

**MINUTES OF REORGANIZATIONAL MEETING  
HELD ON JANUARY 6, 2016 AT 7:00 PM  
AT TOWN HALL, ONE OVEROCKER ROAD  
POUGHKEEPSIE, NEW YORK**

**PRESENT:** Supervisor Tancredi  
Councilman Baisley  
Councilman Conte  
Councilman Cifone  
Councilman Carlos  
Councilman Lepore  
Councilwoman Shershin  
Town Attorney Nelson  
Deputy Town Clerk Tremper

Supervisor Tancredi made a motion to move six resolutions regarding the Police Department Promotions be moved up to the beginning of the agenda

**SO MOVED: W.Carlos/M.Cifone**

**01:06-02 PROMOTE**

**Lt. Kenneth Roman To Police Captain**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby authorize the promotion of Lieutenant Kenneth Roman to the position of Police Captain (Permanent) at the yearly salary of \$117,268.00, subject to a probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, effective January 11, 2016.

**SO MOVED: J. Baisley/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**01:06-03 PROMOTE**

**Lt. Kevin Faber To Police Captain**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby authorize the promotion of Lieutenant Kevin Faber to the position of Police Captain (Contingent Permanent) at the yearly salary of \$117,268.00, subject to a probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, effective January 11, 2016.

**SO MOVED: W. Carlos/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-04 PROMOTE Sgt. Brian Wagner To Police Lieutenant**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the promotion of Sergeant Brian Wagner to the position of Police Lieutenant (Contingent Permanent), at the yearly salary of \$108,581.00, subject to a probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, effective January 11, 2016.**

**SO MOVED: J. Conte/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-05 PROMOTE Sgt. Michael O'Dowd To Police Lieutenant**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the promotion of Sergeant Michael O'Dowd to the position of Police Lieutenant (Contingent Permanent), at the yearly salary of \$108,581.00, subject to a probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, effective January 11, 2016.**

**SO MOVED: M. Cifone/J. Baisley**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-06 PROMOTE Detective Ralph Cropley To Police Sergeant**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the promotion of Detective Ralph Cropley to the position of Police Sergeant (Contingent Permanent), at the yearly salary of \$99,695.00, subject to a**

**probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, effective January 11, 2016.**

**SO MOVED: J. Lepore/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**01:06-07 PROMOTE**

**Police Officer Melchiorre Bruschetti  
To Police Sergeant**

### **RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the promotion of Police Officer Melchiorre Bruschetti to the position of Police Sergeant (Contingent Permanent), at the yearly salary of \$99,695.00, subject to a probationary period of not less than 8 nor more than 26 weeks per Civil Service Law, effective January 18, 2016.**

**SO MOVED: A. Shershin/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**Supervisor Tancredi thanked the Police Department for all the professional men and women in the Police Department and for all the work they do and stated that the Board is proud of all on the force.**

**Supervisor Tancredi read the rest of the Agenda.**

**Motion made to suspend the rules for public comment on agenda items: Supervisor Tancredi/J. Conte**

**CARRIED: 7-0**

**Joe Armstrong asked for clarification of Item 45-DEC Consent Order Wappinger Creek Overflow. Supervisor Tancredi and Councilman Baisley explained.**

**Motion made to resume the rules: Supervisor Tancredi/J. Conte**

**CARRIED: 7-0**

**AMENDED  
RESOLUTION**

**WHEREAS, the Town Board has received a communication from the Director of Municipal Development recommending a change to the zoning designation of 1165, 1167, and 1171 Dutchess Turnpike and 1 and 3 Easy Street, tax parcel numbers 6362-01-178705, 186712, 193719, 164715, and 157718 from Residence Single Family 20,000 Square Feet (R-20) District to Highway Business (B-H) District, for the project known as Friendly Honda; and**

**WHEREAS, by Resolution 11:18-#2 of 2015 the Town board authorized the scheduling of a Public Hearing regarding this zoning change; and**

**WHEREAS, the Town Clerk has published a Notice of Public Hearing which was held and closed on December 16, 2015, and the vote adjourned to January 6, 2016; and**

**WHEREAS, the proposed amendment is attached hereto and made part hereof and the Town Board does hereby waive a verbatim reading of said amendment and does direct that said amendment be spread across the record as if it, in fact, had been read verbatim; and**

**WHEREAS, on October 15, 2015 the Planning Board, as the designated lead agency, issued a “Negative Declaration – Determination of Non-Significance” for the proposed Friendly Honda development project which includes the above parcels; and**

**WHEREAS, by letter dated October 21, 2015, and pursuant to Section 210-154 of the Town Code, the Planning Board forwarded a positive recommendation to the Town Board in support of the application for this zoning amendment; and**

**WHEREAS, the Town Clerk has referred this proposed amendment to the Dutchess County Department of Planning and Economic Development which offered comments but determined that adoption of the amendment is a matter of local concern; and**

**WHEREAS, the Town Clerk notified the Clerks of the surrounding municipalities of the public hearing pursuant to GML 239-nn;**

**NOW THEREFORE BE IT ENACTED: that adoption of the herein zoning amendment is expressly conditioned on the following, which conditions shall be completed prior to issuance of any Building Permit:**

1. Town Board approval of a Storm Water Easement and a Storm Water Inspection and Maintenance Agreement for the project; and
2. Friendly Honda shall obtain site plan, special use permit, and any other approvals as may be required by Chapter 210 of the Town Code for the motor vehicle sales and service facility as described in the October 15, 2015 negative declaration;

**BE IT FURTHER ENACTED**, that the herein rezoning is granted for development of the site in accordance with the project considered in the October 15, 2015 negative declaration; and

**BE IT FURTHER ENACTED**, the Town Board directs the Planning Board to further review and consider the eight vehicle display area proposed for the Route 44 frontage of 1165, 1167, and 1171 Dutchess Turnpike with respect to the location of the displays, the number of vehicles to be displayed, the screening of the vehicles so displayed, and the screening of the vehicle storage area behind the display area, to ensure that views of the facility from nearby residential properties are properly mitigated; and

**BE IT FURTHER ENACTED**, that the Legal Notice of Public Hearing was posted on November 30, 2015 and published in the Poughkeepsie Journal on December 2, 2015; and

**BE IT FURTHER ENACTED**, this local law shall take effect immediately upon filing with the Secretary of State.

**SO MOVED: Supervisor Tancredi/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**01:06-08 APPOINTMENT**

**Attorney To The Town of Poughkeepsie**

### **RESOLUTION**

**BE IT RESOLVED**, that the Town Board finds it to be in the best interest of the Town to designate Van DeWater & Van DeWater, LLP as the Attorneys to the Town of Poughkeepsie pursuant to Town Law Section 20(2)(b) for 2016, without the solicitation of alternate proposals, and does hereby designate it to provide such Legal Services at Town Hall, at Town Board meetings, and by telephone consultation for \$98,000, to provide the balance of the required legal services at the rate of \$165.00 per hour for partners, \$155.00 per hour for associates and \$80.00 per hour for paralegals, subject to a shared annual cap of \$65,000, together with Zoning

and Planning Board pass through funded services as requested, and to represent the Town in litigation and tax certiorari matters as separately assigned from time to time.

**SO MOVED: J. Baisley/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-09 APPOINTMENT Town Comptroller James Wojtowicz For  
2016-2017**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby appoint James Wojtowicz to the position of Comptroller for the Town of Poughkeepsie for the period of January 1, 2016 through December 31, 2017, at the salary set forth in the annual budget; and**

**BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.**

**SO MOVED: W. Carlos/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-10 APPOINTMENT Craig Wallace, Esq. as Code Enforcement  
Attorney & Parking Violations-Legal  
Services**

**RESOLUTION**

**BE IT RESOLVED, that for 2016 the Town Board of the Town of Poughkeepsie does hereby find that it is in the best interest of the Town to re-appoint Wallace & Wallace, LLP, pursuant to Section 20(2)(b) of the Town Law to act as Attorney for the Town without solicitation of alternate proposals, and does so appoint it to provide services for code enforcement advice and litigation in the Town of Poughkeepsie Town Courts regarding zoning, noise control, animal control, building code control and violations, parking violations and vehicle and traffic enforcement at the rate of \$155.00 per hour, subject to an annual maximum cap of \$60,000 from the Legal Department budget line, with any surplus reverting to the General Fund at the end of the year 2016, together with Zoning Board and Planning Board pass through funded services at the rate of \$165.00 per hour for partners and**

of counsel attorneys, \$155.00 per hour for associates and \$80.00 per hour for paralegals, and Zoning and Planning Board matters at those rates subject to a shared cap of \$65,000 per year; and

**BE IT FURTHER RESOLVED**, that Van DeWater & Van DeWater, LLP is appointed to provide the above services should Wallace and Wallace be unable to serve.

**SO MOVED: J. Conte/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-11 APPOINTMENT David Wise, Esq. – Labor & Employment  
Legal Services**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby find that it is in the best interest of the Town to authorize the Supervisor to sign a Labor and Employment Legal Services Letter Agreement for the year 2016 between the Town of Poughkeepsie and David R. Wise, Esq. of the law firm of Iseman, Cunningham, Riester & Hyde, LLP, without solicitation of alternate proposals, and does hereby authorize the execution of said agreement, a copy of which is attached hereto.

**SO MOVED: M. Cifone/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**AGREEMENT ATTACHED TO FINAL BOOK COPY**

**01:06-12 ADOPT Non-Union Salary Schedule**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby approve and adopt the Non-Union Salary Schedule for the year 2016, a copy of which is attached hereto and incorporated herein.

**SO MOVED: J. Lepore/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,**

**Councilwoman Shershin and Supervisor Tancredi**  
**Nays: None** **CARRIED: 7-0**

**SCHEDULE ATTACHED TO FINAL BOOK COPY**

**01:06-13 APPOINTMENT** **Town Registrar Felicia Salvatore**  
**For 2016-2017**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby appoint Felicia Salvatore as the Registrar for the Town of Poughkeepsie for the period of January 1, 2016 through December 31, 2017 at a stipend which is included in the Town Clerk's annual budget.

**SO MOVED: A. Shershin/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,**  
**Councilwoman Shershin and Supervisor Tancredi**  
**Nays: None** **CARRIED: 7-0**

**01:06-14 APPOINTMENT** **Deputy Registrar Kelly Tremper For**  
**2016-2017**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby confirm the appointment of Kelly Tremper as the Deputy Registrar for the Town of Poughkeepsie for the period of January 1, 2016 through December 31, 2017 at a stipend which is included in the Town Clerk's annual budget.

**SO MOVED: Supervisor Tancredi/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,**  
**Councilwoman Shershin and Supervisor Tancredi**  
**Nays: None** **CARRIED: 7-0**

**01:06-15 DESIGNATION** **Town Official Newspaper Poughkeepsie**  
**Journal For 2016-2017**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby designate the Poughkeepsie Journal as the official newspaper for the Town of Poughkeepsie for the period January 1, 2016 –December 31, 2017.



**SO MOVED: J. Baisley/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-16 Designation Town Official Banks For 2016-2017**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby designate the following banks as the official banks for the Town of Poughkeepsie for the period January 1, 2016 – December 31, 2017, to wit:**

**M & T Bank Citizens Bank  
Chase JP Morgan Bank Key Bank  
Riverside Bank**

**ROLL CALL: Ayes: W. Carlos/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**10:06-17 APPOINTMENT Town Marriage Officers For 2016-2017**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby appoint Todd Tancredi and Ann Shershin as Marriage Officers for the years 2016 and 2017, pursuant to New York State Domestic Relations Law, Section 11-c. Marriage Officers, Chapter 49 of the Laws of 1988, whereby said Marriage Officers will have the authority to solemnize marriages.**

**SO MOVED: J. Conte/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**10:06-18 APPOINTMENT Town Records Management Officer For 2016-2017**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby appoint Felicia Salvatore as the Records Access Officer for the Town of Poughkeepsie for the years 2016 and 2017.

**SO MOVED: M. Cifone/J. Baisley**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**10:06-19 AUTHORIZE Individuals To Sign Checks 2016-2017**

**RESOLUTION**

**BE IT RESOLVED**, the Town Board of the Town of Poughkeepsie does hereby authorize one of the following three (3) individuals to sign checks on behalf of the Town of Poughkeepsie, for the year 2016 and 2017, to wit:

1. Todd N. Tancredi
2. James Wojtowicz
3. Jon Jay Baisley

**SO MOVED: J. Lepore/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-20 APPOINTMENT Emergency Chain Of Command  
For 2016 – 2017**

**RESOLUTION**

**BE IT RESOLVED**, the Town Board of the Town of Poughkeepsie does hereby appoint the following individuals as the Emergency Chain of Command for the year 2016, to wit:

1. Todd Tancredi
2. Marc Pfeifer
3. Ronald Spero

**SO MOVED: A. Shershin/J. Baisley**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

Nays: None

CARRIED: 7-0

01:06-21 APPOINTMENT

2016 Emergency Interim Successors

**RESOLUTION**

**BE IT RESOLVED**, the Town Board of the Town of Poughkeepsie does appoint as Emergency Interim Successors, as requested by the Dutchess County Department of Emergency Response, and does hereby specify their rank in order of succession as listed, the following individuals:

1. Jon Jay Baisley
2. Marc Pfeifer
3. William G. Carlos, Jr.

**BE IT FURTHER RESOLVED**, the Supervisor is hereby authorized, empowered and directed to execute the Emergency Interim Successor designation form, which is attached hereto, and to return it to the D.C. Department of Emergency Response.

**SO MOVED:** Supervisor Tancredi/J. Conte

**ROLL CALL:** Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi

Nays: None

CARRIED: 7-0

01:06-22 ADOPT

2016 Official Holiday Schedule

**RESOLUTION**

**BE IT RESOLVED**, the Town Board of the Town of Poughkeepsie does hereby declare and adopt the following official holidays for the year 2016 to wit:

New Year's Day	Friday, January 1, 2016
Martin Luther King Day	Monday, January 18, 2016
Presidents' Day	Monday, February 15, 2016
Memorial Day	Monday, May 30, 2016
Independence Day	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Election Day	Tuesday, November 8, 2016
Veterans' Day	Friday, November 11, 2016
Thanksgiving Day	Thursday, November 24, 2016
Day After Thanksgiving	Friday, November 25, 2016

**Christmas Day Holiday**

**Monday, December 26, 2016**

**SO MOVED: J. Baisley/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**01:06-23 DESIGNATION**

**2016 Town Board Meeting Schedule**

**RESOLUTION**

**WHEREAS, the Town Board of the Town of Poughkeepsie has determined that a regular meeting of the Board shall be held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month, with a Committee of the Whole meeting to be held on the 2<sup>nd</sup> Wednesday of each month for the year 2016, unless otherwise noted; now therefore**

**BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby adopt the 2016 Town Board Meeting Schedule, a true copy of which is attached hereto and incorporated herein, and**

**BE IT FURTHER RESOLVED, said meeting shall be at the Town Hall, Town of Poughkeepsie, One Overocker Road, Poughkeepsie, New York and shall commence at 7:00 p.m. unless otherwise noted.**

**SO MOVED: W. Carlos/J. Conte**

**Supervisor Tancredi: The only thing I would like to point out Neil, if you could take note of this, we've had a few comments over the years about combining a few meetings so February's Committee of the Whole is going to be combined with the first meeting and August Committee of the Whole is combined with the first meeting and then October there is a Jewish Holiday so that meeting is combined. The Committee of the Whole first meeting and then December there is just two meetings because of the Christmas Holiday so just make sure the Planning Board is aware of that.**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**01:06-24 APPROVE/ADOPT**

**2016-Highway Department Rental Rates**

**RESOLUTION**

**WHEREAS, proposals were solicited for the Highway Department rental rates for the year 2016; now therefore**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby approve and adopt the Highway Department Rental Rates for the year 2016, per the recommendation of the superintendent of Highways, true copies of which are on file in the Town Clerk's Office for public inspection.

**SO MOVED: J. Conte/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-25 APPROVE/ADOPT 2016-Highway Supplies**

**RESOLUTION**

**WHEREAS**, bids were solicited for highway supplies for the year 2016; and

**WHEREAS**, said bids were received and opened; now therefore

**BE IT RESOLVED**, the Town Board of the Town of Poughkeepsie does hereby award the bids for Highway Supplies for the year 2016, per the recommendations of the Highway Superintendent, as outlined in the documentation attached hereto and made a part hereof.

**SO MOVED: M. Cifone/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**HIGHWAY RECOMMENDATIONS ATTACHED TO  
FINAL BOOK COPY**

**01:06-26 AUTHORIZE/ADOPT 2016 Agreement To Expend Highway  
Funds Pursuant To Section 284 Of  
New York State Highway Law**

**RESOLUTION**

**BE IT RESOLVED**, the Town Board of the Town of Poughkeepsie does hereby authorize, adopt and approve the execution of an agreement, pursuant to Section 284 of the New York State Highway Law, to expend Town Highway funds in 2016 according to the terms and conditions set forth therein, a true copy of which is attached hereto and made a part hereof.

**SO MOVED: J. Lepore/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**TERMS AND CONDITIONS ATTACHED  
TO FINAL BOOK COPY**

**01:06-27 RE-ADOPT Rules Of The Town Board**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby adopt the annexed “Rules of the Town Board of the Town of Poughkeepsie”, a copy of which is attached hereto and incorporated herein.**

**SO MOVED: A. Shershin/J. Baisley**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**RULES OF TOWN BOARD ATTACHED TO FINAL BOOK COPY**

**01:06-28 AUTHORIZE Bonds For All Town Officials**

**RESOLUTION**

**BE IT RESOLVED, the Town Board of the Town of Poughkeepsie does hereby declare and direct that the bonds for all Town Officials be continued in the same manner as heretofore established, with the same force and effect.**

**SO MOVED: Supervisor Tancredi/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-29 APPROVE Adjustment Of Holiday Schedule For  
Highway Department Due To Leaf  
Pickup**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby adjust the Holiday Schedule for the Highway Department due to its leaf pickup commitments on Election Day and Veterans Day, as follows:

**Election Day – November 8, 2016 – Change to August 4, 2016; and  
Veterans Day – November 11, 2016 – Change to December 23, 2016**

**SO MOVED: J. Baisley/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-30 AUTHORIZE Town Business Mileage Reimbursement –  
Current IRS Rate**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby continue the amount paid for business mileage reimbursement at \$.575 per mile.

**SO MOVED: W. Carlos/J. Baisley**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-31 APPROVE Standard Workday For Elective/Appointed  
Officials**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby establish the standard workday for each elective and appointive official, which shall be not less than 6 hours per day; and

**BE IT FURTHER RESOLVED**, that the standard work week shall be Monday through Friday; and

**BE IT FURTHER RESOLVED**, that the following is a list of the elected officials with their term expiration date:

<b>TERM ENDS</b>	<b>HOURS PER</b>
------------------	------------------

**WORKDAY**

Todd Tancredi, Supervisor	12/31/17	8
Jon Jay Baisley, 1 <sup>st</sup> Ward Councilman	12/31/17	6
Joseph Conte, 3 <sup>rd</sup> Ward Councilman	12/31/17	6
Michael Cifone, 4 <sup>th</sup> Ward Councilman	12/31/17	6
Joseph Lepore, 5 <sup>th</sup> Ward Councilman	12/31/17	6
Ann Shershin, 6 <sup>th</sup> Ward Councilwoman	12/31/17	6
Karen Schubert, Receiver of Taxes	12/31/17	8
Felicia Salvatore, Town Clerk	12/31/17	8
Marc Pfeifer, Superintendent of Highways	12/31/17	8
Paul O. Sullivan, Town Justice	12/31/19	6
Stephan Krakower, Town Justice	12/31/19	6

**AND BE IT FURTHER RESOLVED**, that the following is a list of the appointed officials with their term expiration date:

	<b>TERM ENDS</b>	<b>HOURS PER</b>
<b>WORKDAY</b>		

James Wojtowicz, Comptroller 8:00 a.m. – 4:00 p.m. (1 hour lunch)	12/31/17	8
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**AND BE IT FURTHER RESOLVED**, that commencing January 1, 2016 the elected or appointed official shall record his or her work activities for a period of three consecutive months, which will include matters outside the normal working hours for the purpose of actually attending to official duties, including to responding to an emergency, attending an employer sponsored event or meeting with, or responding to, members of the public on matters of official business; and

**BE IT FURTHER RESOLVED**, that said records shall be completed within 150 days of taking office and shall be submitted within 180 days to the Clerk of the Governing Board; and

**BE IT FURTHER RESOLVED**, that the Town Clerk is authorized and directed to certify the “Standard Work Day and Reporting Resolution” as presented to this Town Board.

**SO MOVED: J. Conte/W. Carlos**

**Councilman Carlos: My name isn’t on there because I have a pension from the Police Department.**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore, Councilwoman Shershin and Supervisor Tancredi**



**Nays: None**

**CARRIED: 7-0**

**01:06-32 AUTHORIZE**

**Employee Assistance Program – Work-  
Place @ Mid Hudson Regional Hospital  
Of Westchester Medical Center**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute the renewal agreement for the Employee Assistance Program (EAP) by and between the Town of Poughkeepsie and the Work Place at Mid Hudson Regional Hospital of Westchester Medical Center for 2016, a copy of which is attached.**

**SO MOVED: M. Cifone/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**WORK PLACE COPY FOR 2016 ATTACHED  
TO FINAL BOOK COPY**

**01:06-33 AUTHORIZE  
SUPERVISOR  
TO SIGN**

**License Agreement With Washington  
Hollow Rod and Gun Club For Police  
Target Practice**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute a License Agreement with Washington Hollow Rod and Gun Club, Inc. for use by the Town of Poughkeepsie Police Department for target practice for an annual fee of \$2,000.00, which agreement shall be in effect from January 2, 2016 through December 31, 2016.**

**SO MOVED: J. Lepore/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**LICENSE AGREEMENT ATTACHED  
TO FINAL BOOK COPY**

**01:06-34 APPOINTMENT**

**Todd Tancredi and Jon Baisley To  
Tri-Municipal Sewer Commission**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby appoint Todd Tancredi and Jon Jay Baisley to the Tri-Municipal Sewer Commission for the years 2016 and 2017.

**SO MOVED: A. Shershin/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-35 APPOINTMENTS**

**Records Management Advisory  
Board**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby appoint Felicia Salvatore to the Records Management Advisory Board for a two (2) year term commencing January 1, 2016 through December 31, 2017.

**SO MOVED: Supervisor Tancredi/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-36 APPOINTMENT**

**Plumbing Board of Examiners**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby re-appoint the following individuals to the Town of Poughkeepsie Plumbing Board of Examiners for three year terms from January 1, 2016 to December 31, 2018, to wit:

**Steve Eckelman  
Albert A. Cimorelli, Jr.**

**SO MOVED: J. Baisley/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-37 APPOINTMENT Town Historian**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby appoint John Pinna as the Town Historian for the years 2016 and 2017.**

**SO MOVED: W. Carlos/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-38 AUTHORIZE LRC Planning Services  
SUPERVISOR Agreement  
TO SIGN**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie authorizes the Supervisor to execute an extension of the Town's contract with LRC Planning Services, LLC, Inc., through December 31, 2016, with the annual payment rate to be \$113,333.11 for 2016, all other terms of the 2015 Contract to remain full force and effect, and**

**BE IT FURTHER RESOLVED, that the Town Board finds it to be in the best interest of the Town to retain LRC Planning Services, LLC to perform these services, without the solicitation of alternate proposals, and**

**BE IT FURTHER RESOLVED, that contracting for the aforesaid services is a Type II Action requiring no SEQRA review.**

**SO MOVED: J. Conte/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-39 AUTHORIZE Martin Schneider Contract –  
SUPERVISOR Grant Writer  
TO SIGN**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute a contract between the Town of Poughkeepsie and Martin Schneider to provide grant writing services, which contract will be in effect through December 31, 2016, in substantially the form as presented.

**SO MOVED: M. Cifone/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**CONTRACT PROPOSAL ATTACHED TO FINAL BOOK COPY**

**01:06-40 SET DATE FOR PUBLIC HEARING Popeye's Restaurant**

**RESOLUTION**

**WHEREAS**, the Town Board has received application from Tinkelman Architecture pursuant to Article III, Section 210-11 and Article V, Section 210-22(G) of the Town Code, to designate property located at 535 Haight Avenue, tax parcel number 6161-08-894787, as Main Street Drive-In Overlay District as an addendum to the Arlington Town Center District zoning of the property to allow development of the site as a Popeye's Restaurant; and

**WHEREAS**, the proposed amendment is attached hereto and incorporated herein and the Town Board does hereby waive a verbatim reading of said amendment and does direct that said amendment be spread across the record as if it, in fact, had been read verbatim; and

**WHEREAS**, on December 17, 2015 the Planning Board, as the designated lead agency, issued a Negative Declaration for the proposed Popeye's Restaurant project; and

**WHEREAS**, on December 17, 2015 the Planning Board issued a positive recommendation regarding designation of the property as a Main Street Drive-In Overlay District site; and

**WHEREAS**, the Town Board has determined that the proposed overlay district amendment must be referred to the Dutchess County Department of Planning and Economic Development; and

**WHEREAS, amending the Zoning Map to add the overlay district requires a public hearing;**

**NOW THEREFORE BE IT RESOLVED THAT:**

- 1. The Town Board hereby sets a public hearing on the proposed amendment for February 3, 2016, at 7:00 PM, or as soon thereafter as the matter may come to be heard, in the Town Hall, One Overocker Road, Poughkeepsie, New York; and**
- 2. The Town Board refers this matter to the Dutchess County Department of Planning and Economic Development for a recommendation pursuant to GML 239-m; and**
- 3. The Town Board directs the Town Clerk to notify the surrounding towns of the public hearing pursuant to GML 239-nn.**

**SO MOVED: J. Lepore/M. Cifone**

**Councilwoman Shershin: We are really excited about this. I think this is a good fit for a drive-in in the Arlington Business District. There was a drive in there before. There is not really a lot of sidewalk traffic and I like the plan. I think they really worked hard to work out something that will work well for the restaurant and for the public and Rt. 44 going by and there aren't going to be cars backed up on Route 44 impeding traffic.**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi**

**Nays: None**

**CARRIED: 7-0**

**ADDENDUM TO ARLINGTON TOWN CENTER  
ATTACHED TO FINAL BOOK COPY**

**01:06-41 ACCEPT**

**Certificate of Attendance –  
Carl Whitehead**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby accept the Certificate of Attendance for Carl H. Whitehead from Pace University for the course entitled “14<sup>th</sup> Annual Land Use and Sustainable Development Conference”, held at the New York State Judicial Institute, a copy of which is attached.**

**SO MOVED: Supervisor Tancredi/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**COURSE ATTENDANCE CERTIFICATE ATTACHED TO  
FINAL BOOK COPY**

**01:06-42 AUTHORIZE Central Hudson Street Lighting  
SUPERVISOR Authority Order  
TO SIGN**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute a Central Hudson Gas & Electric Corporation Street Lighting Authority Order for the installation of a new 70W high pressure sodium streetlight on Pole 19779 on Fairmont Avenue, a copy of which is attached.**

**SO MOVED: J. Baisley/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**AUTHORIZATION ATTACHED TO FINAL BOOK COPY**

**01:06-43 APPOINT Intern For Legal Department –  
Alexander K. Dietrich**

**RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the appointment of Alexander K. Dietrich as an intern for the Legal Department for a period of up to five weeks during February and March, 2016 at no cost to the Town.**

**SO MOVED: W. Carlos/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**01:06-44 AUTHORIZE Dial A Ride  
SUPERVISOR  
TO SIGN**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute the 2016 Dial-A-Ride Amendment Agreement with the County of Dutchess, which agreement provides for a joint service transportation system for senior citizens and handicapped individuals with payments made by the Town not to exceed \$68,770.00.

**SO MOVED: J. Conte/M. Cifone**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**EXTENSION AND AMENDMENT AGREEMENT  
ATTACHED TO FINAL BOOK COPY**

**01:06-45 AUTHORIZE DEC Consent Order Wappinger  
SUPERVISOR Creek Overflow  
TO SIGN**

**RESOLUTION**

**BE IT RESOLVED**, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute a Department of Environmental Conservation Consent Order pertaining to a Wappinger Creek overflow, in substantially the form attached.

**SO MOVED: M. Cifone/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**FORM ATTACHED TO FINAL BOOK COPY**

**01:06-46 NOTIFICATION The Following Claims have been  
Referred to the Legal Department**

- 1. McNeil and Co.**
- 2. Elaine Case/Estate of Pankey**

**REFERRED TO LEGAL DEPARTMENT**

**01:06-47: AUTHORIZE Special Consents SC1**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby grant Special Consent to the following items; to wit:**

- 1. Authorize Supervisor to Sign IMA with Fishkill – Accounting Services**

**AND BE IT FURTHER RESOLVED, that upon the objection of any member of the Town Board, an item may be removed from the list and voted on separately.**

**SO MOVED: J. Lepore/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**1:6-SC #1 AUTHORIZE IMA with Fishkill-  
SUPERVISOR Accounting Services  
TO SIGN**

### **RESOLUTION**

**BE IT RESOLVED, that the Town Board of the Town of Poughkeepsie does hereby authorize the Supervisor to execute a Second Intermunicipal Agreement to provide the Town of Fishkill with temporary accounting assistance through March 31, 2016, in substantially the same form as the 2015 Agreement by which Fishkill provided Poughkeepsie with temporary accounting assistance, and**

**BE IT FURTHER RESOLVED, that execution of said Intermunicipal Agreement is part of the ongoing administration of the Town's affairs and a Type II action requiring no SEQR review.**

**SO MOVED: A. Shershin/M. Cifone**

**Supervisor Tancredi: This is basically is just reversing the names- before Jessica joined us, Fishkill let us use her for a couple of days and we are doing the same with them for a period of time until they get their situation straightened out now that we've hired her full time.**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**INTERMUNICIPAL AGREEMENT FOR SHARED ACCOUNTING  
STAFF BETWEEN THE TOWN OF FISHKILL AND THE TOWN OF**



**POUGHKEEPSIE IS ATTACHED TO FINAL BOOK COPY**

**Supervisor Tancredi:** In terms of appointments for the new year, I thought things were running smoothly and so, as long as Jay is willing, he is going to be Deputy Supervisor again for the coming year. The committees are all going to remain the same. So, we should be in good shape.

**Motion made to suspend the rules for public comments on Town issues: Supervisor Tancredi/W. Carlos**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**Ann Barcher spoke.**

**Motion made to adjourn the meeting: Supervisor Tancredi/J. Conte**

**ROLL CALL: Ayes: Councilmen Baisley, Conte, Cifone, Carlos, Lepore,  
Councilwoman Shershin and Supervisor Tancredi  
Nays: None CARRIED: 7-0**

**TOWN BOARD ADJOURNED AT 7:53 PM**

**FS:lkm**