

ENGINEERING DEPARTMENT
Town of Poughkeepsie

PETER D. SETARO, P. E.
Town Engineer

ONE OVEROCKER ROAD
POUGHKEEPSIE, NY 12603

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Associate Town Engineer

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Assistant Town Engineer

TEL # (845) 790-4748

May 31, 2018

NYS Dept. of Environmental Conservation
ATTN: MS4 Permit Coordinator
Division of Water, 4th Floor
625 Broadway
Albany, NY 12233-3505

RE: 2017-2018 Annual Stormwater
Management Report- Town of Poughkeepsie
SPEDES Permit Number: NYR20A198

To Whom It May Concern:

Attached is the 2017-2018 Town of Poughkeepsie Stormwater Management Program Final Annual Report. Public comments and responses are attached to the back of this document. Feel free to contact me with any questions.

Very Truly Yours,



Sean Crimmins, Assistant Town Engineer
Town of Poughkeepsie
One Overocker Rd., Poughkeepsie, NY 12603
V (845) 790-4748, Fax (845) 486-7885
C (845) 220-6442



1 Overocker Road
Poughkeepsie, NY 12603

Town of Poughkeepsie

Planning & Zoning

845-485-3657 Phone
845-486-7885/790-4772 Fax

TOWN OF POUGHKEEPSIE

STORMWATER MANAGEMENT PROGRAM

2017-2018 ANNUAL REPORT

SPDES PERMIT NUMBER: NYR20A198

Prepared for:
Town of Poughkeepsie Town Board



FINAL REPORT
Dated May 30, 2018

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 1 8

Name of MS4 TOWN OF POUGHKEEPSIE

SPDES ID
N Y R 2 0 A 1 9 8

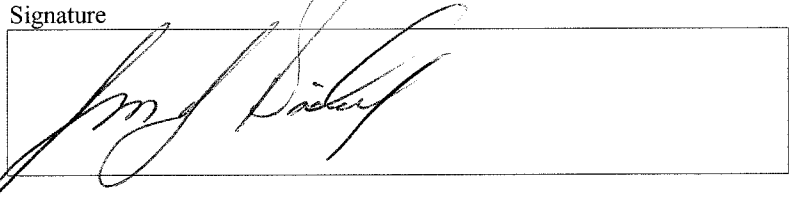
Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name MI Last Name
J O N J B A I S L E Y

Title (Clearly print title of individual signing report)
S U P E R V I S O R

Signature


Date
0 5 / 3 1 / 2 0 1 8

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

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3. Web Page con't.: Provide specific web addresses - not home page.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

-Continued involvement with the Dutchess County MS4 Committee*, Casperkill Watershed Alliance and Wappinger Creek-Municipal Council on educational functions and trainings for the 2017-2018 year.

*-Produce Phosphorous brochure

*-Complete billboard campaign

*-Educational and Training Events

*-Obtain Storm Drain Stencils

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Attended (9) MS4 committee meetings, continued stormwater educational programs (12) and printed material throughout Dutchess County: Dutchess County Fair (1), Contractor training sessions (3), 2017 Southeast NY Stormwater Conference in Beacon, NY (1), Vassar Farms Event (1) and rec field banner (1). Attendance at presentations and quantity of distributed educational materials are generally consistent with previous reporting periods. Obtained Water Quality Stencils (1)

Billboard up for 1 month on Route 9G (1)

C. How many times was this observation measured or evaluated in this reporting period?

		2	9
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

-Continued involvement with the Dutchess County MS4 Committee*, and Wappinger Creek-Municipal Council on educational functions and trainings for the 2018-2019 year.

(Note: The Casperkill Watershed Alliance is currently inactive)

*-Continue billboard campaign (including school contests)

*-Educational and Training Events

Additional MS4 Agenda Goals: Stormwater Training for Local Judges and develop new brochures (Wappinger Watershed, GI Maintenance, Septic Maintenance)

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

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Please provide specific address(es) where notice(s) can be accessed - not home page.

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MS4 Annual Report Form

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Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

- MS4/Coalition Office Annual Report SWMP Plan Comments

Department

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- Library Annual Report SWMP Plan Comments

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- Other Annual Report SWMP Plan Comments

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Please provide specific address of page where report can be accessed - not home page.

- eMail Comments

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

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4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

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2	0	1	8
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4.b. For how many days was/will this report be posted?

3	6	5
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If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

Yes No

If Yes, what was the date of the meeting?

0	5
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 /

0	3
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 /

2	0	1	7
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*

If No, is one planned?

***Meeting was for last year's report**

Yes No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

Yes

N/A

 No

If No, is one planned for each?

Yes

N/A

 No

6. Were comments received during this reporting period?

Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- > Continue to support Dutchess County MS4 Committee and other watershed groups in the community.
- > Continue to enhance content and accessibility of the Town's stormwater page.
- > Continue public hearings/review of site development projects requiring SWPPPs.
- > Continue notifications to stakeholders.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- Approximately 108 persons attended the (9) stakeholder meetings
- (1) Public hearing on Annual report held on 5/3/2017
- The Town's website continued to include updated information pertaining to the MS4 (1)
- Public hearings on site development projects requiring full SWPPPs (5)
- Notifications to stakeholders (11)

C. How many times was this observation measured or evaluated in this reporting period?

		2	7
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*(ex.: samples/participants/events)***D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- > Continue to support Dutchess County MS4 Committee and other watershed groups in the community.
- > Continue to enhance content and accessibility of the Town's stormwater page.
- > Continue public hearings/review of site development projects requiring full SWPPPs.
- > Continue notifications to stakeholders.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 1 8

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition TOWN OF POUGHKEEPSIE

SPDES ID
N Y R 2 0 A 1 9 8

Minimum Control Measure 3. Illicit Discharge Detection and Elimination

The information in this section is being reported (check one):

On behalf of an individual MS4

On behalf of a coalition

How many MS4s contributed to this report? [][][]

1. Enter the number and approx. percent of outfalls mapped: [][] 5 9 6 # [][] 1 0 0 %

2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)? [][] 1 1 0

3.a. What types of generating sites/sewersheds were targeted for inspection during this reporting period?

- Auto Recyclers
- Building Maintenance
- Churches
- Commercial Carwashes
- Commercial Laundry/Dry Cleaners
- Construction Vehicle Washouts
- Cross-Connections
- Distribution Centers
- Food Processing Facilities
- Garbage Truck Washouts
- Hospitals
- Improper RV Waste Disposal
- Industrial Process Water
- Landscaping (Irrigation)
- Marinas
- Metal Plateing Operations
- Outdoor Fluid Storage
- Parking Lot Maintenance
- Printing
- Residential Carwashing
- Restaurants
- Schools and Universities
- Septic Maintenance
- Swimming Pools
- Vehicle Fueling
- Vehicle Maint./Repair Shops

Other:

None

S I T E S T A R G E T E D B Y W A T E R S H E D S

Sewersheds:

F A L L K I L L , C A S E R K I L L

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

-Departments will continue to record IDDE occurrences and maintenance actions
 -New mapping software of outfalls/storm collection system/utilities is scheduled to be operational this reporting period.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

-The Town Engineering department conducted (108) inspections (18%) this last reporting period; Outfalls needing attention were reported to the Town Highway Department
 -Town Departments continued to observe and report IDDE events (9)
 - ESRI GIS Mapping software was purchased and services are operational. (Water, Sewage and Drainage pipe location is underway) (1)

C. How many times was this observation measured or evaluated in this reporting period?

	1	1	8
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

-Departments will continue to record IDDE occurrences and maintenance actions
 -Continue to map Water, Sewage and Drainage pipes with ESRI GIS software

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

		7
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4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

	1	8
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*

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

* Comments are generally received during the public hearings, complaints during construction and are verbal rather than written; therefore total is an estimate

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- Notices of Violation #

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 ○ No Authority
- Stop Work Orders #

					1
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 ○ No Authority
- Criminal Actions #

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 ○ No Authority
- Termination of Contracts #

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 ○ No Authority
- Administrative Fines #

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 ○ No Authority
- Civil Penalties #

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 ○ No Authority
- Administrative Orders #

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 ○ No Authority
- Enforcement Actions or Sanctions #

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- Other #

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 ○ No Authority

*Administration actions
(verbal, email) to achieve
compliance

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

		5
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2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

	1	5
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3. What percent of active construction sites were inspected during this reporting period? NT

1	0	0
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 %

4. What percent of active construction sites were inspected more than once? NT

1	0	0
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 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

N/A

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

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Name of MS4/Coalition TOWN OF POUGHKEEPSIE

SPDES ID
N Y R 2 0 A 1 9 8

6. con't.:

Submit additional pages as needed.

MS4/Coalition Office

Department

T O W N P L A N N I N G D E P A R T M E N T

Address

O N E O V E R O C K E R R D

City

P O U G H K E E P S I E

N Y

Zip

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Phone

(8 4 5) 4 8 5 - 3 6 5 7

Library

Address

City

Zip

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Phone

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Other

Address

City

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Phone

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Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

-Continue to train and document the certification of contractors/staff throughout the year.
 -Continue to inspect and enforce erosion control measures
 -Continue to update MS4 inventory of active construction sites (post-construction stormwater practices).

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

-(154)-contractors were trained for certifications through Dutchess County Soil and Water
 -100% (15) of active construction sites were inspected for compliance by the Town; notices or violations were enforced as needed.
 -MS4 inventory of active construction sites were continually updated (1)
 -Monthly project site condition summaries (12)

C. How many times was this observation measured or evaluated in this reporting period?

	1	8	2
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

-Continue to train and document the certification of contractors/staff throughout the year.
 -Continue to inspect and enforce erosion control measures
 -Continue to update MS4 inventory of active construction sites (post-construction stormwater practices).

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		2
--	--	---

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

		0
--	--	---

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

-Continue to update database of private practices as new facilities are implemented.
 -Continue to update database of public practices as new facilities are implemented.
 -Continue to inventory construction inspections.
 -Private post-construction practices are monitored for the five year threshold before an engineering inspection is warranted from the time of the NOT signature.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

-(23) All private stormwater agreements that have BMP's that discharge in the Town's MS4 have had documented maintenance activities, an engineered inspection or are inventoried.
 -(12) All Town owned BMP's have been inspected or maintained this reporting period.
 -(15) Inspections of currently active project construction are continuing and inventoried
 -(3) projects entered the post-maintenance period with a signed NOT from the Supervisor

C. How many times was this observation measured or evaluated in this reporting period?

		5	1
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

-Continue to update database of private practices as new facilities are implemented.
 -Continue to update database of public practices as new facilities are implemented.
 -Continue to inventory construction inspections.
 -Private post-construction practices are monitored for the five year threshold before an engineering inspection is warranted from the time of the NOT signature.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 1 8

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition TOWN OF POUGHKEEPSIE

SPDES ID
N Y R 2 0 A 1 9 8

Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>	
	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Bridge Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Winter Road Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Salt Storage.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Solid Waste Management.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
New Municipal Construction and Land Disturbance..	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Right of Way Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Marine Operations.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hydrologic Habitat Modification.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Parks and Open Space.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Municipal Building.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Stormwater System Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Other.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

--	--	--	--	--
- Streets Swept (Number of miles X Number of times swept) # Miles

		1	4	8
--	--	---	---	---
- Catch Basins Inspected and Cleaned Where Necessary #

		6	0	0
--	--	---	---	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

			1	2
--	--	--	---	---
- Phosphorus Applied In Chemical Fertilizer # Lbs.

				0
--	--	--	--	---
- Nitrogen Applied In Chemical Fertilizer # Lbs.

				3
--	--	--	--	---
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

			0	.	0
--	--	--	---	---	---

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

				3
--	--	--	--	---

4. What was the date of the last training?

0	4	/	1	5	/	2	0	1	7
---	---	---	---	---	---	---	---	---	---

5. How many municipal employees have been trained in this reporting period?

	3	3
--	---	---

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

1	0	0	%
---	---	---	---

*

*100% within 3 year period per the Town's SWMP

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Departments will continue to review the Pollution Prevention for Municipal Operations manual
-Departments will keep more specific records on the trainings that are conducted for their employees (IDDE trainings, Municipal Operations and Good Housekeeping trainings, etc.)

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

(26) had spill prevention and response training, (3) had pollution prevention for municipal operation training and (4) had soil and erosion control training

C. How many times was this observation measured or evaluated in this reporting period?

		3	3
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- Departments will continue to review the Pollution Prevention for Municipal Operations manual
-Departments will keep more specific records on the trainings that are conducted for their employees (IDDE trainings, Municipal Operations and Good Housekeeping trainings, etc.)

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 1 8

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition TOWN OF POUGHKEEPSIE

SPDES ID
N Y R 2 0 A 1 9 8

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
NYC EOH Watershed			
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
Onondaga Lake Watershed			
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Greenwood Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Oyster Bay			
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
Peconic Estuary			
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
Oscawana Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
LI 27 Embayments			
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies? Yes No N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS? Yes No N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

N/A %

Estimate what percentage was mapped in this reporting period.

N/A %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? Yes No N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

N/A

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? Yes No N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? Yes No N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? Yes No N/A

7b. How many projects have been sited in this reporting period?

N/A

7c. What percent of the projects included in 7b have been completed in this reporting period?

N/A

 %

7d. What percent of projects planned in previous years have been completed?

N/A

 %

No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? Yes No N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? Yes No N/A

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	8
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF POUGHKEEPSIE

SPDES ID

N	Y	R	2	0	A	1	9	8
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9. Has your MS4/Coalition developed and implemented a program of native planting?
 Yes No N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?
 Yes No N/A

11. Does your MS4/Coalition have a pet waste bag program?
 Yes No N/A

12. Does your MS4/Coalition have a program to manage goose populations?
 Yes No N/A

May 11, 2018

Supervisor Jon J. Baisley
One Overocker Road
Poughkeepsie NY 12603

Subject: Public Comment Draft Stormwater Management Program Annual
Report for period ending March 9, 2018

I offer the following public comment on the Town of Poughkeepsie Draft
Stormwater Management Program Annual Report for the period ending March 9,
2018.

As required by NYSDEC SPDES General Permit for Stormwater Discharges from
MS4s, a summary of comments and intended responses must be included in the
annual report and the final report must be made available for public inspection.

1) Section 2 – Contact information: No “Local Stormwater Public Contact” is
listed. While instructions say “Contact information must be provided for each
of the following positions” that apply, no information for “Local Stormwater Public
Contact” was included in the Draft report. The “Local Stormwater Public Contact”
is **not optional** as instructions state it is “required per GP-0-08-002”. The lack of
required general permit information must be corrected. In the past, Eric Hollman
has been identified as the contact.

2) Section 2 – Contact information: No “Report Preparer” is listed. While
instructions say “Contact information must be provided for each of the following
positions” that apply, no information for “Report Preparer” was included in the
Draft report. In the past, Assistant Town Engineer Sean Crimmins has been
identified as the preparer.

3) Section 2 – Contact information: No “Stormwater Management Program
(SWMP) Coordinator” is listed. While instructions say “Contact information must
be provided for each of the following positions” that apply, no information for
coordinator was provided. In the past Sean Crimmins has been identified as
coordinator.

4) MCM1, 4A and 4F both reference “involvement” with the “Casperkill
Watershed Association” which may really be the Casperkill Watershed Alliance.
At any rate, it is unclear what the “involvement” with that Casperkill group entails
as no current information or activities for the Association/Alliance seems to be
available.

5) MCM1, 4A, “Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period” includes vague information such as “continued involvement” that is regurgitated from prior years’ reports with only the years changed.

6) MCM1, 4F, “Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule)” fails, as in prior years, to supply the requested “implementation schedule” and instead uses unmeasurable goal such as “continued involvement”. The requested implementation schedule should be provided.

7) Minimum Control Measure 2, Public Involvement/Participation, #2, List-Serve: It is stated that public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan was provided via List-Serve with “124” given as the “# In List”, the same number of stakeholders and others given in the prior year’s report.

However, for the current report period ending March 9, 2018 I did not receive notification of report availability through the List-Serve.

The last list-serve notification I received from Stormwater Contact Eric Hollman that was sent “to stormwater stakeholders and others” was for Erosion and Sediment Control Training Coming Up! 3/1/18 dated Tue Feb 27, 2018 6:20 pm.

If the notice of report availability was never sent via list-serve, then the “List-Serve” answer must be corrected.

If I was removed from the list-serve by Stormwater Contact Hollman even though I am the only member of the public who has commented on the annual report every year since the program’s inception, I should be returned to the list of “stormwater stakeholders and others” as I did not request removal.

8) Minimum Control Measure 2, Public Involvement/Participation, #1, Plantings”: Square footage of 29,458 is stated although it is unclear if that accurately portrays plantings specifically in the town. Furthermore, survival rates of plantings in the Town are questionable, even with the use of tree tubes that can improve survival rates.

For example, Vassar College publicized campus plantings as part of the NYSDEC “Trees for Tribes” program but photos below show few campus “Trees for Tribes” have survived, even with tree tubes:



9) Minimum Control Measure 3, Illicit Discharge Detection & Elimination, # 6 yet again states that “Two illicit connections originating from the City of Poughkeepsie are currently being remedied”.

This is the exact same statement that was in the Final Report ending March 9, 2017. It is unclear what, if anything, is being done to remedy the situation or why it has taken over two years to “currently” remedy the illicit connections.

The possibility exists that one of the two illicit discharges was even noted as far back as the Final Report ending March 9, 2016.

10) Minimum Control Measures 4 and 5, refer to SPDES Permit, Erosion and Sediment Control, SWPPP procedures and reviews and inspections. It is stated there is a procedure and that SWPPP reviews take place and that Erosion and Sediment Control law exists and repeat inspections are conducted. However, the Town does not always ensure that regulations are followed.

One example is the Vassar College Science project. On May 11, 2017 I informed Stormwater Contact Eric Hollman that a Vassar College construction project had a storm drain covered in mud, there was no inlet protection and the area was not vegetated, see photo below.

This violation should have been found through the required inspections. As a result of my complaint, Vassar replaced the inlet protection which should have remained in place until the area was stabilized. This is only one example of where the town needs to improve its vigilance regarding inspection and monitoring of construction sites in order to protect water quality.



11) Minimum Control Measures 4 and 5, Construction Site and Post-Construction Control, #6, given the number of sites listed on the Town's monthly construction inspection reports that have repeat violations that go uncorrected month after month – including but not limited to lack of various report submissions required by the project sponsor and their qualified professionals - it is of concern that no written Notices of Violation or Stop Work Orders were issued. Given the repeat deficiencies, administrative actions (verbal,email) do not appear to be sufficient.

12) Minimum Control Measures 4 and 5, Construction Site and Post-Construction Control, #6, the number of Stop Work Orders is listed as "0" but a Stop Work Order was issued on March 9, 2018 for tree clearing for what appeared to be site preparation of a construction site on Rivercrest Road owned by Daniel Lepore dba Bright Futures Capital LLC. At the time the Stop Work Order was issued, no erosion & sediment controls of any type were in place.

13) Based on the number of Erosion & Sediment control issues that can be seen on various construction projects in the town, such as improperly installed and maintained silt fencing, it is unclear if anyone from the Town actually reviews reports submitted by project sponsors and their consultants for accuracy and integrity. Improvement is needed regarding inspection and monitoring of sites.

14) This comment is applicable throughout the report which, as in past years, continually fails to supply the requested "implementation schedule" for measurable goals for all Minimum Control Measures and instead gives vague responses such as "continue to update" or "continue to inspect", etc.

Implementation schedules are needed. Without implementation schedules, it is unclear how it can be answered "Yes" to all the questions on the Draft report that ask if the MS4 is on schedule.

Doreen A. Tignanelli
29 Colburn Drive
Poughkeepsie NY 12603

cc: Eric Hollman, Town Stormwater Contact
NYSDEC MS4 Permit Coordinator
Poughkeepsie Town Clerk Felicia Salvatore
Poughkeepsie Town Board

(submitted electronically, 5 pages)

ENGINEERING DEPARTMENT
Town of Poughkeepsie

PETER D. SETARO, P. E.
Town Engineer

ONE OVERROCKER ROAD
POUGHKEEPSIE, NY 12603

DONALD A. BEER
Associate Town Engineer

TEL # (845) 790-4736

SEAN CRIMMINS
Assistant Town Engineer

TEL # (845) 790-4748

MEMORANDUM

DATE: 5/30/2018

To: Jon J. Basiley, Town Supervisor
From: Sean Crimmins, Assistant Town Engineer
Subject: Response to public comments on the 2017-2018 MS4 Draft Annual Report;
Town of Poughkeepsie SPDES permit #NYR20A198

=====

A draft Annual Report on the Town of Poughkeepsie's compliance with the MS4 storm water management program was made available for public comment until May 11th, 2018 as per a Town Board decision on April 19th, 2018. The report was made available to the public on the Town's website on April 30th, 2018.

The following set of written comments were received on May 11th, 2018 from Doreen Tignanelli. Each comment is reprinted below in its entirety and is followed by a response from the Town Engineering Department:

1) COMMENT: Section 2 – Contact information: *No “Local Stormwater Public Contact” is listed. While instructions say “Contact information must be provided for each of the following positions” that apply, no information for “Local Stormwater Public Contact” was included in the Draft report. The “Local Stormwater Public Contact” is not optional as instructions state it is “required per GP-0-08-002”. The lack of required general permit information must be corrected. In the past, Eric Hollman has been identified as the contact.*

RESPONSE: Correct. This was a clerical error and will be added.

2) COMMENT: Section 2 – Contact information: *No “Report Preparer” is listed. While instructions say “Contact information must be provided for each of the following positions” that apply, no information for “Report Preparer” was included in the Draft report. In the past, Assistant Town Engineer Sean Crimmins has been identified as the preparer.*

RESPONSE: Correct. This was a clerical error and will be added.

3) COMMENT: Section 2 – Contact information: No “Stormwater Management Program (SWMP) Coordinator” is listed. While instructions say “Contact information must be provided for each of the following positions” that apply, no information for coordinator was provided. In the past Sean Crimmins has been identified as coordinator.

RESPONSE: Correct. This was a clerical error and will be added.

4) COMMENT: MCM1, 4A and 4F both reference “involvement” with the “Casperkill Watershed Association” which may really be the Casperkill Watershed Alliance. At any rate, it is unclear what the “involvement” with that Casperkill group entails as no current information or activities for the Association/Alliance seems to be available.

RESPONSE: The “Casperkill Watershed Association”, which the report now identifies as the “Casperkill Watershed Alliance”, is currently inactive and this is noted within the report.

5) COMMENT: MCM1, 4A, “Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period” includes vague information such as “continued involvement” that is regurgitated from prior years' reports with only the years changed.

RESPONSE: Much of the MCM 1 Public Education and Outreach goals are obtained with the Town of Poughkeepsie’s continued involvement and sponsorship of the Dutchess County MS4 Coordination Committee. Goals and agenda items that are brought forth by the committee are voted upon by authorized representatives from each Township. The Town of Poughkeepsie assists with specific goals that benefit not only the Town, but all MS4 municipalities throughout the Dutchess County that are involved with the committee. Specific strategies and action items that benefit the Town directly are quantified on MCM 1 Page 2 of 4.

6) COMMENT: MCM1, 4F, “Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule)” fails, as in prior years, to supply the requested “implementation schedule” and instead uses unmeasurable goal such as “continued involvement”. The requested implementation schedule should be provided.

RESPONSE: As the Town of Poughkeepsie achieves the majority of the MCM 1 goals by its active participation in the Dutchess County MS4 Coordinate Committee, the implementation schedule for the action items that are addressed at each monthly meeting are evolving and ongoing and are listed as goals for the 2018-2019 MS4 reporting period.

7) COMMENT: Minimum Control Measure 2, Public Involvement/Participation, #2, List-Serve: It is stated that public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan was provided via List-Serve with “124” given as the “# In List”, the same number of stakeholders and others given in the prior year's report.

However, for the current report period ending March 9, 2018 I did not receive notification of report availability through the List-Serve.

The last list-serve notification I received from Stormwater Contact Eric Hollman that was sent “to stormwater stakeholders and others” was for Erosion and Sediment Control Training Coming Up! 3/1/18 dated Tue Feb 27, 2018 6:20 pm.

If the notice of report availability was never sent via list-serve, then the “List-Serve” answer must be corrected.

If I was removed from the list-serve by Stormwater Contact Hollman even though I am the only member of the public who has commented on the annual report every year since the program's inception, I should be returned to the list of “stormwater stakeholders and others” as I did not request removal.

RESPONSE: The availability of the Annual Report was identified in the Town Board Agenda, the Decision Agenda and the "What's New" links on the Town Website. The Annual Report had been posted on the Town's website the last week of April since 2013. The annual report for next year's period is expected to be posted around the same time period.

8) COMMENT: *Minimum Control Measure 2, Public Involvement/Participation, #1, Plantings*: *Square footage of 29,458 is stated although it is unclear if that accurately portrays plantings specifically in the town. Furthermore, survival rates of plantings in the Town are questionable, even with the use of tree tubes that can improve survival rates.*

For example, Vassar College publicized campus plantings as part of the NYSDEC “Trees for Tribs” program but photos below show few campus “Trees for Tribs” have survived, even with tree tubes.

RESPONSE: The 29,458 square footage listed under MCM 2 Page 1 of 6, #1 “Plantings” is the estimated amount of potential conservation acreage from the number of plants sold at the April 2017 Dutchess County Soil and Water Conservation District Annual Seedling Sale. 332 plants were sold to residents with the Town of Poughkeepsie.

9) COMMENT: *Minimum Control Measure 3, Illicit Discharge Detection & Elimination, # 6* *yet again states that “Two illicit connections originating from the City of Poughkeepsie are currently being remedied”.*

This is the exact same statement that was in the Final Report ending March 9, 2017. It is unclear what, if anything, is being done to remedy the situation or why it has taken over two years to “currently” remedy the illicit connections.

The possibility exists that one of the two illicit discharges was even noted as far back as the Final Report ending March 9, 2016.

RESPONSE: Town of Poughkeepsie has no jurisdiction regarding enforcement actions within the City of Poughkeepsie. From our understanding, the City is conducting ongoing identification and mitigation efforts.

Although the Town did not experience an illicit discharge from the City during this reporting period, these potential illegal discharges were still listed within the report because we were not in receipt of notification from the City indicating that they were completely remedied.

10) COMMENT: *Minimum Control Measures 4 and 5, refer to SPDES Permit, Erosion and Sediment Control, SWPPP procedures and reviews and inspections. It is stated there is a procedure and that SWPPP reviews take place and that Erosion and Sediment Control law exists and repeat inspections are conducted. However, the Town does not always ensure that regulations are followed.*

One example is the Vassar College Science project. On May 11, 2017 I informed Stormwater Contact Eric Hollman that a Vassar College construction project had a storm drain covered in mud, there was no inlet protection and the area was not vegetated, see photo below.

This violation should have been found through the required inspections. As a result of my complaint, Vassar replaced the inlet protection which should have remained in place until the area was stabilized. This is only one example of where the town needs to improve its vigilance regarding inspection and monitoring of construction sites in order to protect water quality.

RESPONSE: The vast majority of documented issues are corrected. Uncorrected issues are typically administrative and/or do not involve substantial risk to off-site impact.

11) COMMENT: *Minimum Control Measures 4 and 5, Construction Site and Post-Construction Control, #6, given the number of sites listed on the Town's monthly construction inspection reports that have repeat violations that go uncorrected month after month – including but not limited to lack of various report submissions required by the project sponsor and their qualified professionals - it is of concern that no written Notices of Violation or Stop Work Orders were issued. Given the repeat deficiencies, administrative actions (verbal, email) do not appear to be sufficient.*

RESPONSE: Notices of Violation or Stop Work Orders in regards to erosion control issues from SWPPP related projects are warranted when the developer refuses to remedy a noted violation that could involve a substantial risk to off-site impact.

The vast majority of erosion control measures on construction sites in this reporting period were implemented or corrected as required.

Considering the number of projects requiring SWPPPs that are inspected and reviewed within the Town of Poughkeepsie and the compliance of most of the contractors when revisions or repairs are requested, we believe that this overall goal has been met.

12) COMMENT: *Minimum Control Measures 4 and 5, Construction Site and Post-Construction Control, #6, the number of Stop Work Orders is listed as “0” but a Stop Work Order was issued on March 9, 2018 for tree clearing for what appeared to be site preparation of a construction site on Rivercrest Road owned by Daniel Lepore dba Bright*

Futures Capital LLC. At the time the Stop Work Order was issued, no erosion & sediment controls of any type were in place.

RESPONSE: We will update the Annual Report to indicate that one (1) Stop Work Order was issued during this reporting period.

13) COMMENT: *Based on the number of Erosion & Sediment control issues that can be seen on various construction projects in the town, such as improperly installed and maintained silt fencing, it is unclear if anyone from the Town actually reviews reports submitted by project sponsors and their consultants for accuracy and integrity. Improvement is needed regarding inspection and monitoring of sites.*

RESPONSE: Weekly inspection reports prepared by Qualified Inspectors hired by Project Sponsors are submitted to the Town and are reviewed on a regular basis by the Town Engineer. If the reports indicate repeated comments, the Town Engineer contacts the Project Sponsor requesting resolution of the issue. In most instances, this process works to resolve outstanding issues. In addition, monthly compliance inspections and reports are prepared for projects with coverage under the SPDES General Permit for Stormwater Discharges from Construction Activity. The monthly compliance reports are circulated to Town and Project personnel for resolution of any identified issues. Active projects that do not require SPDES Permit coverage are inspected 1-2 times per month by Town Staff. Inspection reports generated from these inspections are circulated internally within all applicable Town Departments. Deficiencies noted during these inspections are presented to the Project Sponsor for correction at the time of inspection.

14) COMMENT: *This comment is applicable throughout the report which, as in past years, continually fails to supply the requested "implementation schedule" for measurable goals for all Minimum Control Measures and instead gives vague responses such as "continue to update" or "continue to inspect", etc. Implementation schedules are needed. Without implementation schedules, it is unclear how it can be answered "Yes" to all the questions on the Draft report that ask if the MS4 is on schedule.*

RESPONSE: Many of the goals within the Minimum Control Measures are consistent from year to year as the overall effectiveness of each goal is measured by information that is quantified and presented within the Annual Reports. Many of these items however are reactionary; for instance, when a developer will complete a project that will add a BMP to the post-construction MS4 practice inventory or when an illicit discharge will be reported. That being said, it is impossible to create a precise implementation schedule for these items. For other items, such as MS4 mapping software development and staff training, schedules are presented in the form of specific active item goals within each reporting period.