

**TOWN OF POUGHKEEPSIE APPLICATION
BLOCK PARTY HELD ON PUBLIC LAND**

Name of Organization _____
Name of Contact _____
Phone # of Contact _____
Date of Block Party _____ Rain Date _____

Hours of Party _____
(**Noise Ordinance In Effect After 10:00 p.m.**)
Exact Location of Party _____

Does Street Need To Be Blocked? _____ YES _____ NO
(IN THE EVENT THAT BARRICADES ARE NEEDED TO BLOCK THE STREET, PLEASE GIVE THE TRAFFIC DIVISION OF THE TOWN OF POUGHKEEPSIE POLICE DEPARTMENT (845 – 485 – 3680) AT LEAST 5 DAYS NOTICE)

Has a Previous Block Party Been Held by This Same Group? _____ YES _____ NO
When? _____

Have You contacted Your Council person? _____ YES _____ NO
(This Must Be Done For Any Block Party)

Is This Block Party Held on Public Land? _____ YES _____ NO
(Any Block Party Held On Private Land Can Not Be Approved By The Town Board Or Town Clerk)

##Have you contacted the Police Department and the Fire Department that serves the area of the block party? _____ YES _____ NO
PLEASE SUBMIT A LETTER OF APPROVAL FOR THE INTENDED BLOCK PARTY FROM THE FIRE DEPARTMENT.

Will Alcoholic Beverages Be Served? _____ YES _____ NO

ANY BLOCK PARTY THAT SERVES ALCOHOLIC BEVERAGES MUST BE APPROVED BY THE TOWN BOARD. THE TOWN BOARD ONLY APPROVES THE BLOCK PARTY BY WAIVING THE "OPEN CONTAINER LAW" FOR A BLOCK PARTY ON PUBLIC LAND FOR THE TIME PERIOD STATED FOR THE PARTY. ALL OTHER STATE LAWS ARE STILL ENFORCEABLE (SUCH AS SERVING MINORS UNDER 21, ETC.). PERSONS SERVING ALCOHOLIC BEVERAGES AT AN APPROVED BLOCK PARTY ARE STILL LIABLE FOR PERSONAL INJURY AND PROPERTY DAMAGE AS A RESULT OF CONSUMPTION OF ALCOHOLIC BEVERAGES.

IF THE STREET IS TO BE BLOCKED OFF, PLEASE INCLUDE A LIST OF ALL THE NEIGHBORS IN THAT BLOCKED OFF AREA AND SHOW THAT THEY HAVE BEEN NOTIFIED AND APPROVED OF HAVING THE EVENT NAMED ABOVE BY EITHER GIVING THEM A FLYER OR SENDING A LETTER TO THE ADDRESS.

Received
(Date)_____

Approved By Town Board
(Date)_____

Letter of Approval Sent To Applicant
(Date)_____

Felicia Salvatore, Town Clerk

##YOU MUST CONTACT THESE ORGANIZATIONS##

Police_____

##(Please include date, time and person contacted at Police Department-Traffic Division (845-485-3680)

Councilman _____

Highway_____

##(Please include date, time and person contacted at Highway Department-845 – 485 – 3637)

Supervisor _____

Fire Dept._____

##(Please include date, time and person contacted at Fire House.

**ARLINGTON FIRE DEPARTMENT
Administration Office**

845 486 - 6300

**FAIRVIEW FIRE DEPARTMENT
Administration Office**

845 452 – 7453

**NEW HAMBURG FIRE DEPARTMENT
Administration Office**

845 297 – 8895

