



Town of Poughkeepsie

Zoning Department

1 Overocker Road
Poughkeepsie, NY 12603

845-485-3650 Phone
845-790-4772 Fax

FENCE PERMIT APPLICATION

Instructions:

1. Application must be completely filled out and submitted to the Town of Poughkeepsie Zoning Department.
2. Application must be accompanied by a copy of a survey, or similar sketch, showing the proposed location of the fence in relation to the property lines, any drainage patterns or swales, easements, all trees over 8 in diameter breast height, and all structures on the lot. **IT IS THE RESPONSIBILITY OF THE APPLICANT TO VERIFY THE LOCATION OF ALL PROPERTY LINES TO ENSURE THE PROPER INSTALLATION OF ANY FENCE.**
3. One (1) sets of specifications, (i.e. height, style, material) of fence.
4. The work covered by this application may NOT be commenced before the issuance of a Fence Permit.
5. Upon approval of this application, the Zoning Department will issue a Fence Permit to the applicant together with approved, duplicate set of plans and specifications. The permit, approved plans and specifications shall be displayed on the premises, available for inspection throughout the progress of work.

Tax Parcel No.: _____ Zoning District: _____

Street Location: _____

Name & Address of Property Owner(s): _____

Phone number: _____

APPLICATION IS HEREBY MADE to the Zoning Department for the Issuance of a Fence Permit pursuant to Article VIII, Section 210-69 of the Town Code of Poughkeepsie. By his/her signature the applicant agrees to comply with all applicable laws, ordinances and regulations of the Town of Poughkeepsie.

Signature of Owner

Date

\$75.00 Fee Paid

Receipt Number

Signature of Zoning Administrator

Date Permit Issued