

TOWN OF POUGHKEEPSIE

TIM SICKLES
ACTING BUILDING INSPECTOR

1 OVEROCKER ROAD
POUGHKEEPSIE N.Y. 12603

LICENSING OF PLACES OF PUBLIC ASSEMBLY

Pursuant to Sec. 60.5 of Chapter 60 of Code of Town of Poughkeepsie you must renew your license for Public Assembly.

- () New application
- () Your present license has expired. Complete this application and provide us with a detailed floor plan of each area of public assembly showing all fixtures, machines, tables, chairs, exits, sprinklers, detection devices and mechanical systems, etc.
- () Your application has been denied (see attached).
- () Your license has been revoked pursuant to Sec. 60-10 of Chapter 60 of Town of Poughkeepsie for following reasons (see attached).
- () Special Event, please complete attached checklist.

FEE SCHEDULE

50-100 Persons - \$100.00	301-600 Persons - \$200.00
100-300 Persons - \$125.00	601-1000 Persons - \$250.00
Over 1,000 add \$25.00 per 100 people to maximum \$400.00	

Date _____

License # _____

Name of Establishment _____ Phone # _____

Address _____

Owner of Establishment _____

Owner of Premises _____

Type of Business/Special Event _____

The owner of the property covered by his application and the undersigned applicant agree:

- To conform to all applicable laws of this jurisdiction.
- To adhere to the rules and regulations stipulated in the Town Ordinance concerning licensing of Places of Public Assembly.
- To permit the building Inspector, his deputy, or other inspectors designated in the Ordinance to enter upon and inspect the property at all reasonable times.

Application approved: _____
(Date)

(BUILDING INSPECTOR)

Receipt# _____

Fee Paid \$ _____

(PRINT NAME)

(SIGNATURE OF APPLICANT)

(TITLE OF APPLICANT)