

TOWN OF POUGHKEEPSIE, NEW YORK

FINANCIAL STATEMENTS

**AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2011**

TOWN OF POUGHKEEPSIE, NEW YORK
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DECEMBER 31, 2011

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INDEPENDENT AUDITORS' REPORT

To the Supervisor and
Members of the Town Board
Town of Poughkeepsie, New York
One Overocker Road
Poughkeepsie, New York 12603

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Poughkeepsie, New York, as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Town of Poughkeepsie, New York's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Poughkeepsie, New York, as of December 31, 2011, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 28, 2012, on our consideration of the Town of Poughkeepsie, New York's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

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Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and other post employment benefits plan schedule of funding progress, listed in the Table of Contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Town of Poughkeepsie, New York's financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. The schedule of federal expenditures is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare financial statements. This information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the financial statements as a whole.

Sedore & Company, CPAs

Poughkeepsie, New York
September 28, 2012



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**REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Supervisor and
Members of the Town Board
Town of Poughkeepsie, New York
One Overocker Road
Poughkeepsie, New York 12603

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Poughkeepsie, New York, as of and for the year ended December 31, 2011, which collectively comprise the Town of Poughkeepsie, New York's basic financial statements and have issued our report thereon dated September 28, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Poughkeepsie's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Poughkeepsie, New York's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Poughkeepsie, New York's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. As shown in Finding 1 in the accompanying schedule of findings and questioned costs, we identified a deficiency in internal control over financial reporting that we consider to be a material weakness, as defined above. We also identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs, that we consider to be significant deficiencies in internal control over financial reporting noted as Finding 2. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Poughkeepsie, New York's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain immaterial instances of noncompliance that we have reported to the management of the Town of Poughkeepsie, New York, in the Schedule of Findings, Questioned Costs and Recommendations listed in the Table of Contents. The Town of Poughkeepsie, New York's response to the findings identified in our audit is described in the accompanying schedule of Responses to Audit Findings, Questioned Costs and Recommendations. We did not audit the Town of Poughkeepsie, New York's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Supervisor, Town Board, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Sedar & Company, CPAs

Poughkeepsie, New York
September 28, 2012



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT
ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Supervisor and
Members of the Town Board
Town of Poughkeepsie, New York
One Overocker Road
Poughkeepsie, New York 12603

Compliance

We have audited the Town of Poughkeepsie, New York's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Town of Poughkeepsie, New York's major federal programs for the year ended December 31, 2011. The Town of Poughkeepsie, New York's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings, Questioned Costs and Recommendations. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Town of Poughkeepsie, New York's management. Our responsibility is to express an opinion on the Town of Poughkeepsie, New York's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Poughkeepsie, New York's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Poughkeepsie, New York's compliance with those requirements.

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In our opinion, the Town of Poughkeepsie, New York, complied, in all material respects, with the compliance requirements referred to above that are applicable to its major federal program for the year ended December 31, 2011.

Internal Control Over Compliance

Management of the Town of Poughkeepsie, New York, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Poughkeepsie, New York's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Poughkeepsie, New York's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Town of Poughkeepsie, New York's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the Town of Poughkeepsie, New York's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of the Supervisor, Town Board, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Sedore & Company, CPAs

Poughkeepsie, New York
September 28, 2012



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**REPORT ON COMPLIANCE AND CONTROLS
OVER STATE TRANSPORTATION ASSISTANCE EXPENDED
BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Supervisor and
Members of the Town Board
Town of Poughkeepsie, New York
One Overocker Road
Poughkeepsie, New York 12603

Compliance

We have audited the compliance of the Town of Poughkeepsie, New York, with the types of compliance requirements described in the preliminary Draft Part 43 of the New York State Codification of Rules and Regulations (NYCRR) that are applicable to each state transportation assistance program tested for the year ended December 31, 2011. The programs tested are identified in the summary of auditor's results section of the accompanying Schedule of Findings, Questioned Costs and Recommendations. Compliance with the requirements of laws, regulations, contracts and grants applicable to each program is the responsibility of the Town of Poughkeepsie, New York's management. Our responsibility is to express an opinion on the Town of Poughkeepsie, New York's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Draft Part 43 of NYCRR. Those standards and draft Part 43 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on state transportation assistance programs tested, has occurred. An audit includes examining, on a test basis, evidence about the Town of Poughkeepsie, New York's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Poughkeepsie, New York's compliance with those requirements.

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In our opinion, the Town of Poughkeepsie, New York, complied, in all material respects, with the requirements referred to above that are applicable to each of its state transportation assistance programs tested for the year ended December 31, 2011.

Internal Control Over Compliance

The management of the Town of Poughkeepsie, New York, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to its state transportation assistance programs. In planning and performing our audit, we considered the Town of Poughkeepsie, New York's internal control over compliance with requirements that could have a direct and material effect on each of its state transportation assistance programs tested in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with Draft Part 43 of NYCRR.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a deficiency, or combination of significant deficiencies that results in more than a remote likelihood that a material noncompliance with the state transportation assistance programs may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Supervisor, Town Board, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Jedore & Company, CPAs

Poughkeepsie, New York
September 28, 2012

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**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

As the management of the Town of Poughkeepsie, Dutchess County, New York, we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2011. This discussion and analysis should be read in conjunction with the financial statements and the accompanying notes to the statements that begin on page 18.

The Basic Financial Statements consist of a series of inter-related financial statements. The statements of Net Assets and Statement of Activities (on pages 18, 19 and 20) provide information about the activities of the Town as a whole, presenting both short-term and longer-term views of the Town's finances. For governmental activities, the Town's traditional fund financial statements (beginning on page 21) tell the reader how Town provided services and programs were financed in 2011, as well as what resources is available for future spending. Fund financial statements report on the Town's operations in greater detail than the government-wide statements, and concentrate on the Town's most significant funds (identified as "major" funds), with less significant or "non-major" funds accumulated for presentation in one column. Fiduciary fund statements provide information about financial activities for which the Town acts solely as trustee or agent for the benefit of organizations or persons outside of the Town government.

**Reporting on the Town as an Entity:
The Statement of Net Assets and the Statement of Activities**

The Statement of Net Assets and Liabilities of the Town as a whole, with the difference between Assets and Liabilities reported as Net Assets. The Statement of Activities presents financial information as to how the Town's Net Assets changed during the fiscal year, with all changes being reported as soon as the underlying event occurs, regardless of the timing of the related cash flows. Over time, increases or decreases in the Town's Net Assets position are one indicator of whether its "financial health" is strengthening or deteriorating. These statements are inclusive of all Town's basic services including police, public works/highway, parks and recreation.

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

**Reporting the Town's Most Significant Funds:
Fund Financial Statements**

The Fund Financial Statements provide detailed financial information about the most significant funds of the Town, not the Town as a whole. Some funds (most notably the General and Highway funds) are established as required by State law, while other funds are established at the Town's discretion to help it account for and manage money for specific purposes. All of the Town's funds are classified as the Governmental Funds which focus on near-term inflows and outflows of spend-able resources, and on balances of spend-able resources still available at the end of the fiscal year. This measurement focus is known as the modified accrual basis of accounting.

Financial information is presented separately in the Governmental Fund Balance Sheet and in the Statement of Revenues, Expenditures, and Changes in Fund Balances for the Town's General Fund and Highway Fund. Financial information for all other Governmental Funds is combined into a single-aggregated presentation.

Compliance with the Original and Final Operating budget for the Town's major funds is reported in the Statement of Revenues, Expenditures, and Changes in Fund Balances—Budget and Actual.

In that the focus of Governmental Funds is narrower than that of the government-wide financial statements, it is useful to compare the information provided in each. The reader may then better understand the long-term impacts of the Town's near-term financing decisions. The reconciliation of the Fund Balances to the Net Assets of Governmental Activities provided in the Governmental Funds Balance Sheet, and the Reconciliation of the Statement of Revenues, Expenditures, and Changes in Governmental Fund Balances to the Statement of Activities facilitate the comparison between Governmental Activities.

**Reporting the Town's Fiduciary Responsibilities:
The Town as Trustee**

Fiduciary Funds are not reported in the government-wide financial statements in that the resources of those funds are not available to support the Town's services and programs. The Town is responsible for ensuring that the assets reported in these funds are utilized for their intended purpose. The Town's fiduciary activities are reported in the Statement of Fiduciary Net Assets (on page 25), and are prepared using the full accrual basis of accounting.

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

Notes to the Basic Financial Statements

The Notes to the Basic Financial Statements (beginning on page 26) provide additional information essential to a clear understanding of the financial information provided in the government-wide and fund financial statements.

**The Town as a Whole
Governmental Activities**

Statement of Net Assets

For the fiscal year ended December 31, 2011, Net Assets changed as noted below, with the total \$3,740,565 increase representing a 14.65% increase in Net Assets.

Beginning Net Assets	\$ 25,524,369
Change in Net Assets	<u>3,740,565</u>
Ending Net Assets	<u><u>\$ 29,264,934</u></u>

Statement of Activities

Comparative Schedule for Fiscal Years Ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Revenues		
Program		
Charges for Service	\$ 5,129,722	\$ 5,487,884
Grants	2,331,718	1,089,032
General		
Property Tax	28,663,705	26,727,830
Mortgage Tax	767,552	680,032
Sales Tax	2,338,538	2,300,278
Franchise taxes	701,205	676,787
Fees, Fines and Licenses	1,654,516	1,370,518
Grants and contributions not restricted to specific programs	379,016	2,771,844
Other	<u>1,406,327</u>	<u>1,798,078</u>
Total Revenues	<u><u>\$ 43,372,299</u></u>	<u><u>\$ 42,902,283</u></u>

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

Statement of Activities (Continued)

Comparative Schedule for Fiscal Years Ended December 31, 2011 and 2010 (Continued)

	2011	2010
Expenses		
General Government Support	\$ 4,689,266	\$ 4,713,825
Public Safety & Health	16,908,522	16,731,961
Health	31,800	31,800
Transportation	5,004,619	6,901,097
Economic Assistance	61,905	84,765
Culture & Recreation	843,590	882,247
Home & Community Service	11,124,166	10,262,468
Interest Long term Debt	967,866	1,145,348
Total Expenses	\$ 39,631,734	\$ 40,753,511

Net Assets of \$29,264,934 as of year-end reflects a total increase of \$3,740,565.

The Town's Governmental Funds

For the fiscal year ended December 31, 2011, the Town's Governmental Town-wide Funds (General, Highway and Water) reported combined ending fund balances of \$5,946,612, an increase from fiscal year 2010 fund balances of \$644,901. Operations in the General and Highway Funds, the Town's major operating funds, resulted in a fund balance increase of \$286,526.

The reserved portion of total fund balances not available for new spending includes: outstanding contract and purchase order commitments of \$1,008,384 (for the Town's fire major funds: A-General, B-General, Highway, Water and Sewer) and a reserve for Debt Service of \$584,603.

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

The Town's Governmental Funds (Continued)

The following details the allocations and amounts of fund balance:

General A	
Assigned - Encumbrances	\$ 157,913
Restricted - Recreation	556,938
Unassigned	(1,110,121)
Total General A Fund Classifications	<u>(395,270)</u>
General B	
Assigned - Encumbrances	89,033
Assigned	534,978
Total General B Fund Classifications	<u>624,011</u>
Highway	
Assigned - Encumbrances	\$ 269,241
Assigned	40,517
Total Highway Fund Classifications	<u>309,758</u>
Water	
Assigned - Encumbrances	96,650
Assigned - Subsequent Year Expenditures	600,000
Assigned	4,711,463
Total Water Fund Classifications	<u>5,408,113</u>
Sewer	
Assigned - Encumbrances	395,547
Restricted - Bonded Debt	413,558
Assigned	1,011,869
Total Sewer Fund Classifications	<u>1,820,974</u>
Capital Projects	
Unassigned	<u>(6,034,624)</u>
Debt Service	
Restricted - Bonded Debt	171,621
Assigned	412,982
Total Debt Service Fund Classifications	<u>584,603</u>
Non-Major	
Nonspendable	3,277
Assigned - Encumbrances	23,831
Assigned	150,741
Total Non-Major Fund Classifications	<u>177,849</u>
Total Fund Classifications	<u><u>\$ 2,495,414</u></u>

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

The Town's Governmental Funds (Continued)

Comparative Schedule of Expenditures

The following schedule presents a summary of General, Special Revenue (including Highway), Capital Project, and Debt Service Fund expenditures for the fiscal year ended December 31, 2011 and 2010.

	<u>2011</u>	<u>2010</u>
General government support	\$ 4,795,385	\$ 4,507,303
Public safety	13,757,010	13,682,825
Health	31,800	31,800
Transportation	7,399,389	7,930,852
Economic assistance & opportunity	61,905	84,765
Culture and recreation	762,745	725,357
Home and community services	10,184,067	9,422,456
Employee benefits	2,015,869	1,676,392
Debt service	4,649,032	10,396,234
	<u>\$ 43,657,202</u>	<u>\$ 48,457,984</u>

As shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances for Governmental Funds, recast in the chart above, the Town expended \$43,657,202 for current year operations. By comparison, this was \$4,800,782 (on net basis) less than the \$48,457,984 expended in 2010.

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

The Town's Governmental Funds (Continued)

Comparative Schedule of Revenues

The following schedule presents a summary of General, Special Revenue (including Highway), Capital Project, and Debt Service Fund revenues for the fiscal years ended December 31, 2011 and 2010.

	<u>2011</u>	<u>2010</u>
Real property taxes	\$ 28,105,734	\$ 26,727,830
Real property taxes items	557,971	553,673
Non property taxes items	3,039,743	2,977,065
Departmental income	5,341,555	5,463,842
Intergovernmental charges	62,796	71,291
Use of money and property	469,237	530,422
Licenses and permits	786,999	767,532
Fines and forfeitures	867,517	602,986
Sale of property and compensation for loss	135,791	216,753
Miscellaneous local sources	564,374	509,066
State aid	3,303,563	1,388,639
Federal aid	170,992	3,149,561
	<u>\$ 43,406,272</u>	<u>\$ 42,958,660</u>

Again, as shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances for Governmental Funds, recast in the chart above, the Town recorded \$43,406,272 in revenues to support current year operations. By comparison, this was (on a net basis) \$447,612 more than the \$42,958,660 recorded in 2010.

General Fund A and B. The General Fund, a major fund, is the primary operating fund of the Town, including the operations of the Police, Parks and Recreation, and Public Works Departments, General Administration, the Town Court, and that portion of the Highway Department not required to be accounted for in the Highway Fund. Results of operations in the General Fund resulted in an \$82,734 (A) and \$483,269 (B) positive net change in fund balance. The net unassigned fund balance is a negative \$1,110,121 (A) and a positive assigned \$624,011 (B).

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

The Town's Governmental Funds (Continued)

Highway Fund. The Highway Fund, also classified as a major fund, includes the greater portion of the activities of the Town's Highway Department (with the balance of highway Department activities being accounted for in the General Fund). Highway Fund activities include road repair, machinery acquisition and maintenance, and snow and ice control. Results of operations in the Highway Fund resulted in a \$279,477 decrease net change in fund balance. The net assigned fund balance is \$309,758.

"Non-Major" Special Revenue (Governmental) Funds. "Non-Major" Special Revenue Funds are used to account for taxes, user fees and other revenues that are raised or received to fund special governmental activities including the ambulance, fire protection, street lighting, and refuse collection to service areas that may or may not encompass the entire Town. Collectively accounting for \$1,947,511 of all governmental activities, operations of all "Non-Major" Special Revenue funds resulted in a \$70,914 positive net change in fund balances. The net assigned fund balance is \$177,849.

Water Fund. The Town runs a joint venture with the City of Poughkeepsie. The main purpose is to provide our residents and business owners with a quality and affordable water supply. The Town operates two water districts, collecting capital improvements from each district. Sale of water decreased by \$137,063, but due to a reduction in fund expenditures, mainly debt service expenditures, fund balance increased by \$358,375. The net assigned fund balance is \$5,408,113.

Sewer Fund. The Town operates 29 Sewer Districts. Taxes are collected for capital expenditure for 25 of the districts. It also collects sewer rents for operation and maintenance of the facility/system. The Town's decision to transfer the plant to a management contract (United Water took over the operations of the plant on 7/5/11) has resulted in a significant increased savings to our systems' users. Plans for the expansion and upgrade to the Arlington Sewer Treatment Plant are still moving forward. The Town is currently incurring engineering expenses in the design and expansion of the plant. The net assigned fund balance is \$1,820,974.

Capital Assets and Debt Administration

Capital Assets. In accordance with Governmental Accounting Standards Board (GASB) Statement #34, the Town records depreciation expense and accumulated depreciation associated with all of its assets including infrastructure. The Town's investment in capital assets for its governmental activities totals \$45,880,001, net of accumulated depreciation.

**TOWN OF POUGHKEEPSIE, NEW YORK
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2011
(UN-AUDITED)**

Capital Assets and Debt Administration (Continued)

Debt Administration. At year-end 2011, the Town had \$33,630,000 in Serial Bonds and \$10,360,000 in Bond Anticipation Notes (BAN's) outstanding.

The Town maintains a conservative debt borrowing policy and presently holds an A-1 (negative outlook) rating from Moody's Investors Service.

At year-end 2011, the Town had \$2,196,444 in accumulated Compensated Absences due to its employees, a net decrease of \$226,389 from the prior year. The Town does not specifically budget for the payment of compensated absences, but utilizes available budgetary appropriations when that portion of the liability that relates to an employee severing service with the Town is "cashed out".

Economic Factors, Subsequent Significant Events, and Future Budget Impacts

The Town's historically conservative budget philosophy, and continued strong fund balance position in its General and Highway funds (both being major funds) effectively serve to insulate the Town from adverse economic impacts. We will continue to carefully monitor our Town's non-property tax revenues, and adjust non-essential appropriations and property taxes accordingly. Town property taxes provide roughly sixty-seven percent of the operating revenues needed to fund Town services and programs.

No major shortfalls in appropriations are presently anticipated that cannot be addressed either through the additional appropriation of fund balance, or through the transfer of existing, available budgeted appropriations. The Town also funds/budgets for a minor Contingency Fund and is also available to meet unanticipated needs.

Contacting the Town's Financial Management

This financial report is designed to provide a general overview of the Town's finances for all those having an interest, and should be considered along with the Basic Financial Statements and related notes. Questions concerning any of the information provided in this report may be addressed to James M. Wojtowicz, CPA Town Comptroller, at One Overocker Road, Poughkeepsie, New York, 12603.

TOWN OF POUGHKEEPSIE, NEW YORK
STATEMENT OF NET ASSETS
DECEMBER 31, 2011

	GOVERNMENTAL ACTIVITIES
ASSETS	
Current assets	
Cash and cash equivalents	\$ 13,241,972
Restricted cash and investments	476,385
Receivables (net)	12,504,097
Prepaid Expenses	3,277
Inventory	64,630
Total current assets	<u>26,290,361</u>
Non-current assets	
Bond issue costs	127,506
Capital assets:	
Land	10,686,296
Infrastructure, net of depreciation	22,748,349
Buildings, machinery and equipment, net of depreciation	10,507,525
Construction in progress	1,937,831
Total capital assets	<u>45,880,001</u>
Investment in Joint Water Project	<u>19,816,090</u>
Total assets	<u><u>\$ 92,113,958</u></u>
LIABILITIES	
Current Liabilities	
Accounts payable	\$ 1,343,682
Accrued expenses and retainage payable	3,860,093
Bond anticipation note	10,360,000
Deferred revenues	332,410
Current portion of long-term liabilities	
Capital lease payable	331,821
Compensated absence liability	219,644
Landfill remediation liability	13,363
Bonds payable	3,220,000
Total current liabilities	<u>19,681,013</u>
Non-current liabilities	
Capital lease payable	38,628
Compensated absence liability	1,976,800
Landfill remediation liability	497,973
Bonds payable	30,410,000
Postemployment benefits obligation	10,244,610
Total non-current liabilities	<u>43,168,011</u>
Total liabilities	<u>62,849,024</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	10,865,001
Invested in Joint Water Project, net of related debt	10,841,090
Restricted for:	
Debt service	585,179
Unrestricted	6,973,664
Total net assets	<u>29,264,934</u>
Total liabilities and net assets	<u><u>\$ 92,113,958</u></u>

The accompanying Notes to the Financial Statements
should be read in conjunction with these Financial Statements.

TOWN OF POUGHKEEPSIE, NEW YORK
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2011

FUNCTIONS/PROGRAMS	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS
Governmental Activities:			
General government support	\$ 4,689,266	\$ 5,179	\$ -
Public safety	16,908,522	181,114	267,816
Health	31,800	-	-
Transportation	5,004,619	-	-
Economic assistance & opportunity	61,905	-	761,285
Culture and recreation	843,590	99,844	3,731
Home and community services	11,124,166	4,843,585	-
Interest on long-term debt	967,866	-	-
Total governmental activities	39,631,734	5,129,722	1,032,832

General revenues

Taxes:

- Real property taxes
- Real property tax-related items
- Sales tax distribution
- Mortgage tax distribution
- Franchise taxes

Grants and contributions not restricted to specific programs

Unrestricted investment earnings

Fees, fines and licenses

Special item-Gain on sale of property and compensation for loss

Miscellaneous

Total general revenues and special items

Change in net assets

Net assets- beginning of year

Net assets - end of year

The accompanying Notes to the Financial Statements should be read in conjunction with these Financial Statements.

**NET (EXPENSE) REVENUE
AND CHANGES IN
NET ASSETS**

CAPITAL GRANTS AND CONTRIBUTIONS		GOVERNMENTAL ACTIVITIES
\$ -		\$ (4,684,087)
-		(16,459,592)
-		(31,800)
1,298,886		(3,705,733)
-		699,380
-		(740,015)
-		(6,280,581)
-		(967,866)
<hr/>		<hr/>
1,298,886		(32,170,294)
<hr/>		<hr/>

28,105,734

557,971

2,338,538

767,552

701,205

379,016

467,101

1,654,516

115,851

823,375

35,910,859

3,740,565

25,524,369

\$ 29,264,934

TOWN OF POUGHKEEPSIE, NEW YORK
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2011

	<u>GENERAL FUND A</u>	<u>GENERAL FUND B</u>	<u>HIGHWAY FUND</u>	<u>WATER FUND</u>	<u>SEWER FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>DEBT SERVICE FUND</u>	<u>NON-MAJOR GOVERNMENTAL FUNDS</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>
ASSETS									
Cash and cash equivalents	\$ 1,438,427	\$ 1,821,669	\$ 304,987	\$ 2,575,378	\$ 2,368,774	\$ 3,603,159	\$ 582,901	\$ 546,677	\$ 13,241,972
Restricted cash and investments	-	-	-	-	-	476,385	-	-	476,385
Receivables:									
Charges for services	-	-	-	725,797	796,414	-	-	-	1,522,211
Other	170,016	251,946	7,365	-	-	-	-	-	429,327
Due from other funds	400,000	-	32,309	3,004,117	-	-	1,702	312,052	3,750,180
Due from other governments	-	1,753,518	-	-	-	-	7,565,000	-	9,318,518
State and federal receivable	304,046	17,865	363,597	-	-	543,893	-	4,640	1,234,041
Prepaid expenses	-	-	-	-	-	-	-	3,277	3,277
Total assets	\$ 2,312,489	\$ 3,844,998	\$ 708,258	\$ 6,305,292	\$ 3,165,188	\$ 4,623,437	\$ 8,149,603	\$ 866,646	\$ 29,975,911
LIABILITIES AND FUND EQUITY									
LIABILITIES									
Accounts payable	\$ 596,847	\$ 89,813	\$ 229,762	\$ 64,933	\$ 222,540	\$ 47,272	\$ -	\$ 92,515	\$ 1,343,682
Accrued expenses	40,478	203,597	32,804	21,129	17,809	45,078	-	1,994	362,889
Retainage payable	-	-	-	1,501	-	80,671	-	-	82,172
Bond anticipation note	-	-	-	-	-	10,360,000	-	-	10,360,000
Due to other funds	1,713,353	964,408	-	400,000	543,591	1,702	-	127,126	3,750,180
Due to other governments	343,966	1,555,658	135,934	290,225	388,711	-	-	448,018	3,162,512
Deferred revenues	13,115	5,425	-	119,391	171,563	123,338	7,565,000	19,144	8,016,976
Compensated absence obligation	-	402,086	-	-	-	-	-	-	402,086
Total liabilities	2,707,759	3,220,987	398,500	897,179	1,344,214	10,658,061	7,565,000	688,797	27,480,497
FUND EQUITY									
Fund balance (deficit):									
Nonspendable	-	-	-	-	-	-	-	3,277	3,277
Restricted:									
Bonded debt	-	-	-	-	413,558	-	171,621	-	585,179
Recreation	556,938	-	-	-	-	-	-	-	556,938
Assigned	157,913	624,011	309,758	5,408,113	1,407,416	-	412,982	174,572	8,494,765
Unassigned	(1,110,121)	-	-	-	-	(6,034,624)	-	-	(7,144,745)
Total fund equity	(395,270)	624,011	309,758	5,408,113	1,820,974	(6,034,624)	584,603	177,849	2,495,414
Total liabilities and fund equity	\$ 2,312,489	\$ 3,844,998	\$ 708,258	\$ 6,305,292	\$ 3,165,188	\$ 4,623,437	\$ 8,149,603	\$ 866,646	\$ 29,975,911

The accompanying Notes to the Financial Statements
should be read in conjunction with these Financial Statements.

TOWN OF POUGHKEEPSIE, NEW YORK
RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
DECEMBER 31, 2011

Total fund equity for governmental funds	\$ 2,495,414
Total net assets reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	45,880,001
Investment in joint venture is not reported in the funds	19,816,090
Revenues are recorded when earned in the net assets of governmental activities.	119,566
Long-term liabilities, including bonds payable, compensated absence, capital lease, postemployment benefits and landfill remediation liabilities, which are not due and payable in the current period, therefore are not reported in the funds.	(38,985,753)
Bond issuance costs are not reported in the funds	127,506
Inventory is not reported in the funds	64,630
Accrued interest payable is not reported in the funds.	<u>(252,520)</u>
Total net assets of governmental activities	<u><u>\$ 29,264,934</u></u>

TOWN OF POUGHKEEPSIE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2011

	GENERAL FUND A	GENERAL FUND B	HIGHWAY FUND	WATER FUND	SEWER FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	NON-MAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
REVENUES									
Real property taxes	\$ 3,636,624	\$ 11,768,801	\$ 5,677,380	\$ 2,686,301	\$ 3,061,726	\$ -	\$ -	\$ 1,274,902	\$ 28,105,734
Real property taxes items	238,937	319,034	-	-	-	-	-	-	557,971
Non property taxes items	-	3,039,743	-	-	-	-	-	-	3,039,743
Departmental income	219,084	181,574	-	2,719,958	2,220,939	-	-	-	5,341,555
Intergovernmental charges	-	62,796	-	-	-	-	-	-	62,796
Use of money and property	39,214	311,171	3,371	101,919	5,274	-	6,983	1,305	469,237
Licenses and permits	38,362	746,515	2,122	-	-	-	-	-	786,999
Fines and forfeitures	867,517	-	-	-	-	-	-	-	867,517
Sale of property and compensation for loss	54,777	16,660	41,816	2,651	15,576	-	-	4,311	135,791
Miscellaneous local sources	77,940	183,267	57,915	220,984	10,676	11,896	-	1,696	564,374
State aid	821,909	356,197	384,988	-	-	1,740,469	-	-	3,303,563
Federal aid	26,772	27,088	137,210	2,900	42,308	(826,571)	-	761,285	170,992
Total revenues	6,021,136	17,012,846	6,304,802	5,734,713	5,356,499	925,794	6,983	2,043,499	43,406,272
EXPENDITURES									
General government support	4,153,770	447,465	48,868	68,510	48,576	28,196	-	-	4,795,385
Public safety	-	13,757,010	-	-	-	-	-	-	13,757,010
Health	-	-	-	-	-	-	-	31,800	31,800
Transportation	408,224	-	4,667,270	-	-	1,365,646	-	958,249	7,399,389
Economic assistance & opportunity	61,905	-	-	-	-	-	-	-	61,905
Culture and recreation	762,745	-	-	-	-	-	-	-	762,745
Home and community services	162,737	661,562	-	3,353,063	4,205,932	1,039,721	-	761,052	10,184,067
Employee benefits	192,295	1,307,670	139,049	129,457	238,389	-	-	9,009	2,015,869
Debt service	621,800	355,870	1,729,092	1,425,308	94,561	-	235,000	187,401	4,649,032
Total expenditures	6,363,476	16,529,577	6,584,279	4,976,338	4,587,458	2,433,563	235,000	1,947,511	43,657,202
Excess of revenues over expenditures	(342,340)	483,269	(279,477)	758,375	769,041	(1,507,769)	(228,017)	95,988	(250,930)
Other financing sources:									
Proceeds from serial bonds	-	-	-	-	-	3,890,000	235,000	-	4,125,000
BAN's redeemed from appropriations	-	-	-	-	-	710,000	-	-	710,000
Operating transfers in	425,074	-	-	-	4,426,000	-	-	-	4,851,074
Operating transfers out	-	-	-	(400,000)	(4,426,000)	-	-	(25,074)	(4,851,074)
Total other financing sources	425,074	-	-	(400,000)	-	4,600,000	235,000	(25,074)	4,835,000
Excess (deficiency) of revenue and other sources over expenditures and other uses	82,734	483,269	(279,477)	358,375	769,041	3,092,231	6,983	70,914	4,584,070
Fund Balance, December 31, 2010	(478,004)	140,742	589,235	5,049,738	1,051,933	(9,126,855)	577,620	106,935	(2,088,656)
Fund Balance, December 31, 2011	\$ (395,270)	\$ 624,011	\$ 309,758	\$ 5,408,113	\$ 1,820,974	\$ (6,034,624)	\$ 584,603	\$ 177,849	\$ 2,495,414

The accompanying Notes to the Financial Statements
should be read in conjunction with these Financial Statements.

TOWN OF POUGHKEEPSIE, NEW YORK
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2011

Net change in fund equities - total government funds \$ 4,584,070

The change in net assets reported for governmental activities in the statement of activities is different because:

Governmental funds report all capital outlays as expenditures. However, in the statement of activities, the cost of certain assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period. 1,752,449

Proceeds from all types of debt are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of net assets, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the statement of net assets.

Debt Issuance:			
Serial Bond note principal	(4,125,000)		
Repayments:			
Capital Leases	355,518		
Serial Bond note principal	<u>2,895,000</u>		
			(874,482)

In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. 76,166

Bond issuance costs capitalized and amortized, net (23,532)

Change in inventory is not reported in governmental funds 51,630

Some expenses reported in the statement of activities, such as compensated absences and landfill liabilities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Compensated absences	226,389		
Postemployment benefits	(2,178,148)		
Joint landfill	<u>116,110</u>		
			(1,835,649)

Revenues reported in the governmental funds that are not allocable to the current period are not reported in the statement of activities. 9,913

Net change in net assets of governmental activities \$ 3,740,565

TOWN OF POUGHKEEPSIE, NEW YORK
STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUND
DECEMBER 31, 2011

	<u>AGENCY FUNDS</u>
ASSETS	
Cash and cash equivalents	<u>\$ 1,367,970</u>
Total assets	<u><u>\$ 1,367,970</u></u>
LIABILITIES	
Escrow funds returnable and other liabilities	<u>\$ 1,367,970</u>
Total liabilities	<u>1,367,970</u>
Total net assets	<u>-</u>
Total liabilities and net assets	<u><u>\$ 1,367,970</u></u>

The accompanying Notes to the Financial Statements
should be read in conjunction with these Financial Statements.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE A - Summary of Significant Accounting Policies

The Town of Poughkeepsie, New York ("the Town") was incorporated in 1854, under the provisions of the State of New York. The Town operates under a Town Board form of government, consisting of a Supervisor and six Councilmen/women. The Supervisor serves as the Chief Executive Officer and as the Chief Fiscal Officer of the Town.

The Town provides the following services: highway maintenance, police, water, sewer, planning, zoning, building and safety inspection, lighting, and culture and recreation.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The Town is also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements in preparing its government-wide financial statements. The more significant accounting policies established by GAAP and used by the Town in preparing its government-wide and fund financial statements are discussed below.

1. The Reporting Entity

The Town, for financial purposes, includes all of the funds relevant to the operations of the Town of Poughkeepsie, New York. The financial statements include organizations, functions and activities that are controlled by or dependent upon the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board.

Excluded from the reporting entity and described in Note G - Joint Ventures, are the Tri-Municipal Sewer Commission and the Poughkeepsie Joint Water Project; also excluded from the reporting entity is the City/Town of Poughkeepsie Regional Sewer Project. The Town of Poughkeepsie is not financially accountable for any of these joint entities under criteria established by GASB Statement No. 14 and, therefore no other entity is included in the reporting entity, "Town of Poughkeepsie." The City/Town of Poughkeepsie Regional Sewer Project is included in the reporting entity, the "City of Poughkeepsie."

2. Basic Financial Statements – Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type activities. The Town's police and fire protection, parks and recreation, public works, and general administrative services are classified as governmental activities. The Town's water and sewer services are also classified as governmental activities since user fees are not intended to cover all costs including depreciation.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

2. Basic Financial Statements – Government-Wide Statements (Continued)

In the government-wide Statement of Net Assets, the governmental activities columns is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net assets are reported in three parts—invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions or activities. The functions are also supported by general government revenues (property and sales taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (police, public works, community and youth services, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs are normally covered by general revenue (property, sales or mortgage taxes, intergovernmental revenues, interest income, etc).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net assets resulting from the current year's activities.

3. Basic Financial Statements – Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

3. Basic Financial Statements – Fund Financial Statements (Continued)

The following fund types are used by the Town:

A. Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income.

The following is a description of the governmental funds of the Town:

1. **General fund** is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is considered a major fund and is presented separately.
2. **Highway fund** is used to record the revenues and expenditures related to the maintenance of Town roadways. The Highway Fund is considered a major fund and is presented separately.
3. **Water Fund** is used to record the revenues and expenditures related to the delivery of water services to the Town's customers. The Water Fund is considered a major fund and is presented separately.
4. **Sewer Fund** is used to record the revenues and expenditures related to the delivery of sewer services to the Town's customers. The Sewer Fund is considered a major fund and is presented separately.
5. **Capital projects funds** are used to account for financial resources to be used for the acquisition and construction of major capital facilities. The Capital Projects Fund is considered a major fund and is presented separately. However, no budgetary comparison schedule is presented as required supplemental information, as the Town is not legally required to adopt an annual budget for the Capital Projects Fund.
6. **Debt Service fund** is used to record revenues and expenditures relating to the Town's debt. The Debt Service Fund is considered a major fund and is presented separately.
7. **Non-major funds** include those that are used for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

3. Basic Financial Statements – Fund Financial Statements (Continued)

B. Fiduciary Funds

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net assets and changes in net assets, and funds are reported using accounting principles similar to proprietary funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

4. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

A. Accrual

The governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

B. Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts

A. Cash and Investments

Cash includes amounts in demand and time deposits, as well as short-term investments. State statutes and the Town's own investment policy govern the investment policies of the Town. The Town may invest its funds in banks or trust companies authorized to do business in the State of New York, as well as investing in obligations of the U.S. Treasury, U.S. Agencies, and obligations of the State of New York and its political subdivisions.

Short-term investments consist of investments in U.S. Treasury Bills and in repurchase agreements. The repurchase agreements involve purchases by a broker of portfolio securities concurrently with an agreement by the broker to sell the same securities at a later date at a fixed price. Generally, the effect of such a transaction is that the Town can invest its excess cash balances at competitive interest rates. Market value of the repurchase agreements approximates cost plus accrued interest.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these Notes. Governmental Accounting Standards Board Statement No. 40 *Deposit and Investment Risk Disclosure*, directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance, or collateralized by securities held by the Town or its agent in the Town's name. As of December 31, 2011, the Town's bank balance not was exposed to custodial credit risk.

The cash and investments of the Town at December 31, 2011, are as follows:

	<u>GENERAL FUND</u>	<u>HIGHWAY FUND</u>	<u>WATER FUND</u>	<u>SEWER FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>NON- MAJOR FUND</u>	<u>TOTAL</u>
Non-Interest							
Bearing Accounts	\$ 1,100	\$ -	\$ 50	\$ 75	\$ -	\$ 50	\$ 1,275
Interest Bearing							
Accounts	<u>3,258,996</u>	<u>304,987</u>	<u>2,575,328</u>	<u>2,368,699</u>	<u>3,603,159</u>	<u>1,129,528</u>	<u>13,240,697</u>
Subtotal	3,260,096	304,987	2,575,378	2,368,774	3,603,159	1,129,578	13,241,972
Restricted							
US Treasury Bills	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>476,385</u>	<u>-</u>	<u>476,385</u>
TOTAL	<u>\$ 3,260,096</u>	<u>\$ 304,987</u>	<u>\$ 2,575,378</u>	<u>\$ 2,368,774</u>	<u>\$ 4,079,544</u>	<u>\$ 1,129,578</u>	<u>\$ 13,718,357</u>

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

A. Cash and Investments (Continued)

The restricted cash invested in U.S. Treasury bills represents unspent bond proceeds whose use is limited to funding construction commitments related to improvements to the Joint Water Facility and is more fully described in Note G.2. Disclosures relating to risk and type of investments as presented are indicative of activity and positions held during the year.

B. Inventories

Inventories consist of significant expendable supplies primarily sand and road salt and are carried at cost in the government-wide financial statements.

C. Capital Assets

Capital assets purchased or acquired with an original cost of \$500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Costs associated with capital projects which are not complete, are capitalized as Construction in Progress. No depreciation is recorded until the project is complete and the asset is placed in service. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	30 years
Infrastructure	15-40 years
Machinery and equipment	3-40 years
Improvements	15 years

D. Accumulated Compensated Absences

It is the Town's policy to permit employees to accumulate a limited amount of earned but unused sick leave, which will be paid to employees upon separation from the Town's service.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

D. Accumulated Compensated Absences (Continued)

The Town calculates its sick leave liability based on the assumption that most employees would continue to be employed by the Town until retirement. In governmental and fiduciary funds, the cost of vacation and sick leave is generally recognized when payments are made to employees. In prior years the Town has partially funded its liability for compensated absences through budgetary appropriations in the General Fund, amounting to \$402,086, with the balance of \$1,794,358 remaining un-funded. In the statement of net assets the liability of \$2,196,444 for accrued sick pay is recognized according to an estimate of payments in the following year and all future years.

Current portion	\$ 219,644
Long-term liability	<u>1,976,800</u>
TOTAL	<u>\$ 2,196,444</u>

E. Fund Balance Classifications

In 2011, the Town implemented Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54). GASB 54 changed the classification of fund balance to focus on the constraints imposed on resources in governmental funds, instead of the previous focus on availability for appropriation and clarified definitions of special revenue funds.

Fund balance is now broken down into five different classifications: non-spendable, restricted, committed, assigned, and unassigned.

Non-spendable consists of assets that are inherently non-spendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.

Restricted consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

E. Fund Balance Classifications (Continued)

Committed consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint. The Board is the decision-making authority that can, prior to the end of the fiscal year, commit fund balance.

Assigned consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level of decision-making authority, or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance.

Unassigned represents the residual classification for the government's general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

When resources are available from multiple classifications, the Town spends funds in the following order: restricted, committed, assigned, unassigned.

As a result of implementing GASB 54, the Town has separated the General Fund – Town-Wide and General Fund – Part-Town, reporting both as major funds.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

E. Fund Balance Classifications (Continued)

The following details the allocations and amounts of fund balance following the implementation of GASB #54 as of December 31, 2011:

General A

Assigned - Encumbrances	\$ 157,913
Restricted - Recreation	556,938
Unassigned	<u>(1,110,121)</u>
Total General A Fund Classifications	<u>(395,270)</u>

General B

Assigned - Encumbrances	89,033
Assigned	<u>534,978</u>
Total General B Fund Classifications	<u>624,011</u>

Highway

Assigned - Encumbrances	\$ 269,241
Assigned	<u>40,517</u>
Total Highway Fund Classifications	<u>309,758</u>

Water

Assigned - Encumbrances	96,650
Assigned - Subsequent Year Expenditures	600,000
Assigned	<u>4,711,463</u>
Total Water Fund Classifications	<u>5,408,113</u>

Sewer

Assigned - Encumbrances	395,547
Restricted - Bonded Debt	413,558
Assigned	<u>1,011,869</u>
Total Sewer Fund Classifications	<u>1,820,974</u>

Capital Projects

Unassigned	<u>(6,034,624)</u>
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Debt Service

Restricted - Bonded Debt	171,621
Assigned	<u>412,982</u>
Total Debt Service Fund Classifications	<u>584,603</u>

Non-Major

Nonspendable	3,277
Assigned - Encumbrances	23,831
Assigned	<u>150,741</u>
Total Non-Major Fund Classifications	<u>177,849</u>

Total Fund Classifications	<u><u>\$ 2,495,414</u></u>
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TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

F. Interfund Activity

Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

G. Budgets

The Town employs a formal budgetary accounting system as required by law. During the year, a budget was adopted and modified by the Town Board for the General Fund, Highway Fund, Water Fund, Sewer Fund and Non-Major Funds. However, for the Capital Projects Fund, budgets are established at the project level and continue until the project is completed. Any budgets, which include appropriations of fund balance, show expenditures exceeding revenues. Unused appropriations of the annually budgeted funds lapse at the end of the year.

H. Pension Plans

Plan Description

The Town of Poughkeepsie participates in the New York State and Local Employees' Retirement System (ERS), the New York State and Local Police and Fire Retirement System (PFRS) and the Public Employees' Group Life Insurance Plan (Systems). These are cost-sharing multiple-employer retirement systems. The Systems provide retirement benefits as well as death and disability benefits. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law (NYSRSSL). As set forth in the NYSRSSL, the Comptroller of the State of New York (Comptroller) serves as sole trustee and administrative head of the Systems. The Comptroller shall adopt and may amend rules and regulations for the administration and transaction of the business of the Systems and for the custody and control of their funds. The Systems issue a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the New York State and Local Retirement Systems, 110 State Street, Albany, NY 12244.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

H. Pension Plans (Continued)

Funding Policy

The Systems are noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976 who contribute 3% of their salary. Under the authority of the NYSRSSL, the Comptroller shall certify annually the rates expressed as proportions of payroll of members, which shall be used in computing the contributions required to be made by employers to the pension accumulation fund.

The Town of Poughkeepsie is required to contribute at an actuarially determined rate. The required contributions for the current year and two preceding years were:

	<u>ERS</u>	<u>PFRS</u>
2011	<u>\$ 1,041,821</u>	<u>\$ 1,869,214</u>
2010	<u>\$ 870,729</u>	<u>\$ 1,574,428</u>
2009	<u>\$ 577,363</u>	<u>\$ 1,360,193</u>

The Town's contributions made to the Systems were equal to or in excess of 100 percent of the contributions required for each year.

I. Other Post Employment Benefits

The cost of postemployment healthcare benefits, like the cost of pension benefits, generally should be associated with the periods in which the cost occurs, rather than in the future year when it will be paid, which is the accrual accounting perspective. In adopting the requirements of GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, the Town recognizes the cost of postemployment healthcare in the year when the employee services are received, reports the accumulated liability from prior years, and provides information useful in assessing potential demands on the Town's future cash flows. Recognition of the liability accumulated from prior years will be phased in over 30 years. The Other Postemployment Benefits Liability as of December 31, 2011 is \$10,244,610.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

I. Other Post Employment Benefits (Continued)

Plan Description

The Town provides continuation of medical insurance coverage to employees that retire under the New York Retirement Systems at the same time they end their service to the Town. This plan is a single employer plan, established by authority of the Town Board and administered by the Town. Currently, there are approximately 70 retirees receiving postemployment benefits. Based on the current employment policy, the retiree and his or her beneficiaries receive coverage for the life of the retiree based on the retiree's years of service at retirement. A copy of the report on these benefits can be requested at Town Hall. A summary of benefits is as follows:

Contracts	% Paid by Town	
	Retiree	Spouse
Non-Union & CSEA Union		
Less than 10 years of service	0%	0%
Between 10 and 19 years of service	35%	35%
Between 20 and 29 years of service	50%	50%
More than 30 years of service	80%	80%
*PBA Union -	100%	100%

Funding Policy

The Town provides funding on the pay-as-you-go method by payment of current insurance premiums.

Annual Other Postemployment Benefit Cost

The Town's OPEB cost (net expense) amounted to \$2,178,148 for the year ended December 31, 2011. The Town's OPEB cost was equal to the Annual Required Contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45 described below, less premiums paid for retirees in the current year. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs plus a past service cost each year and amortize any unfunded actuarial liabilities over a period of 30 years.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

I. Other Post Employment Benefits (Continued)

Annual Other Postemployment Benefit Cost (Continued)

Level Dollar Amortization

Past Service Costs	Not Available
Normal Costs	Not Available
Annual Required Contribution (ARC)	<u>\$ 3,264,538</u>
Percent of annual OPEB cost contributed	33.28%

Benefit Obligation Accrued to Date

Actuarial Accrued Liability (AAL)	
Retired employees	Not Available
Active employees- Fully Eligible	Not Available
Active employees- Not Fully Eligible	Not Available
Unfunded actuarial accrued liability (UAAL)	<u>\$ 38,613,230</u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funding status of the plan and the required contributions of the Town are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value for plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

J. Other Post Employment Benefits (Continued)

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In the December 31, 2011, actuarial valuation, the liabilities were computed using the projected unit credit cost method and level percent amortization. The actuarial assumptions utilized a 5% baseline discount rate.

K. Property Taxes

The Town submits an approved budget to the Dutchess County Commissioner of Finance by December 5th of the previous year. The County then establishes the warrant for the year which is due and payable on or about January 1 of each year. The Town collects the taxes on behalf of the Town and County without penalty through February 28th and with penalties and interest through August 31st. The Town's portion of the taxes is recognized and transferred prior to the County's portion. Therefore, the Town receives its entire tax, leaving the un-paid balances to be collected by Dutchess County.

L. Risk Management

The Town of Poughkeepsie assumes the liability for most risk including, but not limited to, property damage and personal injury liability. Such risks are covered by the purchase of commercial insurance. Judgments and claims are recorded when it is probable that an asset has been impaired or a liability has been incurred and the amount of loss can be reasonably estimated. Workers compensation coverage is provided through a retrospective policy, wherein premiums are recorded based on the ultimate cost of the experience to date of workers in similar occupations. The Town does not estimate claims, which may have occurred but are not reported in areas where the Town is not insured.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note A - Summary of Significant Accounting Policies, (Continued)

5. Financial Statement Amounts (Continued)

M. Long-Term Liabilities

Long-Term Debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other Long-Term Obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of governmental fund. The remaining portion of such obligations is reported in the Long-Term Liabilities.

N. Use of Estimates

The preparation of basic financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and the accompanying notes. Actual results could differ from those estimates.

Note B – Other Receivables

Other Receivables at December 31, 2011 consist of the following:

	GENERAL	HIGHWAY	WATER	SEWER	CAPITAL	NON-MAJOR	
	FUND	FUND	FUND	FUND	PROJECTS	FUNDS	TOTAL
					FUND		
Accounts Receivable	\$ 421,962	\$ 7,365	\$ -	\$ -	\$ -	\$ -	\$ 429,327
Water Rents Receivable	-	-	725,797	-	-	-	725,797
Sewer Rents Receivable	-	-	-	796,414	-	-	796,414
Totals	<u>\$ 421,962</u>	<u>\$ 7,365</u>	<u>\$ 725,797</u>	<u>\$796,414</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,951,538</u>

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note C – Interfund Receivables, Payables and Transfers

The following is a summary of amounts due from and due to other funds as of December 31, 2011. These inter-fund balances have been eliminated as part of the aggregation of fund balances. Such balances arise through the use of a pooled cash disbursement account, district transfers for sewer operations and the temporary funding of capital projects.

<u>FUND</u>	<u>RECEIVABLE</u>	<u>PAYABLE</u>
General	\$ 400,000	\$ 2,677,761
Highway	32,309	-
Water	3,004,117	400,000
Sewer	-	543,591
Debt Service	1,702	-
Capital Projects	-	1,702
Non-Major	312,052	127,126
	<u>\$ 3,750,180</u>	<u>\$ 3,750,180</u>
	TRANSFERS IN	TRANSFERS OUT
General	\$ 425,074	\$ -
Water	-	400,000
Sewer	4,426,000	4,426,000
Capital Projects	-	-
Non-Major	-	25,074
	<u>\$ 4,851,074</u>	<u>\$ 4,851,074</u>

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note D – Capital Assets

The following is a summary of changes and adjustments in the Capital Assets, for the year ended December 31, 2011:

	BALANCE JANUARY 1,			BALANCE DECEMBER 31,	
Governmental activities:	2011	ADDITIONS	(DISPOSALS)	2011	
Land	\$ 10,686,296	\$ -	\$ -	\$ 10,686,296	
Buildings	15,148,418	6,634	-	15,155,052	
Town Roads and Other Infrastructure	84,008,317	2,606,896	-	86,615,213	
Improvements other than buildings	1,975,601	24,522	-	2,000,123	
Machinery & equipment	9,896,718	594,756	(86,574)	10,404,900	
Construction in Progress	572,595	1,365,236	-	1,937,831	
Total	122,287,945	4,598,044	(86,574)	126,799,415	
Less accumulated depreciation					
Buildings	(7,591,007)	(365,607)	-	(7,956,614)	
Town Roads and Other Infrastructure	(62,446,229)	(1,420,635)	-	(63,866,864)	
Improvements	(1,666,960)	(56,208)	-	(1,723,168)	
Machinery & equipment	(6,585,185)	(860,765)	73,182	(7,372,768)	
Total accumulated depreciation	(78,289,381)	(2,703,215)	73,182	(80,919,414)	
Governmental activities capital assets, net	\$ 43,998,564	\$ 1,894,829	\$ (13,392)	\$ 45,880,001	

*Depreciation was charged to governmental activities as follows:

General government support	\$ 179,561
Public Safety	602,813
Transportation	1,677,151
Home & community	205,213
Culture & recreation	38,477
Total depreciation expense	\$ 2,703,215

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note E - Bond Anticipation Notes Payable

Bond Anticipation Notes Payable are renewed annually and are not to exceed five renewals, except for water and sewer improvements which may be renewed for the life of the improvement not to exceed twenty years.

The changes in Bond Anticipation Notes Payable are:

<u>PURPOSE</u>	<u>BALANCE JANUARY 1, 2011</u>	<u>NEW ISSUES</u>	<u>PAYMENTS</u>	<u>BALANCE DECEMBER 31, 2011</u>
Various Purposes	\$ 11,385,000	\$ 1,200,000	\$ (2,225,000)	\$ 10,360,000
Various Purposes	3,975,000	-	(3,975,000)	-
Total	<u>\$ 15,360,000</u>	<u>\$ 1,200,000</u>	<u>\$ (6,200,000)</u>	<u>\$ 10,360,000</u>

NOTE F - Long Term Debt

1. Serial Bonds Outstanding

The Serial Bonds Payable, as of December 31, 2011, are as follows:

<u>PURPOSE</u>	<u>ORIGINAL ISSUE DATE</u>	<u>FINAL MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>ORIGINAL AMOUNT OF ISSUE</u>	<u>AMOUNT OUTSTANDING DECEMBER 31, 2011</u>
Public Improvements					
Police/Court Facility	2/15/1998	8/15/2017	6.74%	\$ 1,400,000	\$ 460,000
Public Improvements					
Water Improvements	2/14/2002	10/15/2023	1.51%	7,194,417	4,610,000
Various Purpose	6/1/2003	6/1/2018	2.98%	6,445,000	2,575,000
Public Improvements	9/15/2004	3/15/2019	3.529%	5,555,000	3,095,000
Public Improvements					
Refunding	9/15/2004	12/15/2016	Various	3,025,000	1,020,000
Public Improvements					
Refunding	9/15/2004	12/15/2016	Various	6,415,000	2,345,000
Water Improvements	7/15/2006	7/15/2016	4.600%	901,057	720,000
Public Improvements					
Refunding	4/15/2008	4/15/017	Various	4,100,000	2,460,000
Library	12/1/2008	12/1/2031	Various	8,465,148	7,565,000
Landfill- Refunding	6/24/2010	10/1/2023	0.29%	3,315,000	2,870,000
Water Improvements					
Refunding	6/24/2010	4/15/2019	Various	2,250,000	2,020,000
Public Improvements	3/16/2011	3/1/2022	Various	3,890,000	3,890,000
TOTALS				<u>\$ 52,955,622</u>	<u>\$ 33,630,000</u>

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

NOTE F - Long Term Debt, (Continued)

2. In-Substance Defeasance of Debt

In September 2004, the Town issued \$9,440,000 in General Obligation Bonds with an average interest rate of 3.38 percent to advance refund \$8,825,000 of outstanding 1993 and 1996 Series bonds with rates ranging from 4.15 to 5.10 %. The net proceeds of \$9,308,515 (including bond premium of \$32,860 and less payment of \$164,345 in underwriting fees, insurance, and other insurance costs) were used to purchase U.S. Government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for future debt service payments on the 1993 and 1996 Series bonds. As a result, these Series bonds are considered to be defeased and the liability for the bonds has been removed from the Town's accounts. The Town recorded a net loss on refunding of \$526,360 in 2004 in the government-wide financial statements but expects a net economic gain of \$79,875 in present value savings.

In March 2008, the Town issued \$4,100,000 in General Obligation Bonds with an average interest rate of 3.47 percent to advance refund \$4,145,000 of outstanding 1997 and 1998 Series bonds with rates ranging from 4.50-5.00 %. The net proceeds of \$4,347,894 (including bond premium of \$247,894 and less payment of \$98,374 in underwriting fees, insurance, and other insurance costs) were used to purchase U.S. Government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for future debt service payments on the 1997 and 1998 Series bonds. As a result, these Series bonds are considered to be defeased and the liability for the bonds has been removed from the Town's accounts.

3. Capital Lease Program

The Town has entered into capital leases for certain police and highway vehicles with a total asset cost of \$2,082,096 with accumulated amortization of \$1,730,971. These leases are considered to be capital leases for accounting purposes, wherein, at the end of the lease the Town may purchase the asset for a nominal amount. Payments for 2011 amounted to \$355,518 including interest of \$22,619. At December 31, 2011, the annual capital lease payments are as follows:

<u>YEAR ENDING</u> <u>DECEMBER 31,</u>	<u>CAPITAL</u> <u>LEASES</u>
2012	\$ 344,052
2013	38,984
	383,036
Less: Interest portion	(12,588)
Total minimum lease payments	\$ 370,448

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

NOTE F - Long Term Debt, (Continued)

4. Changes in Long Term Debt:

The changes in the Town's indebtedness during the year ended December 31, 2011, are summarized as follows:

	BALANCE			BALANCE		AMOUNTS DUE
	JANUARY 1,			DECEMBER 31,		WITHIN
	2011	INCREASE	(DECREASE)	2011	ONE YEAR	
Serial Bonds	\$ 32,635,000	\$ 3,890,000	\$ (2,895,000)	\$ 33,630,000	\$	3,220,000
Capital Lease	596,979	128,988	(355,519)	370,448		344,052
Landfill Closure and Post Closure	627,446	-	(116,110)	511,336		13,363
Compensated Absences	2,422,833		(226,389)	2,196,444		219,644
TOTAL	\$ 36,282,258	\$ 4,018,988	\$ (3,593,018)	\$ 36,708,228	\$	3,797,059

The Compensated Absence liability includes a funded and an un-funded portion, as described in Note 5E.

5. Amortization of Bonded Debt

The annual requirements to amortize bonded debt, as of December 31, 2011, are as follows:

YEAR ENDING	PRINCIPAL	INTEREST	TOTAL
<u>DECEMBER 31,</u>			
2012	\$ 3,220,000	\$ 1,287,426	\$ 4,507,426
2013	3,330,000	1,132,065	4,462,065
2014	3,405,000	1,017,489	4,422,489
2015	3,490,000	898,382	4,388,382
2016-2020	12,040,000	2,783,526	14,823,526
2021-2025	5,130,000	1,127,235	6,257,235
2026-2030	2,470,000	432,677	2,902,677
2031	545,000	23,436	568,436
Total	\$ 33,630,000	\$ 8,702,235	\$ 42,332,235

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note G - Joint Ventures

The following activities have been undertaken by the Town jointly with other municipalities. These activities are excluded from the financial statements of the Town. Separate financial statements are issued for these joint ventures.

1. Tri-Municipal Sewer Commission

In 1975, the Town joined with the Village of Wappingers Falls and the Towns of Wappinger and LaGrange to construct and operate an inter-municipal sewer treatment system. In 1982, the Towns of Wappinger and LaGrange elected to discontinue participation in the system, and the Town of Poughkeepsie and the Village of Wappingers Falls continued joint construction and operation of the system under the name, Tri-Municipal Sewer Commission.

Operation and maintenance costs are allocated between the parties based on waste flow. For the year ended December 31, 2011, the Town incurred a cost of approximately \$242,628 for its share of operation and maintenance costs.

The following is a summary of unaudited financial information at December 31, 2011 included in the financial statements issued for this joint venture. A copy of the Commission's financial statements can be obtained from the Tri-Municipal Sewer Commission.

The un-audited balances as of December 31, 2011, are as follows:

Total Assets (excluding fixed assets)	<u>\$ 1,717,956</u>
Total Liabilities	<u>\$ 751,019</u>
Joint Venture Equity	<u>\$ 966,937</u>
Total Revenues - 2011	<u>\$ 2,079,418</u>
Total Expenditures - 2011	<u>\$ 1,699,655</u>
Total Fixed Assets	<u>\$ 40,137,018</u>

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note G - Joint Ventures (Continued)

2. Poughkeepsie Joint Water Project

In August 1995, the Town entered into an inter-municipal agreement with the City of Poughkeepsie to provide for the planning, design, technological enhancement, construction or expansion, and operation and maintenance of the above named water treatment facility. This agreement amends and supersedes an agreement dated October 11, 1991 covering a joint water project. Under the terms of the 1995 agreement, the Town obtained an one-half interest in the City's Water treatment plant; the Town would finance studies for and upgrades and/or expansions to the plant to increase capacity; the Town would pay 50% of the cost to design and build an alum sludge treatment plant; and the Town would pay for administrative costs related to obtaining approvals to enable the project to proceed. The agreement also provided for the creation of a joint board to administer planning, design, construction, as well as operations and maintenance of the facility. It is made up of three members from each municipality. Water rates for each municipality are also described in the agreement. Operations as a joint venture began in 1996.

The Town financed the purchase of its interest in the water plant and payment of certain capital improvements by issuing serial bonds in December 1996 in the amount of \$6,425,000, which is recorded as Long-Term Debt. The bond was refinanced during 2004 and is included as Refunding Improvement Bonds for 2004.

The following is an un-audited summary of financial information included in financial statements issued for the joint venture. These financial statements are issued separately and can be obtained from the Joint Water Project at 62 Civic Center Plaza, Poughkeepsie, NY 12601.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note G - Joint Ventures (Continued)

2. Poughkeepsie Joint Water Project

The un-audited balances as of December 31, 2011, are as follows:

Total Assets	\$ 390,637
Total Liabilities	\$ 402,663
Joint Venture Equity	\$ (12,026)
Total Revenues – 2011	\$ 3,878,980
Total Expenditures - 2011	\$ 3,897,290
Long Term Debt	\$ 176,774
Investment in Fixed Assets	\$ 25,794,003

The Town's net share of operating expenditures amounted to \$1,385,267 which is recorded in the Water Fund - Home and Community Service. Included in Due to Related Party is \$185,267 representing the balance due from the Town for underpayment of its operating costs.

As part of the Joint Project agreement described above, the Town has committed to financing studies and a portion of construction costs related to the expansion of the Joint Water treatment facility. The Town estimated total construction costs to approximate \$19,363,000 with \$11,232,000 being financed by the Town and \$8,131,000 being financed by the City of Poughkeepsie. The Town issued debt to fund this commitment. As of December 31, 2011 the outstanding balance is \$8,975,000.

The Town has presented its equity interest in the Joint Venture in the Statement of Net Assets as \$19,816,090, representing the Town's capital expenditures to date and the amount of net assets invested in the Joint Venture, net of outstanding debt as \$10,841,090.

3. Poughkeepsie-Wappingers-LaGrange Joint Landfill

The Town has shared in the monitoring costs of a closed landfill, the Poughkeepsie-Wappinger-LaGrange Joint Landfill. This joint activity includes the City and Town of Poughkeepsie, New York, the Village of Wappingers Falls, New York, the Town of LaGrange, New York and the Town of Wappinger, New York. All costs associated with monitoring are recognized as incurred.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note G - Joint Ventures (Continued)

3. Poughkeepsie-Wappingers-LaGrange Joint Landfill (Continued)

The following is a summary of unaudited financial information at December 31, 2011, which is included in the separate financial statements available from the Joint Landfill Board of Governors c/o Town of Poughkeepsie, Poughkeepsie, New York, 12603.

Un-audited balances at December 31, 2011, are as follows:

Total Assets	\$ 98,098
Total Liabilities	\$ -
Total Venture Equity	\$ 98,098
Total Revenues	\$ 18
Total Expenditures	\$ 26,752

During 2003, an Order of Consent was issued through the New York State Department of Environmental Conservation to remediate Environmental Conservation Law and New York Codes Rule and Regulations violations. To comply with this order, the member municipalities must complete final closure of the landfill under current regulations by December 31, 2005 and perform post closure care and monitoring for a minimum of thirty years thereafter. The estimated cost of final closure is \$10,000,000. All costs will be borne proportionately by each municipality; the Town of Poughkeepsie's share being 42.4208%, or \$4,242,074. Post closure and monitoring costs, commenced in 2009 and continue for 30 years, are estimated to amount to \$1,205,390 with the Town's share being \$511,336.

Note H - Legal Compliance

1. Deficit Fund Balances

The following special districts and funds have material deficit fund balances at year-end as shown. The Town intends to increase revenues to fund these deficits.

	Fund Balance (Deficit)
Capital Projects	<u>\$ (6,034,624)</u>
Street Lighting Fund	<u>\$ (93,011)</u>

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note H - Legal Compliance (Continued)

2. Overdrawn Appropriations

Expenditures in the following fund/categories materially exceeded appropriations:

<u>FUND/CATEGORY</u>	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>VARIANCE (UNFAVORABLE)</u>
General Fund			
General Government Support	\$ 4,744,474	\$ 4,848,181	\$ (103,707)
Employee Benefits	\$ 1,291,365	\$ 1,499,965	\$ (208,600)
Highway			
Transportation	\$ 4,724,003	\$ 4,936,511	\$ (212,508)
Sewer Fund			
Employee Benefits	\$ 124,600	\$ 238,389	\$ (113,789)

Note I - Economic Dependency

The Town receives approximately 10% of its real property taxes from a single corporate taxpayer. A significant reduction in this corporate taxpayers real property taxes could have a significant impact on the Town's programs and services.

Note J - Commitments and Contingent Liabilities

1. Lawsuits and Claims

The Town is a defendant in various lawsuits and tax certiorari cases. The ultimate outcome of these cases and lawsuits is not determinable as of report date. However, in the opinion of the Town's counsel, while the ultimate resolution of these proceedings will not have a material effect on the Town's financial position, although they could have a material effect on operating results when finally resolved in a future period.

2. Grants

The Town has received amounts from grantor agencies, principally the Department of Housing and Urban Development. Any allowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor agency cannot be determined at this time.

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)
DECEMBER 31, 2011

Note J - Commitments and Contingent Liabilities (Continued)

3. Authorized Debt

As of December 31, 2011, the Town Board had authorized debt which was not issued:

<u>PURPOSE</u>	<u>AUTHORIZED</u>
Tri-Municipal Sewer System	\$ 1,755,000
Town-Wide Drainage	395,197
Additions & Reconstruction of Buildings	2,786,000
Assessment Update - 2001	125,000
Water Improvement	1,448,332
Arlington Sewer Improvement Area 1 - 2002	5,200,000
Arlington Sewer Improvement- 2008	16,000,000
TOTAL	<u>\$ 27,709,529</u>

Most of the above projects have been completed, so that, with the exception of the Town-Wide Drainage, Water Improvement, and Sewer Improvement Projects, the Town does not expect to exercise these authorizations.

REQUIRED SUPPLEMENTAL INFORMATION

TOWN OF POUGHKEEPSIE, NEW YORK
BUDGETARY COMPARISON SCHEDULE
DECEMBER 31, 2011

	GENERAL FUND A			
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
Real property taxes	\$ 3,636,098	\$ 3,636,098	3,636,624	\$ 526
Real property tax items	200,000	200,000	238,937	38,937
Non property tax items	-	-	-	-
Departmental income	141,675	141,675	219,084	77,409
Intergovernmental charges	-	-	-	-
Use of money and property	20,000	20,000	39,214	19,214
Licenses and permits	40,000	40,000	38,362	(1,638)
Fines and forfeitures	705,000	705,000	867,517	162,517
Sale of property and compensation for loss	32,000	52,256	54,777	2,521
Miscellaneous local sources	83,956	92,500	77,940	(14,560)
Interfund revenues	-	-	-	-
State aid	935,732	941,909	821,909	(120,000)
Federal aid	-	3,750	26,772	23,022
Total revenues	5,794,461	5,833,188	6,021,136	187,948
Appropriation of prior's year's fund balance	-	-	-	-
Total revenues and appropriation of prior year's fund balance	5,794,461	5,833,188	6,021,136	187,948
EXPENDITURES AND ENCUMBRANCES				
General Government Support	4,044,881	4,094,644	4,311,683	(217,039)
Public safety	-	-	-	-
Transportation	368,212	381,815	408,224	(26,409)
Economic assistance & opportunity	69,740	69,740	61,905	7,835
Culture and recreation	784,901	787,248	762,745	24,503
Home and community service	164,337	171,293	162,737	8,556
Employee benefits	175,635	175,635	192,295	(16,660)
Debt service	586,755	586,755	621,800	(35,045)
Total expenditures and encumbrances	6,194,461	6,267,130	6,521,389	(254,259)
Excess (deficiency) of revenues and appropriation of prior year's fund balance over (under) expenditures and encumbrances	(400,000)	(433,942)	(500,253)	(66,311)
Other financing sources (uses):				
Operating transfers in	400,000	433,942	425,074	(8,868)
Operating transfers out	-	-	-	-
Total other financing sources (uses)	400,000	433,942	425,074	(8,868)
Excess (deficiency) of revenues and appropriation of prior year's fund balance and other sources over (under) expenditures, encumbrances and other uses	\$ -	\$ -	\$ (75,179)	\$ (75,179)
Explanation of Differences Between Budgetary and GAAP Basis:				
Excess of revenues over (under) expenditures - budgetary basis			\$ (75,179)	
Expenditures do not include encumbrances			157,913	
Excess (deficiency) of revenues over expenditures - GAAP Basis			\$ 82,734	

The accompanying Notes to the Financial Statements
should be read in conjunction with these Financial Statements.

EXHIBIT I

GENERAL FUND B			
ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
\$ 11,764,626	\$ 11,764,626	\$ 11,768,801	\$ 4,175
250,000	250,000	319,034	69,034
2,925,000	2,925,000	3,039,743	114,743
246,618	302,529	181,574	(120,955)
-	-	62,796	62,796
342,000	342,000	311,171	(30,829)
680,900	680,900	746,515	65,615
-	-	-	-
1,000	6,947	16,660	9,713
104,650	246,025	183,267	(62,758)
-	-	-	-
318,987	350,627	356,197	5,570
-	3,153	27,088	23,935
<u>16,633,781</u>	<u>16,871,807</u>	<u>17,012,846</u>	<u>141,039</u>
-	-	-	-
<u>16,633,781</u>	<u>16,871,807</u>	<u>17,012,846</u>	<u>141,039</u>
624,109	649,830	536,498	113,332
13,836,073	14,068,742	13,757,010	311,732
-	-	-	-
-	-	-	-
-	-	-	-
701,998	701,998	661,562	40,436
1,115,730	1,115,730	1,307,670	(191,940)
355,871	355,871	355,870	1
<u>16,633,781</u>	<u>16,892,171</u>	<u>16,618,610</u>	<u>273,561</u>
-	(20,364)	394,236	414,600
-	20,364	-	(20,364)
-	-	-	-
-	20,364	-	(20,364)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 394,236</u>	<u>\$ 394,236</u>
		\$ 394,236	
		89,033	
		<u>\$ 483,269</u>	

EXHIBIT I

HIGHWAY FUND			
ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
\$ 5,677,380	\$ 5,677,380	\$ 5,677,380	\$ -
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
7,500	7,500	3,371	(4,129)
-	2,032	2,122	90
-	-	-	-
5,000	33,000	41,816	8,816
42,350	46,345	57,915	11,570
-	-	-	-
-	-	384,988	384,988
343,000	411,000	137,210	(273,790)
6,075,230	6,177,257	6,304,802	127,545
100,000	100,000	-	(100,000)
6,175,230	6,277,257	6,304,802	27,545
82,225	82,225	48,868	33,357
-	-	-	-
4,261,245	4,724,003	4,936,511	(212,508)
-	-	-	-
-	-	-	-
-	-	-	-
184,770	184,770	139,049	45,721
1,646,990	1,646,990	1,729,092	(82,102)
6,175,230	6,637,988	6,853,520	(215,532)
-	(360,731)	(548,718)	(187,987)
-	360,731	-	(360,731)
-	-	-	-
-	360,731	-	(360,731)
\$ -	\$ -	\$ (548,718)	\$ (548,718)
		\$ (548,718)	
		269,241	
		\$ (279,477)	

EXHIBIT I

WATER FUND			
ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
\$ 2,686,301	\$ 2,686,301	\$ 2,686,301	\$ -
-	-	-	-
-	-	-	-
2,780,000	2,780,000	2,719,958	(60,042)
-	-	-	-
10,000	10,000	101,919	91,919
-	-	-	-
-	-	-	-
-	-	2,651	2,651
35,130	193,220	220,984	27,764
-	-	-	-
-	-	2,900	2,900
-	-	-	-
5,511,431	5,669,521	5,734,713	65,192
600,000	600,000	-	(600,000)
6,111,431	6,269,521	5,734,713	(534,808)
124,400	124,400	68,510	55,890
-	-	-	-
-	-	-	-
-	-	-	-
3,952,527	4,110,617	3,449,713	660,904
126,900	126,900	129,457	(2,557)
1,507,604	1,507,604	1,425,308	82,296
5,711,431	5,869,521	5,072,988	796,533
400,000	400,000	661,725	261,725
-	-	-	-
(400,000)	(400,000)	(400,000)	-
(400,000)	(400,000)	(400,000)	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 261,725</u>	<u>\$ 261,725</u>
		\$ 261,725	
		96,650	
		<u>\$ 358,375</u>	

EXHIBIT I

<u>SEWER FUND</u>			
<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
\$ 3,061,726	\$ 3,061,726	\$ 3,061,726	\$ -
-	-	-	-
-	-	-	-
2,262,450	2,262,450	2,220,939	(41,511)
-	-	-	-
15,300	15,300	5,274	(10,026)
-	-	-	-
-	-	-	-
4,500	4,500	15,576	11,076
4,950	4,950	10,676	5,726
-	-	-	-
-	-	42,308	42,308
-	-	-	-
5,348,926	5,348,926	5,356,499	7,573
-	-	-	-
5,348,926	5,348,926	5,356,499	7,573
157,250	157,250	48,576	108,674
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
4,998,628	5,018,395	4,601,479	416,916
124,600	124,600	238,389	(113,789)
94,561	94,561	94,561	-
5,375,039	5,394,806	4,983,005	411,801
(26,113)	(45,880)	373,494	419,374
4,564,778	4,584,545	4,426,000	(158,545)
(4,538,665)	(4,538,665)	(4,426,000)	112,665
26,113	45,880	-	(45,880)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 373,494</u>	<u>\$ 373,494</u>
		\$ 373,494	
		<u>395,547</u>	
		<u>\$ 769,041</u>	

**TOWN OF POUGHKEEPSIE, NEW YORK
OTHER POST-EMPLOYMENT BENEFITS PLAN
SCHEDULE OF FUNDING PROGRESS
DECEMBER 31, 2011**

EXHIBIT II:

<u>Year Ended,</u>	<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets (a)</u>	<u>Accrued Liability (b)</u>	<u>Unfunded Accrued Liability (UAL) (b-a)</u>	<u>Funded Ratio (a/b)</u>	<u>Covered Payroll (c)</u>	<u>UAL as a Percentage of Covered Payroll ((b-a)/c)</u>
12/31/2011	12/31/2011	\$ -	\$ 38,613,230	\$ 38,613,230	0.0%	\$ 15,169,799	254.54%
12/31/2010	1/1/2010	\$ -	\$ 35,400,367	\$ 35,400,367	0.0%	\$ 15,707,355	225.37%
12/31/2009	1/1/2008	\$ -	\$ 37,498,841	\$ 37,498,841	0.0%	\$ 16,162,931	232.01%

OTHER SUPPLEMENTAL INFORMATION

**TOWN OF POUGHKEEPSIE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2011**

EXHIBIT III

<u>FEDERAL GRANTOR/ PROGRAM TITLE</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Identifying Numbers</u>	<u>Expenditures - Year Ended December 31, 2011</u>
US Dept of Housing and Urban Development:			
Section 8 Housing Choice Vouchers	14.871		\$ 758,308 *
US Dept of Transportation:			
Pass-thru Programs From:			
New York State Department of Transportation (NYSDOT)-			
Highway Planning and Construction- American Reinvestment and Recovery Act (ARRA)	20.205	D030263 D032419	913,898 *
US Dept of Homeland Security:			
Disaster Grants (FEMA)	97.036		147,601
US Dept of Justice:			
Bullet Proof Vest Partnership Program	16.710		<u>6,070</u>
TOTAL			<u>\$ 1,825,877</u>

*Major Programs

**TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE SCHEDULE OF EXPENDITURES
OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE A - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Town of Poughkeepsie, New York and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

TOWN OF POUGHKEEPSIE
SCHEDULE OF EXPENDITURES OF NEW YORK STATE TRANSPORTATION ASSISTANCE
FOR THE YEAR ENDED DECEMBER 31, 2011

EXHIBIT IV

FEDERAL GRANTOR/ PROGRAM TITLE	NYS DOT Contract Ref Number	Expenditures - Year Ended December 31, 2011
Consolidated Local Streets & Highway Improvement Program (CHIPS)	820686	\$ 384,988

TOWN OF POUGHKEEPSIE, NEW YORK
NOTES TO THE SCHEDULE OF EXPENDITURES
OF NEW YORK STATE TRANSPORTATION ASSISTANCE
FOR THE YEAR ENDED DECEMBER 31, 2011

NOTE A - BASIS OF PRESENTATION

The accompanying schedule of expenditures of New York State Transportation Assistance includes the activity of the financial assistance programs provided by the New York State Department of Transportation to the Town of Poughkeepsie, New York and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements described in the preliminary Draft Part 43 of the New York State Codification of Rules and Regulations (NYCRR) that are applicable to State transportation assistance programs. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.

**TOWN OF POUGHKEEPSIE, NEW YORK
SCHEDULE OF FINDINGS, QUESTIONED COSTS
AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2011**

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statement

Type of Auditors' report issued:	<u>Unqualified</u>
Internal control over financial reporting:	
Material Weakness identified:	<u>One Noted</u>
• Significant deficiencies identified that are not considered to be material weaknesses:	<u>One Noted</u>
Noncompliance material to financial statements noted:	<u>None Noted</u>

Federal Awards

Internal Control over major programs:	
Material weakness identified:	<u>None Noted</u>
• Significant deficiencies identified that are not considered to be material weaknesses:	<u>None Noted</u>
Type of report issued on compliance for major programs:	<u>Unqualified</u>
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133:	<u>None Noted</u>

State Awards

Internal Control over state transportation assistance expended:	
Material weakness identified:	<u>None Noted</u>
• Significant deficiencies identified that are not considered to be material weaknesses:	<u>None Noted</u>
Type of report issued on compliance for program tested:	<u>Unqualified</u>
Summary of audit findings listed in Section II:	<u>None Noted</u>

**TOWN OF POUGHKEEPSIE, NEW YORK
SCHEDULE OF FINDINGS, QUESTIONED COSTS
AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2011**

SECTION I - SUMMARY OF AUDITORS' RESULTS, (Continued)

Identification of major programs:

<u>CFDA NUMBER</u>	<u>NAME OF FEDERAL PROGRAM</u>
14.856	Housing Assistance Payments Program for Low-Income Families - Section 8 programs
20.205	Highway Planning and Construction- American Reinvestment and Recovery Act (ARRA)

Dollar threshold used to distinguish between Type A and Type B programs: \$ 300,000

Auditee classified as a low-risk auditee: Yes

Identification of State Transportation Assistance Programs:

Consolidated Local Street and Highway Improvement Program (CHIPS)

SECTION II - FINANCIAL STATEMENT FINDINGS

Current Year Findings:

Material Weakness:

Finding 1: Financial Statement Adjustments - 2011

Under auditing standards in accordance with generally accepted accounting principles, Town personnel are responsible for preparation and review of financial information as part of the audit, and for recording approved audit adjustments at the completion of the audit to ensure that ending balance are carried forward and that relative opening balance are properly stated. During our audit we recorded significant adjustments to the Town's accounts receivable, accounts payable, retirement accruals and encumbrances, primarily due to prior period audit adjustment not being recorded. In addition, control accounts for accounts payable were not properly reconciled to the detailed accounts payable listing for the respective funds and departments.

Effect:

The Town's accounts receivables, accounts payable, retirement accruals and encumbrances were all materially misstated.

Cause:

The Town did not record all material accruals for its accounts receivable, accounts payable, retirement and encumbrances.

**TOWN OF POUGHKEEPSIE, NEW YORK
SCHEDULE OF FINDINGS, QUESTIONED COSTS
AND RECOMMENDATIONS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2011**

SECTION II - FINANCIAL STATEMENT FINDINGS (Continued)

Current Year Findings: (Continued)

Material Weakness: (Continued)

Finding 1: Financial Statement Adjustments – 2011 (Continued)

Recommendation:

We recommend the Town record board approved auditors' adjustments to properly reconcile opening fund balances. In addition, opening balances should be reconciled to the audited financial statements for the prior reporting period to ensure that the balance forwarded are properly stated, which would also facilitate the proper reconciliation of key control accounts related to accounts payable and accounts receivable. The Town should seriously consider reviewing its financial statements and its internal control procedures over the areas noted above to ensure that all material adjustments and disclosures have been made for the audit.

Significant Deficiency:

Finding 2 – Grant Revenues

The Town receives aid from both federal and state sources. It must maintain appropriate records to insure that awards are properly identified by Catalog of Federal Domestic Aid number (CFDA#) and submission requests for funding through the respective federal agency are supported by appropriate documentation and in accordance with applicable regulations and agreements. These records support the entries made in the Town's accounting system. During 2011, the accounting records were not reconciled to the supporting records by contract period and by fiscal year to ensure that federal aid was properly recognized within the respective reporting period.

Effect:

The Town's accounting information systems incorrectly identified federal aid as state aid, and respective accounts required adjustments to correct year end balances. Therefore the initial copy of the Town's analysis of Expenditures of Federal Awards was incorrect.

Cause:

The Town did not reconcile its grant revenue receipts with accruals on an on-going basis.

Recommendation:

The Town should implement procedures to ensure that revenue accruals are recorded upon submission of grant funding requests. Further, the Town should periodically monitor the receipt of those revenues, including using a control schedule which would be the basis for its annual Statement of Expenditures of Federal Awards. Following such procedures on a consistent and timely basis will result in more effective internal controls and improved financial reporting.

**TOWN OF POUGHKEEPSIE, NEW YORK
SCHEDULE OF FINDINGS, QUESTIONED COSTS
AND RECOMMENDATIONS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2011**

SECTION II - FINANCIAL STATEMENT FINDINGS (Continued)

Current Year Findings: (Continued)

Other Matters:

Finding 3 – Due To & Due From’s

The Town’s interfund balances have been significantly increasing over the prior years. According to General Municipal Law, any interfund borrowings made during the year are required to be paid back before the end of the fiscal year.

Effect:

The Town has not repaid back its borrowing of monies before the end of the fiscal year and the Town may be borrowing money from different tax bases without charging interest.

Cause:

The Town has been experiencing deficits and cash flow shortfalls in some of its funds.

Recommendation:

The Town should approve a formal resolution for any borrowing between funds with different taxpayer bases and all borrowings between funds should be repaid before the end of the fiscal year.

Finding 4 - Fraud Risk Assessment

The Town has not performed a formal review of its internal controls and identified potential areas of fraud and prepares a response to mitigate any potential internal control weaknesses.

Effect:

The Town may have weaknesses in its internal controls leaving itself susceptible to fraud.

Cause:

The Town has not performed a full fraud risk assessment process over the Town’s operations.

Recommendation:

The Town should implement a fraud risk assessment study from its Finance Committee in which it reviews the Town’s internal controls at an entity-wide level to ensure proper controls are implemented and effective.

**TOWN OF POUGHKEEPSIE, NEW YORK
SCHEDULE OF FINDINGS, QUESTIONED COSTS
AND RECOMMENDATIONS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2011**

SECTION II - FINANCIAL STATEMENT FINDINGS (Continued)

Current Year Findings: (Continued)

Other Matters: (Continued)

Finding 5 – Encumbrances

During our audit we noted that the Town does not track its encumbrances throughout the year on its general ledger. In addition, the Town provided a year-end report from its accounting software that did not agree to the Annual Updated Document.

Effect:

The encumbrances per the open purchase order report did not agree to the Annual Update Document.

Cause:

The Town did not generate an open purchase order report at year-end and agree that report to the general ledger.

Recommendation:

We recommend that the Town print an open purchase order report at year-end and agree this report to the general ledger.

Finding 6 - Over-expended Appropriations:

Certain appropriations were over-expended during the year.

Effect:

The Town has not provided for revenues sufficient to cover all expenditures since appropriations, i.e., planned expenditures, have been exceeded. The Town is also in violation of its legally adopted budget.

Cause:

The following appropriations were over-expended:

<u>FUND/CATEGORY</u>	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>VARIANCE (UNFAVORABLE)</u>
General Fund			
General Government Support	\$ 4,744,474	\$ 4,848,181	\$ (103,707)
Employee Benefits	\$ 1,291,365	\$ 1,499,965	\$ (208,600)
Highway			
Transportation	\$ 4,724,003	\$ 4,936,511	\$ (212,508)
Sewer Fund			
Employee Benefits	\$ 124,600	\$ 238,389	\$ (113,789)

**TOWN OF POUGHKEEPSIE, NEW YORK
SCHEDULE OF FINDINGS, QUESTIONED COSTS
AND RECOMMENDATIONS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2011**

SECTION II - FINANCIAL STATEMENT FINDINGS (Continued)

Current Year Findings: (Continued)

Other Matters: (Continued)

Finding 6 - Over-expended Appropriations: (Continued)

Recommendation:

The Town should periodically review comparisons of budgeted and actual expenditures and provide for budget modifications as needed.

Finding 7 - Debt Service Fund

The Town has established a Debt Service Fund, but is not using the fund for the purpose of debt service. Rather, it is being used to accumulate interest revenue.

Effect:

Funds set aside for debt service are not being used for that purpose.

Cause:

Debt Service expenditures are being recorded in the operating funds instead of the Debt Service Fund.

Recommendation:

The Town should modify its budgets for its operating funds and the Debt Service Fund to reflect debt service expenditures in the Debt Service Fund and the use of Debt Service reserve to fund those expenditures.

Finding 8 - Deficit Fund Balance:

Several funds have incurred or increased a deficit fund balance during 2010.

Effect:

Future rate payers will be funding past expenditures.

Cause:

Deficit fund balances have occurred as follows:

	Fund Balance (Deficit)
Capital Projects	\$ (6,034,624)
Street Lighting Fund	\$ (93,011)

**TOWN OF POUGHKEEPSIE, NEW YORK
SCHEDULE OF FINDINGS, QUESTIONED COSTS
AND RECOMMENDATIONS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2011**

SECTION II - FINANCIAL STATEMENT FINDINGS (Continued)

Current Year Findings: (Continued)

Other Matters: (Continued)

Finding 8 - Deficit Fund Balance: (Continued)

Recommendation:

The Town should establish plans to provide for funding these deficits as well as improving budgeting procedures to prevent deficits from occurring and accumulating in the future.

OFFICE OF THE COMPTROLLER
Town of Poughkeepsie

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Dated 09/29/2012

Responses to 12/31/2011 audit findings

Financial Statement findings

Finding 1- (Financial Statement Adjustments):

Response: All future financial information will be reviewed and documented by the Comptroller prior to the beginning of audit fieldwork. The 2011 audit year was a staff transition year where preliminary review was not done. I will ensure that essential communications and review take place prior to the 2012 audit field work.

Finding 2- (Grant Revenues):

Response: The Town Comptroller and Town Engineer work diligently on these Federal and State revenue sources. All of the files are meticulously kept. Reconciliations will be performed between these files and the Town's accounting records. The review discussed in Response #1 will include a review of these records. It should be noted that the Town received compliments on the state of these files during the 2010 audit.

Other Matters:

Finding 3- (Due To & Due From):

Response: All due to/ due from balances are in balance. All balances will be monitored on a monthly basis to ensure General Municipal Law compliance. The majority of the 2011 increase reflects funds with like tax bases. Effective with 1/1/2012 no borrowing between funds will be permitted. A plan is presently being reviewed / implemented that will ensure repayment of funds.

Finding 4 - (Fraud Risk Assessment):

Response: The town's Comptroller will review this recommendation with the Finance Committee. Good sound procedures are constantly being reviewed and then implemented under the direction of the Comptroller.

Finding 5-(Encumbrances):

Response: Much work and energy continues in this area as our software program continues to fault in this matter. We do however compensate for this shortcoming by ensuring that the year-end Purchase Order report reconciles to the General Ledger. A new procedure has been implemented where all year end encumbrances are sent out to the field to be verified for accuracy and compliance. Prior to the hard close of the 2011 year the open purchase order report was reconciled to the general ledger.

Finding 6- (Over-expended Appropriations):

Response: All departments receive budget to actual reports on a current/ monthly basis for their review. The Comptroller is responsible for ensuring that all appropriations are made only when they fall within budget parameters. Much improvement in this area continues to be made as Comptroller has an open communication with all departments.

Finding 6 - (Debt Service Fund):

Response: All debt service requirements are accurately met in the respective operating fund budgets. The town Comptroller will review the current state of our debt service fund in regard to purpose and necessity.

Finding 7-- (Deficit Fund Balance):

Response: All deficit balances are reviewed on a constant basis. We will be considering these specific deficits in all future town budgets. In 2011, we eliminated the deficit in our General fund/ Town outside Village. In addition, in 2012 we increased our Street Lighting tax levy by 14.4% in an effort to eliminate the Street Lightning deficit (we have reduced the Street Lightning Fund deficit by \$106,191; and project the fund to be in a surplus position by year- end 2012.) The deficit fund balance in the Capital Projects Fund is a result of funding various capital projects with Bond Anticipation Notes. Revenue from this type of funding is not recorded until the Notes are paid and /or serial bonds are issued. The Town has used this source of funding to minimize financing costs and minimize the size of the ultimate financing (loan).