



**RESOLUTION**

1:4 - #2 OF 2017

**APPOINTMENT**

**BE IT RESOLVED**, that for 2017 the Town Board of the Town of Poughkeepsie does hereby find that it is in the best interest of the Town to re-appoint Wallace & Wallace, LLP, pursuant to Section 20(2)(b) of the Town Law to act as Attorney for the Town without solicitation of alternate proposals, and does so appoint it to provide services for code enforcement advice and litigation in the Town of Poughkeepsie Town Courts regarding zoning, noise control, animal control, building code control and violations, parking violations, and vehicle and traffic enforcement at the rate of \$155.00 per hour, subject to an annual maximum cap of \$60,000 from the Legal Department budget line, with any surplus reverting to the General Fund at the end of the year 2017, together with Zoning Board and Planning Board pass through funded services at the rate of \$165.00 per hour for partners and of counsel attorneys, \$155.00 per hour for associates and \$80.00 per hour for paralegals, and Zoning and Planning Board matters at those rates subject to a shared cap of \$65,000 per year.

**So Moved: J. Conte/ W. Carlos**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin**

**Nays: None**

**CARRIED: 5-0**

**RESOLUTION**

1:4 - #3 OF 2017

**APPOINTMENT**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby find that it is in the best interest of the Town to authorize the Supervisor to sign a Labor and Employment Legal Services Letter Agreement for the year 2017 between the Town of Poughkeepsie and David R. Wise, Esq. of the law firm of Mackey, Butts and Wise, without solicitation of alternate proposals, and does hereby authorize the execution of said agreement, a copy of which is attached hereto.

**So Moved: J. Lepore/ J. Conte**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin**

**Nays: None**

**CARRIED: 5-0**

**RESOLUTION**

1:4 - #4 OF 2017

**DESIGNATION**

WHEREAS, the Town Board of the Town of Poughkeepsie has determined that a regular meeting of the Board shall be held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month, with a Committee of the Whole meeting to be held on the 2<sup>nd</sup> Wednesday of each month for the year 2017, unless otherwise noted; now therefore

BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby adopt the 2017 Town Board Meeting Schedule, a true copy of which is attached hereto and incorporated herein, and

BE IT FURTHER RESOLVED, said meeting shall be at the Town Hall, Town of Poughkeepsie, One Overocker Road, Poughkeepsie, New York and shall commence at 7:00 p.m. unless otherwise noted.

#### 2017 MEETING SCHEDULE

##### TOWN BOARD MEETINGS

January 4, 2017 – Reorg Mtg  
January 18, 2017

February 1, 2017  
February 15, 2017 – TB/COW

March 1, 2017  
March 15, 2017

April 5, 2017  
April 19, 2017 – TB/COW

May 3, 2017  
May 17, 2017

June 7, 2017  
June 21, 2017

July 5, 2017  
July 19, 2017

August 9, 2017  
August 23, 2017 – TB/COW

September 6, 2017  
September 20, 2017

October 4, 2017  
October 18, 2017

November 1, 2017

##### COMMITTEE OF THE WHOLE

January 11, 2017

March 8, 2017

May 10, 2017

June 14, 2017

July 12, 2017

September 13, 2017

October 11, 2017

November 8, 2017

November 15, 2017

December 6, 2017

December 20, 2017 – TB/COW

So Moved: J. Lepore/ J. Conte

Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin

Nays: None

CARRIED: 5-0

**RESOLUTION**

1:4 - # 5 OF 2017

**APPROVE**

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby approve and adopt the Non-Union Salary Schedule for the year 2017, a copy of which is attached hereto and incorporated herein.

So Moved: J. Baisley/ J. Conte

Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin

Nays: None

CARRIED: 5-0

**\*ATTACHMENT IN BOOK COPY**

**RESOLUTION**

1:4 - #6 OF 2017

**ADOPT**

BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby declare and adopt the following official holidays for the year 2017 to wit:

New Year's Day	Monday, January 2, 2017
Martin Luther King Day	Monday, January 16, 2017
Presidents' Day	Monday, February 20, 2017
Memorial Day	Monday, May 29, 2017
Independence Day	Tuesday, July 4, 2017
Labor Day	Monday, September 4, 2017
Columbus Day	Monday, October 9, 2017
Election Day	Tuesday, November 7, 2017
Veterans' Day	Friday, November 10, 2017
Thanksgiving Day	Thursday, November 23, 2017
Day After Thanksgiving	Friday, November 24, 2017
Christmas Day Holiday	Monday, December 25, 2017

**So Moved: W. Carlos/ J. Conte**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0**

**RESOLUTION**

**1:4 - #7 OF 2017 APPROVE/ ADOPT**

**WHEREAS, proposals were solicited for the Highway Department rental rates for the year 2017; now therefore**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby approve and adopt the Highway Department Rental Rates for the year 2017, per the recommendation of the Superintendent of Highways, true copies of which are on file in the Town Clerk's Office for public inspection.**

**So Moved: J. Conte/ W. Carlos**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0**

**RESOLUTION**

**1:4 - #8 OF 2017 BID AWARD**

**WHEREAS, bids were solicited for highway supplies for the year 2017; and**

**WHEREAS, said bids were received and opened; now therefore**

**BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby award the bids for Highway Supplies for the year 2017, per the recommendations of the Highway Superintendent, as outlined in the documentation attached hereto and made a part hereof.**

**\*ATTACHMENT IN BOOK COPY**

**So Moved: J. Lepore/ A. Shershin**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0**

**RESOLUTION**

**1:4 - #9 OF 2017 AUTHORIZE/ADOPT**

**BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby authorize, adopt and approve the execution of an agreement, pursuant to Section 284 of the New York State Highway Law, to expend Town Highway funds in 2017 according to the**

terms and conditions set forth therein, a true copy of which is attached hereto and made a part hereof.

**\*ATTACHMENT IN BOOK COPY**

**So Moved: A. Shershin/ W. Carlos**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0**

**RESOLUTION**

**1:4 - #10 OF 2017**

**AUTHORIZE**

**BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby declare and direct that the bonds for all Town Officials be continued in the same manner as heretofore established, with the same force and effect.**

**So Moved: J. Baisley/ J. Conte**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0**

**RESOLUTION**

**1:4 - #11 OF 2017**

**APPOINTMENT**

**BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby appoint the following individuals as Emergency Interim Successors, for the year 2017, as requested by the Dutchess County Department of Emergency Response, and does hereby specify their rank in order of succession as listed, the following individuals:**

- 1. Joseph Lepore**
- 2. William G. Carlos, Jr.**
- 3. Michael Cifone**

**and,**

**BE IT FURTHER RESOLVED, the Supervisor is hereby authorized, empowered and directed to execute the Emergency Interim Successor designation form and to return it to the D.C. Department of Emergency Response.**

**So Moved: W. Carlos/ J.Conte**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0**

**RESOLUTION**

**1:4 - #12 OF 2017**

**APPOINTMENT**

**BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby appoint the following individuals as the Emergency Chain of Command for the year 2017 to wit:**

- 1. Jon Jay Baisley**
- 2. Joseph Lepore**
- 3. Marc Pfeifer**

**So Moved: J. Conte/ W. Carlos**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore, Councilwoman Shershin**

**Nays: None**

**CARRIED: 5-0**

**RESOLUTION**

**1:4 - # 13 OF 2017**

**APPROVE**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby adjust the Holiday Schedule for the Highway Department due to its leaf pickup commitments on Election Day and Veterans Day, as follows:**

**Election Day – November 7, 2017 – Change to August 3, 2017; and  
Veterans Day – November 11, 2017 – Change to December 26, 2017.**

**So Moved: J. Lepore/ W. Carlos**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore, Councilwoman Shershin**

**Nays: None**

**CARRIED: 5-0**

**RESOLUTION**

**1:4 - #14 OF 2017**

**ESTABLISH**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby establish the standard workday for each elective and appointive official, which shall be not less than 6 hours per day; and also for employee positions per attached form RS 2418; and**

**BE IT FURTHER RESOLVED, that the standard work week shall be Monday through Friday; and**

**BE IT FURTHER RESOLVED, that the following is a list of the elected officials with their term expiration date:**

	<b>TERM ENDS</b>	<b>HOURS PER</b>
<b>WORKDAY</b>		
<b>Jon Jay Baisley, Supervisor</b>	<b>12/31/17</b>	<b>8</b>

TBA	, 1st Ward Councilman	12/31/17	6
Joseph Conte,	3 <sup>rd</sup> Ward Councilman	12/31/17	6
Michael Cifone,	4 <sup>th</sup> Ward Councilman	12/31/17	6
Joseph Lepore,	5 <sup>th</sup> Ward Councilman	12/31/17	6
Ann Shershin,	6 <sup>th</sup> Ward Councilwoman	12/31/17	6
Karen Schubert,	Receiver of Taxes	12/31/17	8
Felicia Salvatore,	Town Clerk	12/31/17	8
Marc Pfeifer,	Superintendent of Highways	12/31/17	8
Stephan Krakower,	Town Justice	12/31/19	6

AND BE IT FURTHER RESOLVED, that the following is a list of the appointed officials with their term expiration date:

WORKDAY	TERM ENDS	HOURS PER
Charles Emberger, Comptroller	12/31/17	8
Kathleen Taber, Assessor	09/30/19	8
Ronald Spero Jr., Police Chief	12/31/18	8

AND BE IT FURTHER RESOLVED, that commencing May 30, 2017 the elected or appointed official shall have recorded and certified/ or will record if not in time keeping system, his or her work activities for a period of three consecutive months, which will include matters outside the normal working hours for the purpose of actually attending to official duties, including to responding to an emergency, attending an employer sponsored event or meeting with, or responding to, members of the public on matters of official business; and

BE IT FURTHER RESOLVED, that said records shall be completed and submitted to the Clerk of the Governing Board; and

BE IT FURTHER RESOLVED, that the Town Clerk is authorized and directed to certify the "Standard Work Day and Reporting Resolution" as presented to this Town Board.

\*ATTACHMENT IN BOOK COPY

So Moved: A. Shershin/ J. Conte

Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin

Nays: None

CARRIED: 5-0

**RESOLUTION**

1:4 - # 15 OF 2017

**AUTHORIZE**

BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby continue the amount paid for business mileage reimbursement at the current IRS rate.



**So Moved: J. Baisley/ J. Conte**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin**

**Nays: None**

**CARRIED: 5-0**

**RESOLUTION**

**1:4 #16 OF 2017**

**AUTHORIZE SUPERVISOR  
TO SIGN**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute a contract between the Town of Poughkeepsie and Martin Schneider to provide grant writing services, which contract will be in effect through December 31, 2017, in substantially the form as presented.**

**\*ATTACHMENT IN BOOK COPY**

**So Moved: W. Carlos/ J. Conte**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin**

**Nays: None**

**CARRIED: 5-0**

**RESOLUTION**

**1:4 - # 17 OF 2017**

**ACCEPT**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does accept, with regret, the resignation of Donald Wise, Effective immediately from the Fire Prevention Bureau.**

**So Moved: J. Conte/ W. Carlos**

**Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin**

**Nays: None**

**CARRIED: 5-0**

**RESOLUTION**

**1:4 - # 18 OF 2017**

**ACCEPT**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby accept the Certification of Attendance for Carl H. Whitehead from Land Use Law Center, for the course entitled "The Land Use System: Setting the Stage", held on November 29, 2016, a copy of which is attached.**

**\*ATTACHMENT IN BOOK COPY**

So Moved: J. Lepore/ J. Conte

Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0

**RESOLUTION**

1:4 - # 19 OF 2017

**ACCEPT**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby accept the minutes for the following 2016 Town Board Meetings, to wit;

November 16, 2016- Regular Town Board  
December 7, 2016-Regular Town Board  
December 14, 2016- Regular Town Board

So Moved: A. Shershin/ J. Conte

Roll Call: Ayes: Supervisor Baisley, Councilman Carlos, Conte, Lepore,  
Councilwoman Shershin  
Nays: None CARRIED: 5-0

**SUSPENSION OF THE RULES TO ALLOW PUBLIC COMMENT ON TOWN ISSUES**

*Stacy Mesler, a resident of New Hamburg, spoke for several minutes on behalf of the New Hamburg Association about their concerns with and in regard to the Bottini Lawsuit.*

Town Board Meeting Adjourned at 7:30 PM

**\*ALL TOWN BOARD MEETINGS MAY BE VIEWED IN FULL VIDEO AT LINK BELOW**

[https://www.youtube.com/channel/UCjeRDRCg17z3K2GhMIJ\\_Y5Q/videos](https://www.youtube.com/channel/UCjeRDRCg17z3K2GhMIJ_Y5Q/videos)