



Fairview Fire District
258 Violet Avenue
Poughkeepsie, NY 12601
www.fairviewfd.net

Business: (845) 452-7453
Fax: (845) 452-0552

For Emergencies
DIAL 911

Request for Preliminary Proposal

Introduction

The Fairview Fire District in Dutchess County, New York, provides fire protection and emergency medical services (hereinafter called “services”) for a 4.5 square mile area comprising the northern portion of the Town of Poughkeepsie and the southern portion of the Town of Hyde Park. Several development proposals for properties within the District are in the planning and/or land use review stages, including a proposed redevelopment of the former Hudson River Psychiatric Center with 750 units and commercial space, dormitory projects with over 400 bedrooms on one college campus, a 170 unit apartment complex, an 87 unit senior housing project, and a 70+ unit apartment complex. The anticipated development, along with general growth in the District, will impose significant additional demands for services.

Taxpayer Burden in Fairview

More than 50 percent of Fairview's market value is exempt from fire tax, including Marist College, Dutchess Community College, the MidHudson Regional Hospital of Westchester Medical Center, and numerous state and local government facilities. This high exempt percent results in Fairview having the highest fire tax rate in Dutchess County, and possibly the highest fire tax rate in New York State. The fire tax burden falls mainly on Fairview's 2,000 taxable properties, most of which are single-family residences.

Request for Consulting Services

The District is seeking a consultant with suitable qualifications, expertise, and experience to assist it in:

1. quantifying the estimated development potential of these development proposals;
2. quantifying the increase in District services that is anticipated to result from each of the above development proposals, and the cumulative increase in District services from those development proposals and from other reasonably anticipated development over the next ten years;
3. evaluating the adequacy of current fire protection and medical services to meet those increased needs;
4. quantifying the cost of providing those increased services, including additional staffing and equipment that will be needed;

5. identifying cost effective options to expand the District firehouse as necessary to house additional staff and equipment, with such upgrades as may be required to comply with applicable federal and state laws; and

6. developing an equitable method to allocate those costs to future developments, whether pursuant to SEQRA or any other applicable authority.

7. developing procedures and practices to ensure that the identified impacts on the District and necessary mitigation measures are identified and addressed in any relevant proceedings, whether pursuant to SEQRA or any other applicable authority.

Responsive proposals should:

1. identify the individuals who will complete the work,
2. describe their relevant qualifications, experience, and expertise,
3. describe milestones for undertaking and completing the work,
4. provide a schedule for completion, the proposed total fee for work, and state the number of meetings and travel days, if any, included in that fee.
5. provide examples of similar reports or studies, including action items completed, outcomes, and references. References must include contact information for persons familiar with the project and outcomes.

Submission

The District requests that proposals be submitted electronically to the Chairman of the Board of Fire Commissioners at **RGephard@FairviewFD.net**

Proposals must be received at the District's business office by 4:00 PM on June 23, 2014.

Within one week of that date, the District anticipates conducting a telephone interview with consultants who submit a responsive proposal. The District may also request additional information as it deems necessary to clarify or support a proposal prior to reaching its decision on the selection of a consultant.

This RFPP is for a personal services contract. However, the District wishes to provide opportunity for a full and fair consideration of all responses, which will best serve the interests of the District and its taxpayers.