

BE IT FURTHER ENACTED, that the proposed amendment is attached hereto and incorporated herein and the Town Board does hereby waive a verbatim reading of said amendments and does direct that said amendment be spread across the record as if they, in fact, had been read verbatim; and

BE IT FURTHER ENACTED, that the Town Board of the Town of Poughkeepsie has determined that this action is a Type II Action requiring no environmental review; and

BE IT FURTHER ENACTED, that the Legal Notice of Public Hearing was posted on February 18, 2016 and published in the Poughkeepsie Journal on February 23, 2016; and

BE IT FURTHER ENACTED, that said local law shall take effect immediately upon filing with the Secretary of State.

SO MOVED: J. Baisley/J. Conte

Councilwoman Shershin: Even though our rates have gone up somewhat, actually, compared to the area, we are still on the lower side. I know a pavilion in the Village of Wappinger Falls is \$125 and our picnic pavilions are \$100 so we really are on the lower side and I do believe we have the lowest and least expensive day care program in the area.

Supervisor Tancredi: Yes, and things like the Summer Camp Program, those fees are adjusted to meet our expenses. That program is meant to be close to break even as possible so that the residents who aren't using it aren't paying for it and as is the case of many of our camps and swim programs and things like that through our Recreation Department. So, many of these fees have been adjusted to cover the expenses and some of the others have been adjusted just to help to meet inflation and costs, but we are still very reasonable compared to those around us.

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi**

Nays: None

CARRIED: 6-0

AMENDMENTS ATTACHED TO FINAL BOOK COPY

Supervisor Tancredi read the Agenda.

Motion made to suspend the rules for comments on agenda items: Supervisor Tancredi/A. Shershin

CARRIED: 6-0

Doreen Tignanelli asked questions about Item #8 (Historic Preservation Comm.) and #2 (Meadowview). Joe Armstrong asked about #7 (Mowing Contract).

Motion made to resume the rules: Supervisor Tancredi/M. Cifone

CARRIED: 6-0

03:02-02 AUTHORIZE

**Clerk to Advertise for RFQ
Meadowview**

RESOLUTION

WHEREAS, the Planning Board of the Town of Poughkeepsie has received an application from Kirchhoff Companies for site plan review and approval of a project known as McDonnell Heights Town Center; and

WHEREAS, in order to fulfill its obligations to conduct an environmental review of said project pursuant to the State Environmental Quality Review Act (“SEQRA”) the Planning Board anticipates that a Environmental Impact Statement (“EIS”) will be prepared; and

WHEREAS, the Planning Board has received a written request from Kirchhoff Companies that the Planning Board, once it is established as the lead agency, undertake the preparation of the EIS; and

WHEREAS, such procedure is authorized under 6 NYCRR 617.9(a)(1) of the SEQRA regulations; and

WHEREAS, the cost of preparing the EIS and reviewing the application would be borne solely by Kirchhoff Companies pursuant to 6 NYCRR 617.13 of the SEQRA regulations and Chapter 106 of the Town Code, with no expenditure of Town funds; and

WHEREAS, the Planning Board anticipates the need to retain the services of a qualified firm for the purpose of preparing the EIS for the project; and

WHEREAS, it is the practice of the Town Board to retain consulting and legal services on behalf of the various boards, agencies, and departments of the Town;

NOW THEREFORE BE IT RESOLVED, the Director of Municipal Development is hereby directed to prepare a Request for Qualifications (“RFQ”) for the purpose of identifying firms qualified to prepare the EIS for the lead agency; and

BE IT FURTHER RESOLVED, that the Town Clerk is authorized to issue and to publish the RFQ in a manner likely to obtain the broadest response from potentially qualified firms including, but not limited to, publication in the Poughkeepsie Journal; and

BE IT FURTHER RESOLVED, the selection of a firm to perform the work described herein would be subject to a recommendation from the Planning Board after review of the qualifications of the responding firms, and including a contract for consulting services that would be approved by the Town Board at a later date.

SO MOVED: J. Conte/M. Cifone

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi**

Nays: None

CARRIED: 6-0

Supervisor Tancredi: Doreen is correct, we haven't done this in the past. This is kind of a new way to handle this particular procedure, but I'm going to have Neil explain what we are doing and why we are doing it and hope for the outcome and the reason we're doing it.

Neil Wilson, Director of Municipal Development: This is actually a procedure that's been in the SEQRA regulations for decades. It is not the usual process that is followed. The usual process, frankly, is kind of adversarial in the sense that you have the applicant preparing the EIS, we hire our consultants to review it, it goes back and forth, and it is very tedious, time consuming and costly. What you are looking at is kind of a basic request by Kirchhoff to have the Town retain a firm for the purpose of preparing the EIS so in this instance, the Planning Board is very much in the driver seat and I like the idea of being able to sort of direct and be on top of the preparation of the EIS and the issues to be addressed. Kirchhoff has actually submitted a written request for the Town to undertake this process and in all of my years as a SEQRA

Practitioner, going back to 1979 this is the first time that I've been part of a process where the Planning Board is in the position of being able to direct the EIS and so I am kind of excited about that. I think it at least eliminates one potential consultant from the process in that the usual has been, he hires his guys, we hire our guys to review the EIS once he submits it. In this case, the Town Board would retain a firm on behalf of the Planning Board for this purpose so this is a resolution to authorize the issuance of the RFQ. There will be an interview process and recommendation coming back from the Planning Board as to their recommendation as to who to hire.

Supervisor Tancredi: Our hope in doing it this way is to eliminate and make the process more streamlined. Eliminate not only costs on both ends, but to eliminate wasted time. Government talks a lot about, and you hear talk, but sometimes unfortunately, not enough action about streamlining the processes, making the process of working the way through government when your before it and in this case it's a developer, but streamlining that process and that is what we are trying to

do here, get to this end, have the same, if not more input in the process, but try to get there quicker, which just saves everybody, the residents, and the developer.

Neil Wilson: That's exactly the point. Among the other advantage of doing it this way is that the Planning Board is very much in the process, or driver's seat, in terms of the environmental review process. Historically, when the applicant receives the pos-dec, there is a scoping document, we've gone through this, and the process of this with the Hudson Heritage Project. We haven't seen the EIS, we don't know what the outcome of the environmental review is and so it kind of gets dumped on our desk and we get a 45 day period in which to either declare it either complete or incomplete and it kind of tends to be adversarial. My hope is that through this process, which Kirchhoff Companies has agreed to participate, we sort of take some of that off the table. Their engineers will feed into the company the firm hired to prepare the EIS. What we are going to be looking for is a firm that has all of the disciplines in house, in other words, this would not be an opportunity for a small planning firm to sort of create a joint venture and have the archeologist and the flora-fauna guys and all of that to come in as individual consultants. We are looking for a large firm that has the disciplines in house and to be able to complete the EIS based on information that will be fit into the EIS through the developer's engineering firm in consultation with our Town Engineer.

Councilman Cifone: Do you anticipate the Planning Board having to have a lot of special meetings in order to absorb this information?

Neil Wilson: It may come around.

Supervisor Tancredi: I don't know what Mike means, absorb what information?

Councilman Cifone: If you are getting all this information, you're not going to do it in one meeting a month, we would need to be together on the same page and I would hate to have them getting it without having the chance for-opportunity for everyone to talk to everybody.

Supervisor Tancredi: Mike, I'm not arguing with you. I'm just trying to explain something.

Councilman Cifone: I'm asking Neil a question.

Supervisor Tancredi: I think I understand.

Neil Wilson: I would anticipate that there would be more than one item on the Planning Boards regular agenda as the EIS is developed. This would certainly not be a case where the EIS is developed and we have one meeting and then the Public Hearing is closed. I do not anticipate that happening.

Supervisor Tancredi: Right, but what we are not going to do, this that we are approving tonight, the RFQ isn't going to be a public decision that the Planners are going to make a public meeting.

Neil Wilson: No, the resolution is about the RFQ putting it out there and notifying the qualifying firms of which there are any number of, an interview process of which the Chairman of the Planning Board, the Supervisor would be a part of and then a recommendation coming back to the Town Board, hopefully within the next month.

Supervisor Tancredi: Other than that, the process that Kirchhoff is going to go through before the Planning Board isn't really any different than what normally happens.

Neil Wilson: Exactly! What I do anticipate is that there would be, as the EIS is developed and given the size and scope of the project, that there will be discussions about the project, about the EIS over the next few months.

Councilman Cifone: I know if they have to have special meetings, it's on Kirchhoff's dime to get the group together.

Neil Wilson: I'm not anticipating special meetings, it could happen, I think we could probably accomplish what we need to in the course of the regular Planning Board Meetings.

ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi
Nays: None **CARRIED: 6-0**

03:02-03 APPROVE **Ronald Spero, Jr.-Chief of Police**
PERMANENT
APPOINTMENT

RESOLUTION

WHEREAS, Ronald Spero, Jr., by Resolution 5:20 - # 2 of 2015, was granted a provisional appointment to the position of Chief of Police, now therefore

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby appoint Ronald Spero, Jr. as permanent Chief of Police, pursuant to Civil Service Law Section 52 (7), subject to a probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, commencing with the date of the adoption of this resolution.

SO MOVED: M. Cifone/J. Baisley

Supervisor Tancredi: When we first appointed the Chief, we appointed him provisionally, which basically meant, we had asked for a test for Chief and then he'd study to take the test and he was on the list previously some years back. That list expired. We put the request for - the list came out and only two people applied for the test and through Civil Service law that gives us the ability to pull that requirement for a test back to appoint him permanently if we choose to. My feeling is, we have a Chief of Police to run the Police Department, which is an extremely important position. We pay him to do that and I prefer not to have him studying for a test, particularly since he has taken it in the past and done very well and passed. That's my thinking on it.

Councilman Conte: We've had a lot of positive feedback from his guys under him that have been very happy with his effort and so I totally support him as well.

Supervisor Tancredi: Congratulations again Ron.

ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi
Nays: None

CARRIED: 6-0

03:02-04 APPOINT

**Thomas Comerford – Part Time
Network Specialist**

RESOLUTION

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby approve the permanent part time employment of Thomas P. Comerford, effective March 7, 2016, as a Network Specialist for the Town of Poughkeepsie Police Department, for up to twenty (20) hours per week at Grade 10, Step 1 (currently \$28.21 per hour), subject to a probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute and file all documentation required by the Dutchess County Department of Human Resources in connection with this appointment.

SO MOVED: J. Lepore/J. Baisley

ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi
Nays: None

CARRIED: 6-0

03:02-05 APPOINT

**Rocco Cordato – Temporary
Part Time**

RESOLUTION

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby approve the temporary part time employment of Retired Detective Rocco Cordato for no more that 80 hours in total from March 7, 2016 through April 1, 2016 at the hourly rate of \$30.00 for the purpose of assisting in the transition of Thomas P. Comerford into the position of Network Specialist with the Town of Poughkeepsie Police Department.

SO MOVED: A. Shershin/M. Cifone

Supervisor Tancredi: Both of these positions, we have a software system over at the P D that really runs the whole show over there, that we are going to need to update and get a brand new system and you will hear more about that in the future, but in the meantime, we've had some retirements and these two gentleman will help Mr. Kolor, who we brought on a few weeks ago, actually just changed his title, will help run the computer system, everything from lights, to telephones, to door locks and the systems in the cars and Rocco has had hands-on experience with that already and Thomas Comerford comes with an impressive resume from IBM.

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi
Nays: None**

CARRIED: 6-0

03:02-06 AUTHORIZE

**World-Wide Parkinson's Disease
Awareness Month- April**

RESOLUTION

WHEREAS, Parkinson's disease is a progressive neurological movement disorder of the central nervous system, which has a unique impact on each patient; and

WHEREAS, according to the Parkinson's Action Network, the Parkinson's Disease Foundation, the American Parkinson's Disease Association and the National Institutes of Health, there are over one million Americans diagnosed with Parkinson's disease; and

WHEREAS, symptoms include slowness, tremor, difficulty with balance and speaking, rigidity, cognitive and memory problems; and

WHEREAS, although new medicines and therapies may enhance life for some time for people with Parkinson's, more work is needed for a cure; and

WHEREAS, increased education and research are needed to help find more effective treatments with fewer side effects and ultimately a cure for Parkinson's disease; and

WHEREAS, a multidisciplinary approach to Parkinson's disease care includes local wellness, support, and caregiver groups; and

WHEREAS, April has been proclaimed as World Wide Parkinson's Awareness Month for all to recognize the need for more research and help in dealing with the devastating effects of Parkinson's disease; now therefore,

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie proudly proclaims the month of April, 2016 as Parkinson's Awareness Month and encourages all municipal officials, citizens and visitors to participate in the scheduled activities to learn more about Parkinson's Disease.

SO MOVED: Supervisor Tancredi/J. Conte

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi
Nays: None**

CARRIED: 6-0

03:02-07 AWARD

Town Mowing Contract

RESOLUTION

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby award the bids, per the recommendation of Recreation Director Tom Meyering annexed, for "Mowing of Town Parks and Facilities, Mowing at Town Buildings, and Maintenance of the Route 9 and Route 55 Medians" as follows:

- Mowing of Town Parks and Facilities to DJM Distribution and Supply, Inc. at the bid price of \$63,000.00 per year, for the years 2016 and 2017.**
- Mowing at Town Buildings to DJM Distribution and Supply, Inc. at the bid price of \$7,000.00 per year, for the years 2016 and 2017;**
- Maintenance of Route 9 and Route 55 Medians to Empire Landscaping and Snow Plowing, Inc. at the bid price of \$13,000 per year, for the years 2016 and 2017;**

AND BE IT FURTHER RESOLVED, that the Supervisor is authorized to execute contract agreements with the above noted companies upon receipt of insurance certificates and security bonds.

SO MOVED: J. Baisley/J. Conte

Tom Meyering, Recreation Director: We've checked both companies. DJM has worked for us in the past and Empire maintains the medians in front of the Galleria Mall on Route 9 so they are very familiar with that operation and everybody is very pleased with what they have done there as well as on 84 exit ramps, etc. They are both well qualified and I very much recommend both of them, and they are both very local companies. There were 8 bids on this.

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi**

Nays: None

CARRIED: 6-0

**03:02-08 SET DATE FOR
PUBLIC HEARING**

**Town Code Amendment – Chapter 126 –
Historic Preservation Commission**

RESOLUTION

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby set the 16th day of March, 2016 at 7:00 p.m. at the Town Hall, Town of Poughkeepsie, One Overocker Road, Poughkeepsie as and for the time, date and place of a public hearing to amend the Town Code Chapter 126, entitled “Historic Preservation”, specifically Section 126-3, and

BE IT FURTHER RESOLVED, that the proposed amendments are attached hereto and incorporated herein, and the Town Board does hereby waive a verbatim reading of said amendments and does direct that said amendments be spread across the record as if they, in fact, had been read verbatim, with those words underlined to be added, and words stricken to be deleted; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby determine that this action is a Type II Action involving the ongoing administration of the Town and it requires no environmental review; and

BE IT FUTHER RESOLVED, that said local law, if adopted, shall take effect immediately upon filing with the Secretary of State.

SO MOVED: J. Conte/M. Cifone

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi**

Nays: None

CARRIED: 6-0

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby accept, with regret, the retirement of James Wojtowicz as Town of Poughkeepsie Comptroller, effective April 1, 2016.

SO MOVED: A. Shershin/M. Cifone

Members of the Board thanked Jim for a job well done.

Supervisor Tancredi: Yes, Jim has done a good job for us and there are some big shoes to fill and we will miss him.

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi
Nays: None**

CARRIED: 6-0

Supervisor Tancredi: I wish to suspend the rules for public comments on Town issues. I would also like to note for the Board our new Captain Faber in the audience and I would like to welcome him.

Motion made to suspend the rules for public comments on Town issues: Supervisor Tancredi/J. Conte

CARRIED: 6-0

NO INDIVIDUALS CAME FORWARD

Motion made to reinstate the rules: Supervisor Tancredi/M.Cifone

CARRIED: 6-0

RESOLUTION

BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby adjourn to Executive Session to consider the following matters, to wit:

- 1. Litigation: To discuss litigation strategy in a case known as the New Hamburg Terminal**
- 2. Confidential communication between attorney and his client/Town Board based on attorney/client privileges.**
- 3. Matters leading to the appointment, employment, dismissal, or removal of a person, firm or corporation.**

BE IT FURTHER RESOLVED, that there will be no action appropriating money.

SO MOVED: J. Baisley/J. Conte

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Lepore,
Councilwoman Shershin, Supervisor Tancredi**

Nays: None

CARRIED: 6-0

TOWN BOARD ADJOURNED TO EXECUTIVE SESSION AT 7:32 PM

TOWN BOARD RETURNED TO TOWN BOARD MEETING AT 8:03 PM

NO ACTION TAKEN IN EXECUTIVE SESSION

MEETING CLOSED AT 8:03 PM

FS/lkm