

THIS APPLICATION MUST BE NOTARIZED

Town of Poughkeepsie, New York
Town Clerk's Office
1 Overocker Road
Poughkeepsie, NY 12603

Telephone (845) 485-3620
Fax Number (845-485-8583

Monday To Friday
8:00 AM – 4:00 PM EST

Application for Certified Copy of Death Certificate

\$10.00 Fee Required For Each Copy Requested, Payable By Money Order, Certified Bank Check (Mail)

WE DO NOT ACCEPT PERSONAL CHECKS

Today's Date: _____

Name of Deceased: _____ **Date of Death:** _____

Place of Death: _____

(Must be Saint Francis Hospital/ Mid-Hudson Regional/Lutheran Care or an address in the Town of Poughkeepsie)

Vassar Hospital is located in the City of Poughkeepsie, you would contact them @ 845-451-4276

Name of Father of deceased: _____

Maiden Name of Mother of deceased: _____

of Copies Requested with confidential cause: _____ **# without confidential cause** _____

Purpose of Request: _____

Relationship (capacity) to person whose record is required _____

Name of Applicant: _____

Address: _____

Daytime Telephone #: _____

***Please also attach with this form a copy of State issued photo ID when mailing in request**

Applicant Signature (Before a Notary): _____

**A Daytime phone number must be supplied*

***Notary, Please affix your stamp**

Sworn to before me this _____ **day**

Of _____ **20**

Notary Public