

JUSTICE COURT
Town of Poughkeepsie
17 Tucker Drive
Poughkeepsie, NY 12603

Tel. No. 845-485-3696
PAUL O. SULLIVAN, T.J.

Edward A. Gabel, T.J.

TO WHOM IT MAY CONCERN:

I hereby give my permission for the Poughkeepsie Town Court to release information concerning any and all arrest(s) in the Town of Poughkeepsie Court , including traffic, misdemeanors and/or violations, regardless of convictions or dismissal (sealed)

PRINT NAME

Signature

Photo Identification must accompany this request.

Dated _____

Type of ID _____
Copy of attached

Clerk _____

REQUEST FOR RECORD(S) SEARCH

Search fee \$5.00 (No Personal Checks; Bank Checks or Money Orders only)
You will be charged for every two consecutive years searched. If you do not provide us with the Court Docket, you must pay the search fee. Please indicate what years you wished to have searched _____ to _____

PLEASE INDICATE WHICH RECORDS YOU ARE REQUESTING SEARCHED:

CIVIL _____
TRAFFIC _____
CRIMINAL _____

CERTIFICATE OF DISPOSITION: \$5.00 EACH (No Personal Checks; Bank Checks or Money Orders only)

SEARCH FOR: A SPECIFIC CHARGE MUST BE LISTED FOR THE SEARCH TO BE COMPLETED

Name:
Date of Birth
Charge(s):

State a brief reason for this search

Signature _____ Date: _____

**DISPOSITION MUST BE PICKED UP IN PERSON WITH PHOTO ID

**INFORMATION WILL ONLY BE MAILED TO YOU IF YOU PROVIDE A STAMPED, SELF ADDRESSED ENVELOPE

**REQUESTS NOT PICKED UP FOR LONGER THAN A WEEK WILL BE DESTROYED

***** IF YOUR CASE WAS SEALED (the action was terminated in favor of the accused) ONLY THE DEFENDANT, OR THEIR ATTORNEY AT THE TIME OF ARREST, OR A POLICE AGENCY PURSUANT TO CPL 160.50 CAN REQUEST THE CASE BE UNSEALED FOR THE DISPOSITION. YOU MUST THEREFORE DESIGNATE THAT ON THIS FORM BEFORE THE CASE CAN BE UNSEALED.