Poughkeepsie
Request for Proposals (RFP)
Natural Resource Inventory and Open Space Plan
Responses to Questions**

August 25, 2020

Per the RFP, questions from interested firms were required to be submitted via email by 4:00 PM on Monday, August 24, 2020. Questions submitted via email by the deadline are copied below (in **bold**) along with staff responses to each.

- **The grant is for \$40,000 but there is a line item of \$52,000 for a Planning Consultant on page 54. Is the budget for the consultant in fact \$52,000?**

Yes. The Town Board committed to provide a cash match of \$12,000 for this project. So the consultant budget is \$52,000. The Town seeks the best value for its, and the state's, investment.

- **We see that a considerable amount of work on the existing conditions report for the Comp Plan has already been done. There is much overlap between that effort and the NRI. Can you offer more detail on how you see the two efforts working together? Will the NRI re-do the maps and descriptions that are already done, or use what is there but add more detail?**

The NRI will benefit from the work already completed on the existing conditions report for the Comprehensive Plan Update. Maps and data from the comprehensive plan will be available to the selected consultant; however it is expected that information may be presented differently (in maps and descriptions) or in greater detail for purposes of the NRI. The NRI may also include data sets that were not utilized for the more generalized comprehensive plan.

- **Will the GIS data that went into making the maps already in the existing conditions portion of the Comp Plan be made available for the NRI/OSP project?**

Please see above.

- **Has there been any public input yet on the existing conditions portion of the Comp Plan that can be used for the NRI/OSP?**

Yes – there has been some public input on the existing conditions portion of the Comprehensive Plan that could be used for the NRI/OSP. However, as noted in the RFP it is expected that the NRI/OSP process will include its own public outreach process.

- **Will the Comp Plan have any detail on locations or goals for an open space plan (ie...will there be direction, vision, goals, or any other detail provided in the Comp Plan that the OSP will build on?**

The Comprehensive Plan Update will include information about existing conditions, and goals and recommendations for natural resource protection and open space conservation. The Open Space Plan should build on the work started in Comprehensive Plan Update.

- **The RFP asks for a digital copy of the proposal. Do you want a CD or a flash drive for that, or emailed? If emailed, what is the contact/address for that?**

Please send the digital copy of the proposal on a CD or flash drive.

- **The RFP asks for one or two examples of NRI/OSP included in the proposal. Is it sufficient to include those examples in the digital file and not hard copy?**

Hardcopies are preferred; but your proposal will not be disqualified for submitting only digital versions of the report examples.

- **For the scenic viewshed mapping has there been any local effort at identifying scenic views/viewsheds or is the NRI going to map just the SASS in the Town or are you expecting a new effort to do a full scenic analysis?**

There has not yet been a local effort to identify scenic views/viewsheds in the Town. The Town is willing to consider alternative approaches to inventorying these resources including some field work by staff or volunteer committee members as time and resources allow.